

MEETING OF THE BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

August 29, 2001

The Regular Meeting of the Board of the County Commissioners of Sedgwick County, Kansas, was called to order at 9:00 A.M., on Wednesday, August 29, 2001 in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Vice Chair Ben Sciortino with the following present; Commissioner Betsy Gwin; Commissioner Tim R. Norton; Commissioner Thomas G. Winters; Mr. William P. Buchanan, County Manager; Mr. Rich Euson, County Counselor; Mr. Don Brace, County Clerk; Mr. Chris Chronis, Chief Financial Officer, Division of Finance; Ms. Marilyn Cook, Director of Clinical Operations, Comprehensive Community Care; Mr. Jon Burghart, Project Director, Crisis Center; Mr. Colin McKinney, Director, Community Developmental Disability Organization; Mr. David Spears, Director, Bureau of Public Works; Mr. Jerry Phipps, Purchasing Agent, Purchasing Department; Ms. Kristi Zukovich, Director, Communications; and, Ms. Linda Leggett, Deputy County Clerk.

GUESTS

Ms. Sharon Evans, Clerk, Riverside Township.

Mr. Dale Kuhn, Trustee, Riverside Township.

Ms. Sarah Devries, Member, Sedgwick County Physical and Developmental Disabilities Advisory Board.

INVOCATION

The Invocation was led by Mr. Chuck McCoy of the Christian Businessmen's Committee.

FLAG SALUTE

ROLL CALL

After calling roll, the Clerk reported that Chair McGinn was absent.

CONSIDERATION OF MINUTES: Regular Meeting, August 1, 2001

The Clerk reported that all Commissioners were present at the Regular Meeting of August 1st, 2001.

Vice Chair Sciortino said, "Commissioners, you've had a chance to review the Minutes. What's the will of the Board please?"

MOTION

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Commissioner Norton moved to Approve the Minutes of the Regular Meeting of August 1st, 2001.

Commissioner Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, “Commissioners, if I can have your indulgence, before we go to the next item, two things I’d like to have a little housekeeping. One, as Kristi mentioned, Carolyn McGinn our Chairman is at Habitat for Humanity dedication. As you know, in the last couple of weeks or so they’ve been building a few homes and Carolyn has been out there painting and hammering and they’re going to be dedicating. I think some of you all went out also. I went out briefly and I thought, if somebody wanted to live there I’d better not try to fix the house. So, anyway that’s where she’s at, so she’s not here.

There’s one other thing. There’s a young lady sitting right now at medical intensive care unit at St. Joe Hospital. Her name is Karen Hampton and she’s suffering from Gilligan-Barre and I was called earlier this week by the neurologist. I also suffered from that some years ago and I went in and visited with her. She’s frightened and doesn’t know what’s happening exactly but we had a nice conversation and I was able to assure her that eventually everything will be coming back and everything will be all right but I promised I’d say hi to her. So, hi Karen and you’re in our thoughts and prayers and you must be bored if you’re watching our show. Anyway, we’re hoping the best for you.”

Commissioner Norton said, “So, you’re the icon of getting back to normal then?”

Vice Chair Sciortino said, “Well, I didn’t quite say that because that will depress the young lady.”

Commissioner Norton said, “I just wanted to be sure that we firmed that up really good.”

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Vice Chair Sciortino said, "We're trying to make her feel better, not worse. See you later, Karen. Next item please."

APPOINTMENTS

A. APPOINTING RESOLUTIONS (THREE).

1. RESOLUTION APPOINTING SHARON EVANS (COMMISSIONERS SCIORTINO AND NORTON APPOINTMENT) AS CLERK OF RIVERSIDE TOWNSHIP.

Mr. Rich Euson, County Counselor, greeted the Commissioners and said, "We have prepared a resolution to make this appointment for the remainder of a term which would expire on January, 2003. When we did that we had not received written confirmation of the present Clerk's resignation, but we have that now. So, I have amended the resolution. It's slightly different from your backup and the amended resolution says that you accept the resolution and that you make the new appointment and so, the recommended action that I would recommend is that you adopt the revised resolution."

Vice Chair Sciortino said, "Okay, thank you."

MOTION

Commissioner Norton moved to Adopt the amended Resolution.

Vice Chair Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, "Next item please."

2. RESOLUTION APPOINTING DALE KUHN (COMMISSIONERS

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SCIORTINO AND NORTON APPOINTMENT) AS TRUSTEE OF RIVERSIDE TOWNSHIP.

Vice Chair Sciortino said, "Commissioners, this resolution of appointment will fill the vacancy created by the death of Johnnie Darr and this appointment is until January of 2005 and I recommend that you adopt it."

MOTION

Commissioner Norton moved to Adopt the Resolution.
Vice Chair Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, "I believe both the individuals are here and I'd like to have them, if they would, please come up to the podium and you'll be sworn in if you would."

Mr. Don Brace, County Clerk, said, "Dale, we'll do you first, please. Raise your right hand please."

I do solemnly swear or affirm that I will support the Constitution of the United State and the Constitution of the State of Kansas and faithfully discharge the duties of the office of Riverside Township Trustee so help me God."

Mr. Dale Kuhn, Riverside Township Trustee, said, "I do."

Mr. Brace said, "Congratulations."

Hi, Sharon. Will you raise your right hand please.

I do solemnly swear or affirm that I will support the Constitution of the United States

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and the Constitution of the State of Kansas and faithfully discharge the duties of the office of Riverside Township Clerk, so help me God."

Ms. Sharon Evans, Riverside Township Clerk, said, "I do."

Mr. Brace said, "Congratulations."

Vice Chair Sciortino said, "And Dale, if you and Sharon have a few words you want to say, feel free."

Ms. Evans said, "Well, I'm looking forward to this."

Mr. Kuhn said, "I'm looking forward to it. It will be hard to fill Johnnie's footsteps but I'm sure we'll learn to accomplish the things they've done in the past."

Vice Chair Sciortino said, "Well, we want to thank you very, very much for volunteering because this is a very important position and there's a lot of people out there that will depend on you for some help and we just appreciate very much that you've agree to volunteer for this position. Thank you.

Okay, next item please."

3. RESOLUTION APPOINTING SARAH DEVRIES (COMMISSIONER NORTON APPOINTMENT) TO THE SEDGWICK COUNTY PHYSICAL AND DEVELOPMENTAL DISABILITIES ADVISORY BOARD.

Vice Chair Sciortino said, "Commissioners, this is a four year appointment to this 15 member board and I would recommend you adopt the resolution."

MOTION

Commissioner Norton moved to Adopt the Resolution.

Commissioner Winters seconded the Motion.

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There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, “And I believe Sarah is here because I had the pleasure to meet her a few minutes ago. Sarah, if you’d come up to the podium you’ll be sworn in by Don Brace, our Clerk.”

Mr. Brace said, “Raise your right hand please.

I do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Kansas and faithfully discharge the duties of the office of Sedgwick County Physical and Developmental Disability Advisory Board, so help me God.”

Mr. Sarah Devries, Member, Sedgwick County Physical and Developmental Disability Advisory Board, said, “I do.”

Mr. Brace said, “Congratulations.”

Vice Chair Sciortino said, “And Sarah, if you’d like to say a few words, you’re more than free to.”

Ms. Devries said, “I just really look forward to serving this population and Sedgwick County and I’m looking forward to getting started. Thanks for the opportunity.”

Vice Chair Sciortino said, “Great, and as we said to the other people, we want to thank you very much for agreeing to volunteer for this position.”

Commissioner Norton said, “Mr. Chair, I had a chance to visit with Sarah for about two hours the other day and I think she’s going to be a great addition to our board. She’s got some history in her family that will bring some real learning experiences to the board and I’m just tickled to death to have her. We had a great conversation and I think she’ll really add to the CDDO Board. Thanks

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for volunteering, Sarah.”

Vice Chair Sciortino said, “And I also had a few minutes with her to warn her not to get too close to you or her thinking would really get to be distorted.”

Commissioner Norton said, “That was probably appropriate. Thank you.”

Vice Chair Sciortino said, “Thank you. Next item please.”

NEW BUSINESS

B. RESOLUTION ADOPTING THE POLICY AND PROCEDURES FOR ACQUISITION AND USE OF CELL PHONES AND WIRELESS COMMUNICATION DEVICES.

Mr. Chris Chronis, Chief Financial Officer, Division of Finance, greeted the Commissioners and said, “The County has never had a formal policy governing the acquisition or use of cellular equipment but we have now more than 400 cell phones that are owned by the County and for which we have cellular accounts. We spend something on the order of \$16,000 a month for those, so it seems to us that it was probably appropriate to formalize the policies that we have administratively been enforcing.

The policy that’s before you covers the acquisition and usage of County owned cellular equipment and it also covers the reimbursement of personal accounts that might be used for County business. The policy provides that all managers at department head level and above have defined responsibilities: to determine the eligibility of their subordinates for a County account or reimbursement of personal accounts, to assure that all employees know this policy once it’s adopted, to monitor bills to assure that there’s a continuing business need for the County cell phone accounts and to obtain reimbursement from employees for personal use to County accounts. The policy also establishes the procedures for that reimbursement for personal use of County accounts.

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I have met with each of you individually to discuss this, so I won't take up a lot of time describing the policy details that are before you. I'll simply recommend approval, if you have no questions. If you have questions, I'll be glad to answer them at this time."

Vice Chair Sciortino said, "Thank you. Are there any questions of Chris on this item? Commissioners Winters."

Commissioner Winters said, "Chris, I guess just one brief comment and maybe as much for the public as for us too. It seems like, over the years when we read about various abuses and no matter what the issue is, it really appears a lot of times if supervisors, managers or if someone was using common sense and reviewing others actions and others . . . whether it's spending habits or cell phone use or whatever, that a number of these abuses would not have occurred. And so, does this policy then clearly state who's going to be looking at whose cell phone bills and who's going to be really trying to determine whether it's a useful tool? In this kind of day and age that we're living in, if you're very active or mobile, if you don't have a cell phone you're probably not as efficient as you should be but does this then clearly spell out who's going to be monitoring cell phone usage?"

Mr. Chronis said, "Yes, sir. It places the burden clearly on employees and their supervisors to determine whether or not there is a recurring business need that would justify a County cell phone account and if that justification is present, then it places the burden on those two individuals to assure that the account that's acquired satisfies that need and provides no more than satisfying that need. And then it also requires the supervisor, at least annually, to perform a review of the use of that account to assure that it's still is appropriate for the business needs of that employee."

Commissioner Winters said, "Okay, thank you."

Vice Chair Sciortino said, "Any further questions of Chris? What's the will of the Board on this item?"

MOTION

Commissioner Gwin moved to Adopt the Resolution.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

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Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, "Next item."

C. GRANT APPLICATION TO KANSAS DEPARTMENT OF COMMERCE AND HOUSING FOR HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDING.

Mr. William P. Buchanan, County Manager, greeted the Commissioners and said, "Brad Snapp, the Housing Director, is also at the dedication of the homes that Chair McGinn and Senator Sam Brownback are attending. Brad, as you may know, led our efforts and was there all weekend, several weekends and big chunks of his day and also continued to try to do his job. I thought if there was any reward to be given, at least he could go and shake the senator's hand and get the accolades rather than present this item.

So, the item before you is a grant that we have applied for. As you know, the policy requires us to come before you to apply for grants because of the obligation that are attached to grants. This grant is for \$300,000 out of the Home program fund of the State. This is the Kansas Department of Commerce and Housing. The Home funds are made available to communities to rehabilitate . . . in this case, rehabilitate homes.

We are requesting \$300,000 to be used at specific areas of Oaklawn Improvement area. This would be in conjunction with the Oaklawn Improvement District. They would help pick the houses. We certainly don't want them scattered. We want them pretty much in one area, so that we can have a major effect on that area. The grant would require residents to receive assistance . . . who received assistance to encourage them to do additional rehabs to the property. They're also required to take a home maintenance class before they receive the homeowner's assistance. The cost to the County, the \$300,000 needs to be matched with 25% funds. Those funds, that would be \$75,000, we have those funds in a fund called the Sedgwick County Grant-match fund is exactly what we budgeted those funds for.

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The trick for this program is going to be if you do the math, if you do 16 divided into \$300,000 it's \$18,750 per house. The trick is going to be to assure that the rehab that is done on a house is not more money invested in the house than the house is worth. Some of that area would indicate that that may be a struggle. So, with Brad's help and his staff and the Oaklawn Improvement Association, if we obtain this grant, will be there assisting in that neighborhood. Any questions I'd be happy to answer. If not, I would recommend that you approve this grant application."

Vice Chair Sciortino said, "Thank you, Bill. We do have a question. Commissioner Gwin."

Commissioner Gwin said, "Just for clarification. It is for owner-occupied homes, correct?"

Mr. Buchanan said, "Yes."

Commissioner Gwin said, "And then I also read it has to do to remedy health and safety issues, particularly one of those that we're concerned about is the lead-based paint and those kinds of things that have been prevalent in some of the older homes. I'm certainly going to be supportive of it. I think any time you have a project that can preserve affordable housing for low-income families, I think it's an important step and, Commissioner Sciortino, I know that you'll be monitoring this in the Oaklawn area and I'm certainly going to be very supportive of it. Thank you."

Vice Chair Sciortino said, "Thank you. Well, I also . . . and thank you for your support, Commissioner Gwin. As everyone knows, Oaklawn is in my district and I'm just real happy that we're going to apply for this grant. I'm going to hope that we receive it. I'm very encouraged by the citizens of Oaklawn because they have really made a concerted effort to reclaim their neighborhood. And with their neighborhood watch program, with their block parties, with their night out programs, with the way they've been working with community policing, I'm very gratified and I'm very happy that we're able to maybe assist them further and I wouldn't be completely honest if I didn't say that when I attend these Oaklawn Improvement District meetings, I can't be bought but this one little lady always makes chocolate chip cookies and I take my two or three so I can be borrowed for an hour or two at a meeting if they provide the cookies. So, anyway, what's the will of the Board on this item?"

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MOTION

Commissioner Norton moved to Approve the Grant Application and authorize the Chair to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, "Next item please."

D. DIVISION OF HUMAN SERVICES.

- 1. GRANT APPLICATION TO KANSAS DEPARTMENT OF SOCIAL AND REHABILITATION SERVICES OFFICE OF HEALTH CARE POLICY, MENTAL HEALTH, SUBSTANCE ABUSE TREATMENT AND RECOVERY.**

Ms. Marilyn Cook, Director of Clinical Operations, Comprehensive Community Care, greeted the Commissioners and said, "I'm here this morning to seek your approval and signature on a response that actually Judy Addison who is Director of our out-patient and addiction service programs wrote in response to an RFP from SRS. This is a grant that is initially to be funded for a year. However, if the outcomes, if we're successful in reaching the outcomes, subsequent funding may be available as well. The grant is focused on proving specific services in a program for individuals who are

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chronically relapsing individuals who have had substance abuse problems. The definition of that would be these would be individuals that would have gone through at least one treatment process or program per year for the past five years.

The goal of this program, the first year, is to serve 50 individuals with these problems and while that seems like not very many individuals to some, these are individuals who use up a tremendous amount of community resources. They're individuals who have had a difficult time staying in treatment processes in the past and connecting and finishing treatment processes. So, the goal of the program is essentially to have two case managers who would be working with this population to engage with them, keep them connected in a program. To have one full-time master level clinician to coordinate the program and then a half-time support staff. We are requesting that you would approve the grant application and I'd be happy to answer any questions."

Vice Chair Sciortino said, "Thank you. Any questions of the presenter? Okay, well I have one comment. I had occasion to talk to Deborah about this and what I didn't realize is that about 80% of the people that come to our program, actually being referred to us by the judges and by the court system, that our population in our jail, overwhelmingly, one of the major problems that these people have is alcohol and drugs and if we're able to get that straightened out, very possibly this could almost be called another prevention program, because most people that are under the influence of drugs and alcohol have a propensity to commit crimes and if we can get them resolved and get these monkeys off their back, perhaps maybe we can help alleviate some of our population in our jail. So, I'm going to be very supportive of this item. Any further questions? Seeing none, what's the will of the Board?"

MOTION

Commissioner Norton moved to Approve the Grant Application and authorize the Chair to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye

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Chair Carolyn McGinn

Absent

Vice Chair Sciortino said, "Next item please."

2. **PROPOSED COMPREHENSIVE COMMUNITY CARE (COMCARE) CRISIS PLAN AND REORGANIZATION, AND COMCARE COMMUNITY DEVELOPMENTAL DISABILITY ORGANIZATION CASE MANAGEMENT OVERSIGHT POSITION.**

Mr. Jon Burghart, Project Director, Crisis Center, greeted the Commissioners and said, "Our crisis program has experienced a significant increase in demand for services in recent years. This is probably best illustrated by the volume of calls handled through our crisis lines. Two years ago, we experienced 31,000 through those crisis lines. This year, we're projecting 50,000. We're also seeing an increasing demand for services in pretty much all areas that we provide service.

This increased activity is coming partly as an effort that we've made to try to make the community more aware of who we are and the services we provide. We have also created some new programs within the past year or so, one being our Crisis Assessment program for seniors and also our Transition Team that was established last winter that provides intensive case management services.

Another factor contributing to the increase in volume of activity at our program is our relationship with local law enforcement. Last year, we worked with the Wichita Police Department and Via Christi to look at serving the needs of the mentally ill in our community more directly. We helped the police department to upgrade their policy and procedure and now our crisis program is the first point of contact in the majority of the cases when the police have an individual who needs crisis intervention of some form of mental status assessment. That has increased our activity at our program. It has a definite benefit for the community as it's reduced the number of people going to emergency rooms, which are already over-worked.

The State of Kansas has also asked that community mental health centers develop a crisis plan for their coverage areas. Our crisis plan was formulated this spring and it does address several areas in which we look to improve both the quality and the scope of our services. It places emphasis on increased interaction with our stakeholders in the community and allows for more input from our stakeholders in determining the direction and operation of our services.

Part of this organization request that's in front of you today is to expand availability of the Mobile Crisis Intervention Unit to include weekday coverage from eight in the morning until 4 p.m. This is

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not currently available with our staffing. The expansion of our mobile service is in response to a survey early this year in which we asked various individuals in the community to give us input about how they saw our services and what they would like to see change. There were a large number of respondents who stated that they liked the mobile service and wanted to see even more of that. We also, from the school district, had been receiving requests to have a mobile unit available during the daytime, which if approved will be also targeted to help serve students in our schools where suicidal risk issues are being identified.

The increased activity at our crisis program and the expectations of our community have moved this program to the point that both direct clinical services and management are struggling to fulfill these needs. This proposal will allow for expansion of direct services and also for more direct supervision time.

The positions being requested include a project manager for the daytime shift. This is a position that really would be about 80% direct clinical services, with the other 20% being available to supervise the therapist and case managers on that shift. The person in this position would also function as the therapist for that daytime mobile crisis team.

We're also asking a project manager for our after-hour coverage. This would be an individual that would be available during the week until midnight to be on-site. We'd also provide, about 80% of their time would go to direct services, with the other 20% supervising eight therapists and case managers who are working after-hours during the week. This would expand our coverage, so that in the evening we would have now three therapists on duty instead of two, which is really becoming a critical issue for us.

Both of these managers would be available to be on-call when they're not actually on-duty, to help provide support to staff when there's not a manager physically on-site. You'll also see there's a request for a range 17 case manager. This would be the other person on our daytime mobile team and when this person is not out on mobile calls, would be available at the office then to help backup those calls coming in on the crisis phone lines.

Additionally, we're asking for four part-time therapists positions. These would be one shift per week. They would be on the weekend. We would space them out so the day shifts, on Saturday and Sunday and again the evening shifts on Saturday and Sunday, have an additional therapist increasing our staffing from two to three therapists on those shifts.

Also are requesting a re-classification for two existing positions at our program. One is our project

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manager for our transition team, who is currently classified as a range 22. We're asking that that be a range 24. This is a person who supervises ten people directly who provide case-management services seven days a week. Also we have a current position which is a range 22 that we would like to see upgraded to a range 23 and designed to be our special projects coordinator. The individual in this position would serve as the coordinator for our staff team, which is our critical incident stress-management team that's available for our community and will also be the coordinator for our CAPPS program, which is the assessment program for seniors.

Please note that the salary figures in the COMCARE plan that was submitted to you initially were estimates and that the figures listed in the agenda item are from the budget impact statement provided by Human Resources. All the funds for these positions will be provided through State funding. There is also one other position that is on the agenda item that is for our Community Developmental Disability Organization and Colin McKinney will be addressing that. Before I turn it over to him though, I will respectfully request that you look at these positions and approve the proposals that are identified here in this agenda item for the crisis reorganization plan."

Mr. Colin McKinney, Director, Community Developmental Disability Organization, greeted the Commissioners and said, "While this is largely a John Burghart agenda item, I kind of attach my position here because he commands a great deal of respect and I don't always, generally. Actually, the positions are tied because these were similar recommendations of our consulting group, the Mercer Group, who came in and looked at the COMCARE organization from top to bottom and wanted to make recommendations about the way things are done and how we could make them better. In terms of the CDDO, there were several recommendations. The highest priority among those was this case management coordination position. Case management makes our system go. It makes it successful and if we can improve the quality of case management, we're improving services for individuals. By adding this position, we can oversee training for all case managers within the system, make sure there's continuity in the sharing of information, make sure that everyone has access to the funding that they need and, basically, this will be a single point of reference for all case managers. Interestingly enough, after we had proposed this position the State is now actively looking at the case management function, system-wide and it may come to pass this position ends up supervising case managers as well. That is yet to be determined. But it is an opportune time to add this position and try and improve the case management system.

The cost of the position has already been accounted for by matching additional federal CDDO administration funds, the listed costs, in the neighborhood of \$48,000 per year. That's basically all I have to say about this position. John or I would stand for questions if you have any."

Vice Chair Sciortino said, "Okay, I believe, John, there is a question for you, sir. So, if you could come back up. Commissioner Winters."

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Commissioner Winters said, "Thank you. John, could you described perhaps a little more what mobile means in Mobile Crisis Response? Exactly how does that work? What's that mean?"

Mr. Burghart said, "Well, that's just a serve we provide. It's a team of therapists and a case manager working together as a team that can go out to other locations in our community, as opposed to having people brought to our crisis program. We find that, at various times, when it's more appropriate to take the services to the other location. This is particularly true, has been true on evenings and weekends for individuals, mentally ill individuals living in group homes or sometimes they're in homeless shelters where they're having difficulty maintaining in that environment and the staff people working with them are struggling with how to accomplish that. And by sending our team out, they can not only provide an assessment of the situation to determine if that is a safe environment for that person, but they can also provide instructions to that staff person on how to cope and manage with that problem and work with the individual around the problems that are being presented.

We also go out and meet law enforcement. We've gone out to the middle of farm fields to meet the Sheriff to look at an individual parked in the middle of the field, to get into trash dumpsters, to talk to people as to why they're there. This will just expand our ability to go to a location, so that someone doesn't have to be transported to our crisis program or to an emergency room without first having a chance to screen them and determine more their needs."

Commissioner Winters said, "Okay, now are we doing some mobile crisis services now?"

Mr. Burghart said, "Yes, we are. We have mobile services available on weekday evenings from 4 p.m. until midnight."

Commissioner Winters said, "And this will change that to do what then?"

Mr. Burghart said, "This will expand it so that we'll have another 40 hours a week of mobile service. It will be during the daytime, from 8 a.m. to 4 p.m. Initially, when we established our mobile program back in 1994, we did not think that we would need mobile coverage during regular working hours. And what we're discovering is problems surface anywhere at any time and that, in fact, there are times when people in our community really can benefit from having that mental health service come directly to them."

Commissioner Winters said, "Okay, so this is really just going to spread out more of the day, cover more hours of the day."

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Mr. Burghart said, "That's correct. Now, we'll have, seven days a week, mobile coverage from 8 a.m. till midnight. We will not have any mobile coverage after midnight but seven days a week, 16 hours a day."

Commissioner Winters said, "With this increase in call volume over the past several years, is there a particular time of the day or week when the calls are more intense or is it pretty much generally any time?"

Mr. Burghart said, "It can be any time. It's really difficult to get a pattern on that. Certainly, the wee hours of the morning are going to be the slowest times, but evenings . . . if there's going to be a time that's really going to be busy, it's going to be late Friday afternoon and into Friday evening."

Commissioner Winters said, "Well just tell me then, one more time, how many more people are we going to have being able to answer that phone and respond to somebody who's got a serious question or a serious issue to deal with?"

Mr. Burghart said, "Well, with this proposal we'll be adding three more full-time staff and four part-time staff on the weekends."

Commissioner Winters said, "One last question and I . . . the answer is probably obvious maybe, but, you know, it seems like this is such an intense position. Are there adequate, good candidates to take these kinds of positions? I'd think you'd need to be really kind of a special kind of an individual. Where do you look to find these individuals to fill these slots?"

Mr. Burghart said, "Well, certainly just through our County advertising for positions. We get a number of applications that way, but we have our own network of people who work for our program or former employees who often are looking to refer individuals that they think would be good candidates for employment with us, too."

Commissioner Winters said, "Well, I'm going to be supportive of this. I'd certainly encourage you to try to look for the very best qualified people that you can possibly find because I think this is a critically important issue. Thank you, John."

Vice Chair Sciortino said, "And John, we have another question. Commissioner Norton."

Commissioner Norton said, "Thanks. I guess I'm concerned with the day shift. Is this going to provide some help to fill in the gaps for the schools that are not in the new program with the ten that are going to have services. This will give them a chance to be out in the schools a little more often and have that availability during the day. Is that correct?"

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Mr. Burghart said, "Well, this daytime mobile unit that is part of our proposal will be available to go anywhere within the County. So, it will not be just to certain schools that have been designated for other services, but can go really anywhere within Sedgwick County."

Commissioner Norton said, "Okay. That's all I have."

Vice Chair Sciortino said, "Okay. Commissioner Winters."

Commissioner Winters said, "Will you, to take some advantage or determine how to notify and I'm thinking about small communities, police departments and school systems, do you have a plan for that?"

Mr. Burghart said, "We're working on that plan. That is still something we need to do, to reach further out into the County, to make sure all the communities in our County are familiar with our services and know how to access them. One of the things, by having the additional management staff, will allow us more time to accomplish those tasks, too."

Commissioner Winters said, "Well, I would encourage you maybe even somebody might want to visit some of the smaller city's city council meetings and just let those folks know because, you know, so many times individuals or citizens see a problem but you just don't know who to call. So, I would encourage you to at least consider that."

Commissioner Norton said, "School board meetings, too."

Vice Chair Sciortino said, "And John, just to follow up on what Commissioners Norton and Winters said, you know we have a Communications Department so if it's any labor problems that you have, feel free to call upon our Communications Department to help get the information out to the various entities, the individual communities, different school districts and what have you. And I'm sure they would be willing to help you get the information out, so you wouldn't have to have any time or effort on your own employees which I'm sure are busy enough at this time. But I would encourage you, somehow, to especially on these new services and our existing services, one of the comments that I hear, unfortunately too often, is 'oh, I didn't even know the County did that' or 'I didn't know that was available'. So, if the Communications Department here can help you promote these different services to the community, feel free to call upon them."

Mr. Burghart said, "I certainly will."

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Vice Chair Sciortino said, “Okay, thank you. Any further questions? What’s the will of the Board on this item?”

MOTION

Commissioner Gwin moved to Approve the plan and authorize additions to the COMCARE Staffing Table.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, “Next item please.”

E. REPORT OF THE BOARD OF BIDS AND CONTRACTS’ REGULAR MEETING OF AUGUST 23, 2001.

Mr. Jerry Phipps, Purchasing Agent, Purchasing Department, greeted the Commissioners and said, “You have the Minutes of the 23rd meeting of the Board of Bids and Contracts. There are six items for your consideration.

**1) OFFICE SUPPLIES- VARIOUS DEPARTMENTS
FUNDING- VARIOUS DEPARTMENTS**

Item one, office supplies for various departments. It was moved to accept the proposal of Midwest Single Source to contract for general office supplies, based on a 68.44% average discount for core items at an estimated cost of \$102,700.26, and a cost-plus of 8.5% for non-core items for an estimated cost of \$270,537.54 for a grand total, an estimated total of \$373,237.80.

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**2) DICTAPHONE MAINTENANCE CONTRACT- EMERGENCY COMMUNICATIONS
FUNDING- EMERGENCY COMMUNICATIONS**

Item two, Dictaphone maintenance contract with Emergency Communications Department. It was moved to accept the sole source bid of Dictaphone for \$27,853.

**3) FORENSIC LIGHT SYSTEM- SHERIFF'S DEPARTMENT
FUNDING- BYRNE GRANT**

Item three, forensic light system for the Sheriff's Department. It was moved to accept the only bid received of SPEX Forensics for \$19,535.

**4) BANKING SERVICES- DIVISION OF FINANCE
FUNDING- DIVISION OF FINANCE**

Item four, banking service for the Division of Finance. It was moved to accept the proposal of UMB Bank for various banking services for \$117,253.35.

**5) GYMNASIUM REPAIR- JUDGE RIDDEL BOYS RANCH
FUNDING- CAPITAL PROJECTS**

Item five, gymnasium repair for the Judge Riddell Boys Ranch. It was moved to accept the only bid received of Bauer and Sons Construction for \$99,514.

**6) AIR CONDITIONERS- EMERGENCY COMMUNICATIONS
FUNDING: EMERGENCY COMMUNICATIONS**

Item six, air conditioners for Emergency Communications Department for their tower sites. It was moved to accept the low bid of Eventemp for \$22,195.80.

I'll be happy to take questions. I recommend approval of the Boards of Bids and Contracts."

Vice Chair Sciortino said, "Commissioners, do we have any questions on this?"

Commissioner Norton said, "I have one, Mr. Chair. I had talked to Chris Chronis on Item 4 and we had discussed that UMB Bank was not the lowest bid and some of the bids didn't provide all the services. One thing I'd asked Chris to look into was were we going to make more money, maybe pay a little more on the contract but making a little more money based on the services that are going

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to be provided. Chris, have you got some numbers there?"

Mr. Chronis said, "Yes, sir. This was a request for proposals, not a request for bids. And under that process, we're looking for the best mix of services and price, not merely at price. UMB was in the middle of five banks that gave us responses to our request for proposals. There were two banks that gave us a price quote that was less than UMB's.

However, those two banks did not offer the same mix of services at the same level of quality as UMB did. Specifically, UMB is offering to give us availability of money that we deposit in the bank faster. That is, we'll get access to cash more quickly than we will with the other two banks and thus we can invest it and earn interest on it more quickly. UMB has offered us a very favorable rate of return on overnight investments. We sweep the account at the end of the evening. Any money that's left in our account is invested in what's called an overnight repurchase agreement. UMB has quoted us a rate on that repurchase agreement that is better than the rate of one of those two banks that was lower. Thus, we would earn more interest, and roughly equal to the rate of the other bank, although the other bank capped the amount of cash that we could put in that investment, so we would lose interest on amounts of cash above that threshold.

Finally, UMB told us that we would not be paying fees to them for daylight overdraft. A daylight overdraft is a situation where during the day a check clears prior to the time an investment that we need to redeem to cover that check has hit the bank. And so, for some brief period of time, technically our account is overdrawn, but not overnight. The other two banks told us that, for daylight overdrafts, they would discourage that practice and if we engaged in it, they would charge us fees.

When we add the cost of those fees for daylight overdrafts, the additional interest that we think we will earn on the UMB account from the higher rate of return on overnight repos and from the faster availability of cash on deposits and when you count the cost of conversion of our deposits from one bank to another, when you add all those together, the UMB price is the most desirable price. We estimate, for the other two banks that quoted lower service fees, those lost interest amounts and the additional costs would range somewhere between \$28,000 and \$34,000. That is less than the price differential on the service fees that were quoted for each of the banks. So, when you add all of it together, UMB gives us the best price, best total cost of service, and the best mix of services of all the five proposals that we've received."

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Commissioner Norton said, "Plus, they're the bank that we are currently doing business with now, is that correct?"

Mr. Chronis said, "They are, yes."

Commissioner Norton said, "So, we have a history with them. Thanks, Chris. That gives me the numbers. I just think there's great savings and even though it may not be the lowest price. Thanks."

Vice Chair Sciortino said, "Yeah. Often times, the initial price is not the total price. Any further questions on Board of Bids and Contracts?"

I have a couple. This is just probably nitpicking, but on Item three it said that we had sent out quotations to four vendors but then we only listed three. I'm not asking . . ."

Mr. Phipps said, "They didn't send it back."

Vice Chair Sciortino said, "I understand but the other two sent it back with no bid also. I was just . . ."

Mr. Phipps said, "It was faxed back after the fact, after we'd already had the agenda presented is why it wasn't in there."

Vice Chair Sciortino said, "Okay, it was just a small one. The one item that I had was number five, I guess what I'm asking for is what do we do . . . I mean, I notice on some of these we actually proactively go out and request a quotation and on some we just advertise it by whatever method. Why did we choose just to advertise the contract job on the Judge Riddel Boys Ranch, given the fact that there's a lot of construction companies and they're pretty competitive? Why didn't we actively send out requests to various construction companies trying to solicit bids?"

Mr. Phipps said, "This was sent to the Capital Projects Department, which they did advertise and we did have a number of other construction companies pick up the plans but they chose not to bid."

Vice Chair Sciortino said, "Okay, but that didn't answer my question. Why didn't we just go out and proactively request, as opposed to just advertising?"

Mr. Phipps said, "Like I say, this was done by the Capital Projects Department and why they didn't use that system, I can't answer that."

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Vice Chair Sciortino said, “When we advertise, what method of advertising do we use?”

Mr. Phipps said, “Dodge reports is one, the Derby Newspaper is one and we have another source that skips my mind right now, I’m sorry.”

Vice Chair Sciortino said, “Probably our e-mail or web page or something.”

Mr. Phipps said, “It does go out on the web site, yes.”

Vice Chair Sciortino said, “Well, I would just suggest . . . I would just suggest I’m a little uncomfortable, especially on construction jobs. I’m not putting down Bauer and Son. I’m not eluding to anything wrong here, but you know, construction, this is a pretty simple thing. I know there’s a lot of good, qualified construction companies and in the interest of trying to see whether or not we can save the taxpayers some money, I would encourage you to consider perhaps actually sending out requests so that they know, as opposed to waiting for them to pick up things or something, just maybe as a way of doing that. Okay, I have no further questions. Any other questions?”

MOTION

Commissioner Norton moved to Approve the recommendations of the Board of Bids and Contracts.

Commissioner Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, “Thank you. Commissioner Winters.”

Commissioner Winters said, “Mr. Chairman, I just would like to acknowledge that Craig Anderson, with UMB, is here today. And Craig, I think Chris did a good job of explaining why we

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chose your bid. We do appreciate the work that your bank has done and we also appreciate everything you do in this community. So, it's good to continue to do business with you."

Vice Chair Sciortino said, "Can he play softball. I mean, we could use him in the softball tournament."

Commissioner Winters said, "No, he's a ringer and they'd pick up on that."

Vice Chair Sciortino said, "Oh, okay. Next item please."

CONSENT AGENDA

F. CONSENT AGENDA.

- 1. Two Easements for Right-of-Way for Sedgwick County Project No. 833-AA, BB, CC on Rock Road from Derby to Mulvane. CIP# R-243. Districts #2 and #5.**

- 2. Section 8 Housing Assistance Payment Contracts.**

<u>Contract Number</u>	<u>Rent Subsidy</u>	<u>District Number</u>	<u>Landlord</u>
V010132	\$505.00	2	Springcreek Apartments
V010134	\$504.00	2	Springcreek Apartments

- 3. The following Section 8 Housing Contracts are being amended to reflect a revised monthly amount due to a change in the income level of the participating client.**

<u>Contract Number</u>	<u>Old Amount</u>	<u>New Amount</u>
V99037	\$375.00	\$400.00
V20101	\$463.00	\$440.00
V99056	\$88.00	\$88.00
V010155	\$138.00	\$353.00

- 4. Plats.**

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Approved by Public Works. The County Treasurer has certified that taxes for the year 2000 and prior years have been paid for the following plats:

H. D. Mills Derby Transfer Station Addition
Believers Southern Baptist Church Addition

5. **Donation by Women’s Recovery Center of four used mattress and box spring sets, valued at approximately \$50.00, to be used by COMCARE Community Support Services.**
6. **Out-of-cycle step increase from range 27, step 1 to step 7 for Senior Attorney in the County Counselor’s Office.**
7. **Order dated August 22, 2001 to correct tax roll for change of assessment.**
8. **Authorization per K.S.A. 79-2012 to withhold delinquent personal property taxes under the County Treasurer’s certification dated August 17, 2001.**
9. **General Bills Check Register of August 24, 2001.**
10. **Budget Adjustment Requests.**

Mr. Buchanan said, “You have the Consent Agenda before you and I would recommend that you approve it.”

MOTION

Commissioner Gwin moved to Approve the Consent Agenda as presented.

Commissioner Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye

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Vice Chair Ben Sciortino	Aye
Chair Carolyn McGinn	Absent

Vice Chair Sciortino said, "Any other items to come before this . . . Oh, yes. I'm sorry."

G. OTHER

Commissioner Norton said, "I have two. I'd like to echo the accolades for the Habitat Blitz Build. Susan and I were out there on Saturday. Her company, Kennedy and Coe, did some work out there and I did some too, not only for her but for the County also. I kind of did double-duty. But I tell you, Brad Snapp has just done an awesome job. If the amount of paint on his clothes was any indication of how hard he worked, he's the hardest working guy out there. But . . ."

Commissioner Gwin said, "I don't know if that's a good measure though."

Commissioner Norton said, "I can testify that he worked hard that day and he had been there all day and I really applaud what Sedgwick County employees have done. Habitat is a wonderful organization. I know they've built several homes down in Haysville, after the tornado and they continue to go into pretty old neighborhoods and revitalize. And I've got to tell you, I was pretty surprised at how nice and roomy these homes were. I mean, you think of maybe they're building little, small homes but these were nice, four-bedroom homes with a great amount of space. So, it was a wonderful project.

The second thing I had is that Tom and I had the chance to go to the annual summer township meeting and meet with probably 50 or 60 township representatives, clerks, trustees and it was a wonderful meeting. They did have some concerns that Tom and I will be talking to individuals about and one of them was communication. I think we've already talked to Kristi about that. They're wanting to put out a new letter and we offered some help to be able to do that, so that they can communicate better. But we had a good time. It was good food and good camaraderie and I don't know, Tom, if you want to dove-tail on that or not."

Commissioner Winters said, "No, I would agree. It was a good meeting. The communications with the township kind of ebbs and flows here and nobody has really latched onto it and so I think we're going to try to hopefully increase that communication effort if we can. It was a good meeting."

Commissioner Norton said, "That's all I have."

Vice Chair Sciortino said, "Okay. Any other items to come before the Board? Mr. Buchanan? Mr. Euson? Hearing none, this meeting is adjourned."

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H. ADJOURNMENT

There being no other business to come before the Board, the Meeting was adjourned at 9:55 a.m.

**BOARD OF COUNTY COMMISSIONERS OF
SEDGWICK COUNTY, KANSAS**

CAROLYN McGINN, Chair
Fourth District

BEN SCIORTINO, Chairman Pro Tem
Fifth District

BETSY GWIN, Commissioner
First District

TIM R. NORTON, Commissioner
Second District

THOMAS G. WINTERS, Commissioner
Third District

ATTEST:

Don Brace, County Clerk

APPROVED:

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