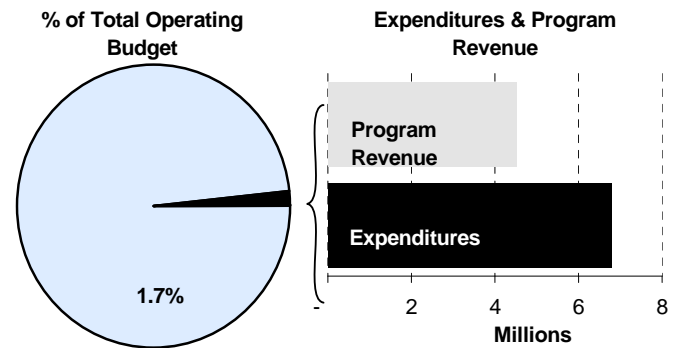
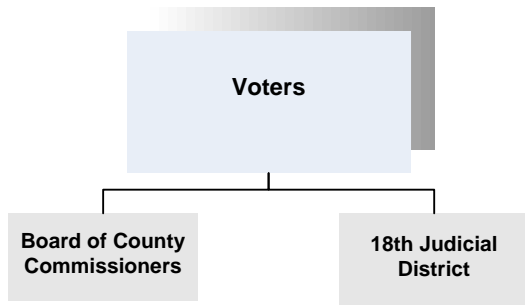




Honorable James Fleetwood
 Chief Judge
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 Wichita, Kansas 67203
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Mission:
 □ To provide courteous and dignified treatment to all citizens in an environment that always promotes efficient and fair administration of justice.



Program Information

The Kansas Constitution creates judicial districts and their services are guided by the Statutes of the State of Kansas. These individual judicial districts are the trial courts of Kansas. Judicial districts have jurisdiction over all civil, and criminal cases, including divorce and domestic relations, damage suits, probate and administration of estates, guardianships, conservatorships, care of the mentally ill, juvenile matters, and small claims.

Kansas is divided into judicial districts of which counties are assigned, with a varying number of judges in each judicial district. Sedgwick County is the sole county located in the 18th Judicial District. Currently, there are 28 judges serving on the bench for the 18th Judicial District, two of which were added in 2009.

The State Supreme Court appoints a district judge as Chief Judge for each judicial district. The Chief Judge, in addition to judicial responsibilities, has general control over the assignment of cases within the judicial

district and general supervisory authority over clerical and administrative support functions for the district.

Funding for the 18th Judicial District is provided through a combination of sources, including the State, County, and various fees charged to those utilizing the court system. Although the 18th Judicial District staff are employees of the State of Kansas, Sedgwick County is responsible for providing facilities and operating expenses for the operation of the courts.

The 18th Judicial District handles a variety of cases. In recent years, the largest number of cases handled by the District have been traffic tickets, limited, and divorce cases. In descending order by the number of cases handled, other cases include: civil, marriage licenses, criminal, juvenile offender, probate, small claims, and Juvenile Court Child in Need of Care (CINC).

The 18th Judicial District relies on partnerships to assist in accomplishing their mission and goals. The District’s partners include the Sedgwick County Board of County Commissioners, the Office of Judicial Administration, and the Kansas Supreme Court. These partnerships

ensure that justice is administered in an equal, timely and lawful manner.

Departmental Sustainability Initiatives

The 18th Judicial District encourages actions among its employees to reduce their impact on the environment. This includes promoting paper and aluminum can recycling. The District Court also provides court rules and forms on their website, reducing the need of citizens to drive to the courthouse to receive this information.

Steps are also taken by the 18th Judicial District to ensure services and assistance are delivered in a fair and equitable manner. These include responding to ADA requirements of employees and court participants and providing interpreters in court hearings. The Court also has hearing assistance available for litigants and jurors, and ADA accessible counters in District Court offices. Additionally, fair treatment for anyone who participates in the court system is a priority for the 18th Judicial District.

To improve the efficiency and effectiveness of the 18th Judicial District, the District Court has partnered with Sedgwick County to utilize the Day Reporting Center. The District Court is also heavily involved with the Sedgwick County Drug Court Program that was implemented by Sedgwick County. Also, the District Court continues to review spending and research with other urban courts to find successful models for contracting services and providing services.

Department Accomplishments

The 18th Judicial District was involved in the planning and creation of the Sedgwick County Drug Court Program. The Drug Court Program is designed to achieve reductions in recidivism and substance abuse among drug dependent offenders and increase the offenders' likelihood of successful habilitation. This is

being done through timely, continuous, and intense judicially supervised treatment, mandatory periodic drug testing, and use of sanctions and other habilitation services. Key components of this program are the ongoing judicial interaction with each drug court participant, and the integration of drug treatment services with justice system case processing. The project started in October 2008.

Another initiative of the 18th Judicial District is succession planning and staff development. Through the use of the County's Management Model and meetings with department managers, the Court has focused on promoting employees who have a strong desire and skill set to supervise and lead. In turn, the Court has invested time and money in their employee development. Additionally, each employee understands the Court's mission and expectations.

By 2010, the District Court plans to expand their imaging system to allow remote access by attorneys and agencies. This will make court records easily accessible to the parties opting to utilize this service.

Budget Adjustments

Changes to the 18th Judicial District's 2010 budget reflect an increase in benefits costs and a 2.0 percent general pay adjustment for employees earning less than \$75,000. No increases were provided for contractals, commodities, and

capital equipment from the 2009 Adopted budget for property tax supported funds.

Non-property tax support fund adjustments for the 18th Judicial District include a \$39,596 decrease in administrative charges for the Court Trustee and a \$1,033 decrease in administrative charges for the Court Alcohol and Drug Safety Program. There is a \$525,000 decrease for the 2009 remodel of the Courthouse basement for the Adult Probation and Intake offices, which is expected to be completed in late 2009. Also, two part-time protective service positions were added to serve as Court Service Officers.

Alignment with County Values

- **Equal Opportunity -**
The District Court is an equal opportunity employer that recruits, selects, and evaluates employees who are competent, professional, ethical and committed
- **Commitment -**
The District Court is committed to fair treatment for everyone who works in or participates in the court system
- **Accountability -**
By setting priorities and managing competing demands on existing resources, the Court preserves its independence, ensures accountability, improves performance and builds and maintains public trust and confidence

Goals & Initiatives

- **Complete construction on additional courtrooms to better serve the citizens of Sedgwick County**
- **Upgrade electrical, sound, and lighting systems in courtrooms to safely utilize modern technologies**
- **Strive to be the best possible steward of public funds, while ensuring that every citizen is granted equal access to justice**

Significant Adjustments From Previous Budget Year

	Expenditures	Revenue	FTEs
• Cost allocation plan adjustments - Court Trustee	(39,596)		
• Cost allocation plan adjustments - Court Alcohol and Drug Safety Program	(1,033)		
• Adjustment for 2009 remodel of the Courthouse basement for the Adult Probation and Intake offices	(525,000)		
• Additional temporary part-time Protective Service positions	36,418		1.00
Total	(529,211)	-	1.00

Budget Summary by Category

Budget Summary by Fund

Expenditures	2008	2009	2009	2010	% Chg.	Expenditures	2009	2010
	Actual	Adopted	Revised				Budget	09-10
Personnel	2,705,113	3,354,143	3,361,143	3,120,469	-7.2%	General Fund-110	2,522,657	2,765,114
Contractual Services	2,649,050	2,713,989	2,713,989	2,772,524	2.2%	Court Trustee-211	4,123,513	3,835,906
Debt Service	-	-	-	-	-	Court A/D Safety-214	195,442	193,148
Commodities	557,282	378,125	405,848	509,675	25.6%	Dist Court Grants-262	612,000	-
Capital Improvements	-	525,000	14,289	-	-100.0%	Total Expenditures	7,453,612	6,794,168
Capital Equipment	59,881	473,285	447,632	391,500	-12.5%			
Interfund Transfers	-	-	510,711	-	-100.0%			
Total Expenditures	5,971,326	7,444,542	7,453,612	6,794,168	-8.8%			
Revenue								
Taxes	-	-	-	-	-			
Intergovernmental	2,385,329	2,487,516	2,487,516	2,339,870	-5.9%			
Charges For Service	1,415,702	1,509,635	1,509,635	1,527,322	1.2%			
Other Revenue	23,215	38,925	38,925	23,682	-39.2%			
Total Revenue	3,824,247	4,036,076	4,036,076	3,890,874	-3.6%			
Full-Time Equivalents (FTEs)	62.00	62.00	63.00	63.00	0.0%			

Budget Summary by Program

Program	Fund	Expenditures				2010	% Chg.	Full-Time Equivalents (FTEs)		
		2008	2009	2009	2010			2009	2009	2010
		Actual	Adopted	Revised	Budget	09-10	Adopted	Revised	Budget	
Administration	110	2,208,045	1,954,350	1,963,420	2,236,164	13.9%	-	-	1.00	
Probation	110	61,850	78,637	78,637	72,850	-7.4%	-	-	-	
Clerks	110	188,115	215,600	215,600	191,100	-11.4%	-	-	-	
Technology	110	263,281	265,000	265,000	265,000	0.0%	-	-	-	
Trustee IV-D	211	2,325,771	3,226,750	3,226,750	2,953,009	-8.5%	46.50	45.50	45.70	
Trustee Non IV	211	741,744	896,763	896,763	882,897	-1.5%	14.50	15.50	15.30	
ADSAP	214	134,097	195,442	195,442	193,148	-1.2%	1.00	1.00	1.00	
Drug Testing	262	48,424	612,000	612,000	-	-100.0%	-	1.00	-	
Total		5,971,326	7,444,542	7,453,612	6,794,168	-8.8%	62.00	63.00	63.00	



Personnel Summary by Fund

Position Title(s)	Fund	Band	Budgeted Personnel Costs			Full-Time Equivalents (FTEs)		
			2009 Adopted	2009 Revised	2010 Budget	2009 Adopted	2009 Revised	2010 Budget
KZ4 - Protective Service	110	18TH JUD	-	-	36,418	-	-	1.00
KZ2 - Professional	211	EXCEPT	46,367	46,367	46,367	1.00	1.00	1.00
Administrative Officer	211	B321	157,879	158,817	165,028	4.00	4.00	4.00
Civil Process Server	211	B220	76,490	45,811	45,811	2.00	2.00	2.00
Administrative Assistant	211	B218	180,071	161,550	163,324	5.00	5.00	5.00
Office Specialist	211	18TH JUD	329,891	338,824	340,856	13.00	13.00	13.00
Senior Attorney	211	18TH JUD	261,344	232,718	232,718	4.00	4.00	4.00
Senior Investigator	211	18TH JUD	213,849	219,548	219,548	5.00	5.00	5.00
Senior Legal Assistant	211	18TH JUD	201,568	193,434	194,119	5.00	5.00	5.00
System Analyst/Programmer	211	18TH JUD	134,885	144,639	144,639	3.00	3.00	3.00
Office Assistant	211	18TH JUD	147,726	106,926	107,482	5.00	5.00	5.00
Deputy Trustee	211	18TH JUD	85,279	105,123	105,123	2.00	2.00	2.00
Legal Assistant	211	18TH JUD	92,482	92,072	94,281	3.00	3.00	3.00
KZ6 - Administrative Support	211	18TH JUD	87,315	87,662	87,662	2.50	2.50	2.50
Chief Deputy Court Trustee	211	18TH JUD	92,966	86,480	86,480	1.00	1.00	1.00
Court Trustee	211	18TH JUD	68,444	75,629	75,629	1.00	1.00	1.00
Administrative Manager	211	18TH JUD	70,640	70,302	70,302	1.00	1.00	1.00
Fiscal Assistant	211	18TH JUD	54,042	56,555	56,555	2.00	2.00	2.00
Senior Administrative Officer	211	18TH JUD	54,155	55,592	55,592	1.00	1.00	1.00
KZ5 - Para Professional	211	18TH JUD	28,466	28,466	28,466	0.50	0.50	0.50
Office Assistant	214	18TH JUD	27,758	27,758	27,758	1.00	1.00	1.00
KZ4 - Protective Service	262	18TH JUD	-	36,418	-	-	1.00	-
Subtotal					2,384,158	62.00	63.00	63.00
Add:								
Budgeted Personnel Savings (Turnover)					(213,002)			
Compensation Adjustments					40,503			
Overtime/On Call					618			
Benefits					908,192			
Total Personnel Budget					3,120,469			



• Administration

The 18th Judicial District has jurisdiction over civil, probate, juvenile, criminal matters and appellate jurisdiction for municipal courts in Sedgwick County. Under the Constitution, the judiciary is a separate branch of government equal to, but coordinates with the legislative and executive branches. District Courts exist for the determination of the rights of private persons and the public in general under the constitutions and the laws of the United States and the State of Kansas.

Expenditures for Court Administration support the operational costs for 28 judges, aides and court reporters, and other administrative staff, all of which are state employees resulting in no personnel costs. In 2010, expenditures and revenues from the Drug Testing program are included in this fund center, which includes expenditures for two temporary part-time employees serving as Court Service Officers.

Fund(s): General Fund 110

19001-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	-	-	-	39,527	
Contractual Services	1,962,868	1,843,350	1,843,350	1,931,512	4.8%
Debt Service	-	-	-	-	
Commodities	245,177	86,000	101,270	265,125	161.8%
Capital Improvements	-	-	-	-	
Capital Equipment	-	25,000	18,800	-	-100.0%
Interfund Transfers	-	-	-	-	
Total Expenditures	2,208,045	1,954,350	1,963,420	2,236,164	13.9%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	316,986	316,554	316,554	479,623	51.5%
Other Revenue	20,751	38,892	38,892	21,169	-45.6%
Total Revenue	337,737	355,446	355,446	500,792	40.9%
Full-Time Equivalents (FTEs)	-	-	-	1.00	

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Utilize new courtrooms to better serve the citizens of Sedgwick County

• Probation

Under the authority of the Kansas Judicial Branch and the laws of the State of Kansas, Court Probation Officers hold offenders accountable for their behavior in a professional and ethical manner through the judicial process. In Sedgwick County, this purpose is accomplished with Court Service Officers who complete the responsibilities of court reports and offender supervision. Also included in this Department are Child Custody Investigators who conduct investigations for Family Law Judges and Child in Need of Care Officers who help coordinate abuse/neglect or truancy cases through the juvenile court system.

Fund(s): General Fund 110

19002-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	-	-	-	-	
Contractual Services	39,045	50,137	50,137	47,750	-4.8%
Debt Service	-	-	-	-	
Commodities	22,804	18,000	23,953	25,100	4.8%
Capital Improvements	-	-	-	-	
Capital Equipment	-	10,500	4,547	-	-100.0%
Interfund Transfers	-	-	-	-	
Total Expenditures	61,850	78,637	78,637	72,850	-7.4%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	-	-	-	-	
Other Revenue	619	-	-	631	
Total Revenue	619	-	-	631	
Full-Time Equivalents (FTEs)	-	-	-	-	

Goal(s):

- Work with judges to ensure compliance with all new legislation relating to probationary practices, child custody, pre-sentence investigations, and Child in Need of Care (CINC)
- Utilize YLS tool in juvenile probation (consistent with evidence based practice per statute)
- Provide supervisory training for Court Service Officers



• Clerks

The Clerk of Court is a ministerial officer of the District Court. This position is required to perform all duties required by law or court rules and practices. These duties include, but are not limited to, preserving all papers filed or by law placed under the clerk's control, keeping appearance dockets or other records as may be ordered by the court, issuing writs and orders for provisional remedies, and making records and information accessible to the public during normal working hours.

Fund(s): General Fund 110

19003-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	-	-	-	-	-
Contractual Services	130,390	139,850	139,850	136,000	-2.8%
Debt Service	-	-	-	-	-
Commodities	57,724	43,750	49,750	45,100	-9.3%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	32,000	26,000	10,000	-61.5%
Interfund Transfers	-	-	-	-	-
Total Expenditures	188,115	215,600	215,600	191,100	-11.4%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	-	-
Full-Time Equivalents (FTEs)	-	-	-	-	-

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Implement acceptance of credit cards for court fines and fee payments
- Provide supervisory training for clerical offices

• Technology

The 18th Judicial District operates its own computer network. This network provides support to all judicial and non-judicial employees in the areas of case management, document imaging (scanning), digital recording, e-mail and internet access, and in the future will provide a means for electronic case filing. Efficient hardware, software and interfacing with other agencies, including the District Attorney and Sheriff, are essential to all successful court operations.

Fund(s): General Fund 110

19004-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	-	-	-	-	-
Contractual Services	90,257	91,500	91,500	91,000	-0.5%
Debt Service	-	-	-	-	-
Commodities	137,952	115,000	115,000	124,000	7.8%
Capital Improvements	-	-	-	-	-
Capital Equipment	35,072	58,500	58,500	50,000	-14.5%
Interfund Transfers	-	-	-	-	-
Total Expenditures	263,281	265,000	265,000	265,000	0.0%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	-	-
Full-Time Equivalents (FTEs)	-	-	-	-	-

Goal(s):

- Work with the Office of Judicial Administration to develop a plan for statewide electronic filing for court cases
- Provide technical support and guidance to the CIP project to improve courtroom technology infrastructure
- Implement additional enhanced methods for the public to access court records



• Trustee IV-D

The 18th Judicial District Court Trustee is under contract with the Kansas Department of Social and Rehabilitation Services (SRS) to provide child support enforcement services within Sedgwick County under Title IV-D of the Social Security Act. The program is funded entirely through this contract.

Fund(s): Court Trustee 211

19001-211

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	1,955,205	2,454,388	2,454,388	2,205,582	-10.1%
Contractual Services	301,864	400,702	400,702	387,177	-3.4%
Debt Service	-	-	-	-	
Commodities	43,893	35,875	40,875	40,250	-1.5%
Capital Improvements	-	-	-	-	
Capital Equipment	24,809	335,785	330,785	320,000	-3.3%
Interfund Transfers	-	-	-	-	
Total Expenditures	2,325,771	3,226,750	3,226,750	2,953,009	-8.5%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	2,385,329	2,487,516	2,487,516	2,339,870	-5.9%
Charges For Service	-	-	-	-	
Other Revenue	1,800	33	33	1,836	5463.6%
Total Revenue	2,387,129	2,487,549	2,487,549	2,341,706	-5.9%
Full-Time Equivalents (FTEs)	45.50	46.50	45.50	45.70	0.4%

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Increase current child support collections by 6 percent and arrears by 13 percent
- Continue to improve efficiency and increase collections by developing e-sign capabilities via electronic courtroom

• Trustee Non IV-D

The Court Trustee is responsible for providing child support enforcement services in Non IV-D cases under rule 423 of the 18th Judicial District. Under this rule, all new Non-IV-D child support orders are referred to the Court Trustee for enforcement. The Court Trustee receives a fee of 2.5 percent of the amount of child support ordered to offset the cost of enforcement. This program is funded entirely by the revenue generated through the user fees.

Fund(s): Court Trustee 211

19002-211

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	711,799	858,313	858,313	833,927	-2.8%
Contractual Services	21,648	24,450	24,450	27,370	11.9%
Debt Service	-	-	-	-	
Commodities	8,297	2,500	5,000	10,100	102.0%
Capital Improvements	-	-	-	-	
Capital Equipment	-	11,500	9,000	11,500	27.8%
Interfund Transfers	-	-	-	-	
Total Expenditures	741,744	896,763	896,763	882,897	-1.5%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	812,372	847,635	847,635	890,270	5.0%
Other Revenue	45	-	-	46	
Total Revenue	812,417	847,635	847,635	890,316	5.0%
Full-Time Equivalents (FTEs)	15.50	14.50	15.50	15.30	-1.3%

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Increase collections by 6 percent
- File a minimum of 20 contempt orders per week
- Continue to improve efficiency and increase collections by developing e-sign capabilities via electronic courtroom



• Alcohol and Drug Safety Action Program

K.S.A. 8-1008 authorizes the Alcohol and Drug Safety Action Program (ADSAP). In every case of diversion or conviction of driving-under-the-influence (DUI), a \$150 fee is assessed against the convicted person. The fee is used to pay for diagnosis, treatment, and supervision of the motorist involved. The services delivered are supported entirely by revenues generated from fees.

Fund(s): Court A/D Safety 214

19001-214

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	38,108	41,442	41,442	41,433	0.0%
Contractual Services	95,989	154,000	154,000	151,715	-1.5%
Debt Service	-	-	-	-	
Commodities	-	-	-	-	
Capital Improvements	-	-	-	-	
Capital Equipment	-	-	-	-	
Interfund Transfers	-	-	-	-	
Total Expenditures	134,097	195,442	195,442	193,148	-1.2%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	148,392	193,127	193,127	157,429	-18.5%
Other Revenue	-	-	-	-	
Total Revenue	148,392	193,127	193,127	157,429	-18.5%
Full-Time Equivalents (FTEs)	1.00	1.00	1.00	1.00	0.0%

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Administer program in accordance with statute

• Drug Testing

The Drug Testing program began as a \$1,500 Project Freedom Grant in 1992. Since the original one-time funding, the program has grown to be a 100% self-sufficient testing program. Court Service Officers provide random testing of their clients at the time of reporting. The client is required to pay for the test. In the past, this money was deposited through the Clerk of the District Court into a special fund for the purpose of purchasing supplies and equipment required by the Court Service Officers to conduct drug tests. In 2010, this program's revenues and expenditures are being shifted into the Court Administration fund center.

Fund(s): Dist Court Grants 262

19001-262

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	-	-	7,000	-	-100.0%
Contractual Services	6,989	10,000	10,000	-	-100.0%
Debt Service	-	-	-	-	
Commodities	41,435	77,000	70,000	-	-100.0%
Capital Improvements	-	525,000	14,289	-	-100.0%
Capital Equipment	-	-	-	-	
Interfund Transfers	-	-	510,711	-	-100.0%
Total Expenditures	48,424	612,000	612,000	-	-100.0%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	137,953	152,319	152,319	-	-100.0%
Other Revenue	-	-	-	-	
Total Revenue	137,953	152,319	152,319	-	-100.0%
Full-Time Equivalents (FTEs)	-	-	1.00	-	-100.0%

Goal(s):

- Provide courteous and dignified treatment to all citizens, in an environment that always promotes efficient and fair administration of justice
- Ensure drug and alcohol testing consistent with court orders

