

ITEMS REQUIRING BOCC APPROVAL

March 30, 2023

(9 Items)

**1. CHANGE ORDER #4 - D21 IMPROVE DRAINAGE SW OF HAYSVILLE DESIGN -- PUBLIC WORKS
FUNDING -- D21 SW OF HAYSVILLE**

PO #4500040499

	Professional Engineering Consultants, P.A.
Revised scope of design	\$33,803.90

On the recommendation of Lee Barrier, on behalf of Public Works, Anna Meyerhoff-Cole moved to **accept Change Order #4 for D21 Improve Drainage SW of Haysville Design from Professional Engineering Consultants, P.A. in the amount of \$33,803.90.** Brandi Baily seconded the motion. The motion passed unanimously.

The scope of design services defined in the original contract (September 9, 2012) for Drainage Project No. D21 has been revised based on decisions reached following meetings with Sedgwick County, City of Haysville, landowners, and per the county's instructions.

Efforts to design and detail construction plans will be significantly altered by the revised scope. The major components of the original engineering fee estimate requested to be revised are: **1)** To provide additional man hours by the Project Manager and Project Engineer to develop and evaluate revisions to the original design and time used to attend meetings to present and discuss the revisions with various interested parties. **2)** Prepare graphics used to present the revised design concepts at meetings prepared by the Design Technician and to attend additional meetings with Sedgwick County, City of Haysville staff, and landowners to present the design and assist county in acquiring the necessary easements to construct the project and **3)** To review previous design files and update design drawings and detailed construction plans based on current standards and details.

Notes:

The original Purchase Order #4500040499 is for a total of \$136,290.00. Cumulative total for change orders #1-4 is \$80,475.72 and represents a 59.05% increase to the original contract.

This Change Order exceeds the limit allowed for a Purchasing Administrative Change Order set forth in Section 8.3 (a-c) of Charter 68 (6% or \$75,000.00 whichever is greater) and must be submitted to the Bid Board and subsequently the BoCC for approval.

Change Order #1

Total Addition: \$38,205.00

Change Order #2

Total Addition: \$3,987.57

Change Order # 3

Total Addition: \$4,479.25

Change Order # 4

Total Addition \$33,803.90

Questions and Answers

Brandi Baily: So it looks like over time we are now at over a 59% increase on this project, do you know what the design is going to be? Are we at that point or are we going to see more change orders that continue to increase this?

Lynn Packer: The one (1) detail I left out in that description is this project is from 2012 and has been in the works since 2006. It has morphed and changed for the better over the years to where it started out as a City of Haysville, Sedgwick County project and is now a three (3) party agreement between developers, City of Haysville and Sedgwick County. We are at the very last phase. We got the developers on board. We got the City of Wichita. We have a Memo of Understanding with the City of Haysville and us that has this project actually constructing by the end of this year. It is a three (3) different phase project from north of 79th Street South all the way down to 85th Street. As you can imagine with such a long project, we've had properties change hands. The last property sold in the third quarter of last year and that was the third phase of that project to that property. The property owner wants something different than what the previous property owners wanted. That required for us to go through and renegotiate that and get a whole redesign of that third phase in the project. In addition to that, we had developments change hands with owners in the first phase and they wanted something a little bit different with how it was going to be handled through their portion between two (2) developments. This really needs to be the end. My predecessor, Jim Weber, was to have this done before he left. That did not happen. He started this and was wanting to see the end of it. If we don't get this done at the end of this year, beginning of next year, we're going to end up with environmental challenges with the change in some EPA laws that requires us to go through a whole evaluation process again. It's going to cost a whole lot more money. So everyone is motivated to get this done.

Brandi Baily: So really this is just the design. It's not even the construction part of it.

Lynn Packer: Yes. Each of the change orders that are listed on your sheet have been for additional exploration, gas service line, as well as changes that have been brought up by different developers and different property owners over time. We're very lucky Professional Engineering Consultants is the Engineer of record for this project and they are a long time good partner. I believe the last change order was their first accommodation for a difference in pay rate between when they signed the contract in 2012 until now. They obviously make a lot more money individually than they were back then. That was the first time they came back and said look we don't really have enough money to cover our hourly rates for this. At this point, we really need something. It's hard to argue when we're looking at something 12 years later.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

2. PRE-CAST REINFORCED CONCRETE BOX AND END SECTIONS -- PUBLIC WORKS

FUNDING -- PUBLIC WORKS

(Request sent to 60 vendors)

RFB #23-0017 Contract

Description		Wichita Concrete Pipe Co.						
		ASTM	Price per Lineal Foot @ 6' to 42'	Price per Lineal Foot @ 48' to 84'	Price per Lineal Foot @ 90' to 120'	Price per Lineal Foot @ 126' to 162'	Price per Lineal Foot @ 168' or More	Price per Each End Section
1	RCB - 4' x 2'	C850	\$487.07	\$357.99	\$274.79	\$255.11	\$242.83	\$5,006.74
2	RCB - 4' x 3'	C850	\$497.19	\$368.10	\$284.90	\$265.23	\$252.94	\$4,351.46
3	RCB - 4' x 4'	C850	\$513.50	\$384.40	\$301.21	\$281.54	\$269.24	\$4,449.26
4	RCB - 5' x 2'	C850	\$511.33	\$382.24	\$299.04	\$279.37	\$267.09	\$5,200.80
5	RCB - 5' x 3'	C850	\$525.19	\$396.10	\$312.90	\$293.23	\$280.94	\$4,519.46
6	RCB - 5' x 4'	C850	\$535.90	\$406.80	\$323.61	\$303.94	\$291.64	\$4,583.66
7	RCB - 5' x 5'	C850	\$549.36	\$420.27	\$337.07	\$317.40	\$305.10	\$4,664.49
8	RCB - 6' x 2'	C850	\$531.87	\$402.79	\$319.59	\$299.91	\$287.61	\$5,365.14
9	RCB - 6' x 3'	C850	\$549.60	\$420.50	\$337.31	\$317.64	\$305.34	\$4,665.86
10	RCB - 6' x 4'	C850	\$556.57	\$427.47	\$344.29	\$324.61	\$312.31	\$4,707.69
11	RCB - 6' x 5'	C850	\$571.44	\$442.36	\$359.16	\$339.49	\$327.20	\$4,797.00
12	RCB - 6' x 6'	C850	\$593.07	\$463.97	\$380.79	\$361.11	\$348.81	\$4,926.69
13	RCB - 7' x 2'	C850	\$566.36	\$437.26	\$354.07	\$334.40	\$322.10	\$5,640.91
14	RCB - 7' x 3'	C850	\$571.67	\$442.59	\$359.39	\$339.71	\$327.41	\$4,798.37
15	RCB - 7' x 4'	C850	\$597.80	\$468.71	\$385.51	\$365.84	\$353.54	\$4,955.14
16	RCB - 7' x 5'	C850	\$603.99	\$474.89	\$412.31	\$391.60	\$378.66	\$4,992.17
17	RCB - 7' x 6'	C850	\$618.27	\$469.07	\$423.15	\$402.64	\$389.82	\$4,869.21
18	RCB - 7' x 7'	C850	\$628.56	\$572.90	\$443.51	\$422.55	\$409.45	\$5,492.22
19	RCB - 8' x 2'	C850	\$591.14	\$443.07	\$363.29	\$344.42	\$332.71	\$5,599.34
20	RCB - 8' x 3'	C850	\$603.53	\$454.93	\$394.90	\$387.27	\$374.47	\$4,784.38
21	RCB - 8' x 4'	C850	\$620.09	\$470.81	\$434.49	\$413.53	\$400.42	\$4,879.64
22	RCB - 8' x 5'	C850	\$632.11	\$531.77	\$447.30	\$426.34	\$413.25	\$5,332.85
23	RCB - 8' x 6'	C850	\$644.10	\$543.55	\$460.07	\$439.11	\$426.01	\$5,405.42
24	RCB - 8' x 7'	C850	\$655.00	\$554.25	\$491.90	\$470.04	\$456.39	\$5,471.42
25	RCB - 8' x 8'	C850	\$685.20	\$577.85	\$533.51	\$511.32	\$497.45	\$5,854.36
26	RCB - 9' x 3'	C850	\$636.41	\$473.49	\$451.88	\$430.92	\$417.82	\$4,973.59
27	RCB - 9' x 4'	C850	\$661.91	\$510.93	\$473.30	\$452.59	\$439.64	\$5,120.38
28	RCB - 9' x 5'	C850	\$677.40	\$553.44	\$492.63	\$472.78	\$460.37	\$5,375.42
29	RCB - 9' x 6'	C850	\$732.14	\$592.47	\$531.11	\$510.40	\$497.46	\$5,706.99
30	RCB - 9' x 8'	C850	\$765.56	\$608.21	\$561.60	\$563.81	\$550.14	\$6,054.00
31	RCB - 10' x 3'	C850	\$744.59	\$575.73	\$525.99	\$505.03	\$491.93	\$5,840.38
32	RCB - 10' x 4'	C850	\$760.27	\$592.06	\$543.89	\$522.93	\$509.84	\$5,947.81
33	RCB - 10' x 5'	C850	\$768.96	\$641.19	\$553.82	\$532.86	\$519.75	\$6,007.32
34	RCB - 10' x 6'	C850	\$784.99	\$659.00	\$572.11	\$551.15	\$538.05	\$6,117.12
35	RCB - 10' x 7'	C850	\$829.95	\$672.08	\$626.30	\$605.34	\$592.25	\$6,197.75
36	RCB - 10' x 8'	C850	\$890.53	\$724.15	\$676.01	\$653.82	\$622.89	\$6,518.71
37	RCB - 10' x 10'	C850	\$1,135.89	\$835.65	\$773.64	\$753.39	\$740.73	\$7,549.48
38	RCB - 11' x 8'	C850	\$1,138.14	\$837.90	\$775.89	\$755.64	\$742.98	\$7,564.27
39	RCB - 12' x 3'	C850	\$1,061.50	\$682.51	\$620.50	\$623.64	\$610.48	\$6,542.55
40	RCB - 12' x 4'	C850	\$1,115.41	\$785.52	\$719.37	\$697.77	\$623.17	\$6,897.04
41	RCB - 12' x 6'	C850	\$1,145.25	\$817.35	\$751.20	\$729.60	\$697.51	\$7,093.23
42	RCB - 12' x 7'	C850	\$1,159.90	\$832.99	\$766.83	\$745.23	\$731.73	\$7,189.64
43	RCB - 12' x 8'	C850	\$1,259.34	\$913.79	\$790.78	\$769.26	\$755.81	\$7,687.73
44	RCB - 12' x 10'	C850	\$1,297.81	\$978.81	\$912.93	\$891.40	\$877.96	\$8,490.82
45	RCB - 14' x 14'	C850	\$1,508.69	\$1,468.00	\$1,314.24	\$1,293.99	\$1,281.33	\$11,104.11
46	RCB - 14' x 16'	C850	\$1,615.79	\$1,602.41	\$1,440.25	\$1,420.00	\$1,407.34	\$11,932.68
47	RCB - 16' x 4'	C850	\$1,303.38	\$1,136.89	\$999.94	\$978.43	\$964.98	\$9,063.04
48	RCB - 16' x 6'	C850	\$1,413.83	\$1,167.81	\$1,028.94	\$1,007.43	\$993.98	\$9,253.64
49	RCB - 16' x 8'	C850	\$1,461.33	\$1,307.72	\$1,160.10	\$1,138.59	\$1,125.14	\$10,116.08
50	RCB - 16' x 10'	C850	\$1,644.56	\$1,352.57	\$1,209.46	\$1,190.34	\$1,178.39	\$10,392.58

	Misc. material	Unit	N/A	
51	Rubber gasket & geotextile fabric	Each	\$101.41	
52	Curb 9" x 9" per foot - cast with unit	Lineal Foot	\$46.00	
53	Curb 12" x 12" per foot - cast with unit	Lineal Foot	\$53.00	
54	Box of Popits, containing 75 each	Each	\$138.00	
55	KDOT load rating per site	Each	\$0.00	
Delivery Timeline		Approximately 8 weeks		
No Bid		Barkley Construction	Gerena Construction, LLC	Nowak Construction Co., Inc.
		Roadsafe Traffic Systems, Inc.	Sherwood Construction	

On the recommendation of Lee Barrier, on behalf of Public Works, Tim Myers moved to **accept the bid from Wichita Concrete Pipe Company and establish contract rates listed above for two (2) years with three (3) one (1) year options to renew.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

The above items will be used as needed to replace failed culverts on paved county roads. Establishing contract pricing will reduce the procurement time when a failed culvert is identified. This will benefit the traveling public by reducing the possibility of road closures.

Questions and Answers

Brandi Baily: With us doing this contract, will the materials be readily available if something happens or are there still wait times?

Lynn Packer: With lead times, we have seen an increase. We are very lucky Wichita Concrete Pipe is local. What we're ordering in this particular area are concrete boxes. These are basically made to order. The more common sizes like a 6' x 3' box they may have in stock ready to go. Typically, as we order them, they will prepare them and we usually need a couple months time to do that. We know that and they know that. We've been doing this for several years with them and can get them in time for our projects.

Brandi Baily: Do you feel good with these prices?

Lynn Packer: Yes, we're very pleased. We knew the prices were going up because of the steel and the concrete itself and we were satisfied with the increase we saw.

Anna Meyerhoff-Cole: Do you know about what percent overall the increase was?

Lynn Packer: I did not calculate over because some of the larger ones did not increase at all whereas some of the smaller ones actually did have a fluctuating increase. I'm assuming it came down to the frequency to which they make those particular structures. It's kind of like anything else, they are geared and set up with molds. If it's something they don't run very often they completely shut down, switch all those out. That's a half a day process to switch out those molds. If they are running those all the time for multiple clients then it's just go-go-go. There's not much of a downtime for them to switch out.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

3. 2023 NOVACHIP (R175-B) -- PUBLIC WORKS

FUNDING -- R175 PREVENTATIVEMX-16+

(Request sent to 62 vendors)

RFB #23-0015 S/C #8000215520

Engineer's Estimate: \$7,209,308.75	APAC-Kansas, Inc., Shears Division		
2023 NovaChip (R175-B)	\$7,855,715.06		
Bid Bond	Yes		
Acknowledged Addendum	Yes		
	Conspec, Inc. dba Kansas Paving		
2023 NovaChip (R175-B)	\$5,745,630.66		
Bid Bond	Yes		
Acknowledged Addendum	Yes		
	Pearson Construction, LLC		
2023 NovaChip (R175-B)	\$7,167,494.66		
Bid Bond	Yes		
Acknowledged Addendum	Yes		
No Bid	BRB Contractors	Cutler Repaving, Inc.	Dondlinger Construction
	L & M Contractors, Inc.	McCullough Excavation, Inc.	Nowak Construction Co., Inc.
	Pavement Pro's, LLC	PBX Corp.	Snodgrass & Sons Construction
	Unruh Excavating	Wildcat Construction	

On the recommendation of Lee Barrier, on behalf of Public Works, Anna Meyerhoff-Cole moved to **accept the low bid from Conspec, Inc. dba Kansas Paving in the amount of \$5,745,630.66**. Brandi Baily seconded the motion. The motion passed unanimously.

Sedgwick County Project 2023 NovaChip (R175-B) will result in a thin asphalt overlay of 5/8" on approximately 71 miles of roadway in Sedgwick County. A spray paver places both the asphalt and an emulsion membrane in a single pass sealing small cracks and ensuring adhesion to the underlying pavement. NovaChip is a durable, friction resistant surface that is effective on high speed roadways with minor to moderate cracking and can correct minor surface irregularities.

Conspec, Inc. dba Kansas Paving is well-known to Public Works and regularly competes for our highway work. They have completed several projects, including this specific type of preventive maintenance work, in the past.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

4. ZIX ENCRYPTION MAINTENANCE AND SUPPORT -- DIVISION OF INFORMATION TECHNOLOGY (DIT)
FUNDING -- SYSTEMS AND SECURITY
(Single Source)

#23-2021 S/C #8000214162

	ZixCorp Systems, Inc.
Support and maintenance 6/23/2023 - 6/22/2024	\$64,044.00
Support and maintenance 6/23/2024 - 6/22/2025	\$64,044.00
Support and maintenance 6/23/2025 - 6/22/2026	\$64,044.00
TOTAL	\$192,132.00

On the recommendation of Lee Barrier, on behalf of Division of Information Technology (DIT), Brandi Baily moved to **accept the quote from ZixCorp Systems, Inc. for a three (3) year total cost of \$192,132.00.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

ZixEncrypt Plus - Virtual is a seamless encryption software suite that automatically scans e-mails sent from internal users and encrypts any data being sent in the e-mail that may be confidential or pose a security risk. DIT staff manages the software and sets the criteria in which e-mails are encrypted for data related to the Health Insurance Portability and Accountability Act (HIPAA), Criminal Justice Information Services (CJIS), and other personal protected information.

Notes:

The annual cost for 2020-2023 to date was \$43,460.00. The increase in cost is due to adding an additional 1,151 licenses.

Questions and Answers

Anna Meyerhoff-Cole: What is the reason for the large number of additional licenses being added?

James Arnce: This is a true up so in the past we didn't have the whole county covered. That wasn't a requirement at the time. Now with the Zix licensing the whole county has to be covered since it's not individually picking you to send an encrypted message and you don't. So everybody is covered just to be safe. That's how Zix does their licensing at this point. So that's why the increase.

Brandi Baily: So adding these extra 1,151 licenses, how many licenses overall will we have?

James Arnce: I don't know off the top of my head. It covers everybody in the county. Everybody will be covered.

Russell Leeds: It states below in the notes that over a three (3) year period we spent \$43,460.00 and that was for a limited number of licenses?

James Arnce: In the past, yes.

Russell Leeds: This is the vendor's preference for licensing. Do we agree with the concept that everyone in the county has to be covered?

James Arnce: Yes. It is a safer way to do it to make sure there's no HIPAA violations, no banking information that gets lost or seized.

Russell Leeds: So it's not just the vendor driving our need to buy more licenses, IT agrees with the security concept?

James Arnce: Correct.

Russell Leeds: It drives cost up quite a bit on an annual basis.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

**5. LIVERY SERVICES -- REGIONAL FORENSIC SCIENCE CENTER (RFSC)
FUNDING -- REGIONAL FORENSIC SCIENCE CENTER**

(Request sent to 37 vendors)

RFP #23-0013 Contract

	Preferred Mortuary Services	
Cost of livery service per pickup and delivery to Regional Forensic Science Center	\$75.00	
No Submission	Affinity All Faiths Mortuary	Core Cremation
	Downing & Lahey Mortuary	Headley Funeral Chapel

On the recommendation of Jaimee Witmer, on behalf of the Regional Forensic Science Center (RFSC), Tim Myers moved to **accept the proposal from Preferred Mortuary Services and establish contract pricing at the rate listed above for a period of two (2) years with three (3) one (1) year options to renew.** Brandi Baily seconded the motion. The motion passed unanimously.

A committee comprised of Shelly Steadman, Katie Asbury, and Shari Beck - Regional Forensic Science Center; and Jaimee Witmer - Purchasing, evaluated the proposal response based on the criteria set forth in the RFP. The committee agreed to accept the proposal from Preferred Mortuary Services.

The Regional Forensic Science Center includes the Pathology Division, which provides medical investigation and forensic autopsies for Sedgwick County. The purpose of this contract is to establish professional post-mortem livery services for Sedgwick County to be available to provide 24 hour service, 7 days a week.

Notes:

The previously contracted livery service rate, established in May of 2018, was \$65.00.

In 2022, the county spent \$56,095.00 for this service.

I would like to start with saying this is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are four (4) components to this RFP.

Component	Points
a. Vendor Qualifications	20
b. Proposal Organization	25
c. Track Record	40
d. Cost	15
Total Points	100

Questions and Answers

Brandi Baily: Who is the current vendor on this?

Jaimee Witmer: Preferred Mortuary Services.

Brandi Baily: What is livery service?

Jaimee Witmer: So it's basically when they determine a decedent turns into a coroner's case for the county. This company is contracted to go and pick up the deceased individual and take them to the coroner's office.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

**6. CONSERVATION TREATMENT FOR THE SEDGWICK COUNTY SOLDIERS AND SAILORS CIVIL WAR MONUMENT --
FACILITIES MAINTENANCE
FUNDING -- FACILITIES MAINTENANCE**

(Request sent to 21 vendors)

RFP #23-0006 Contract

	Displays, LLC dba Displays Fine Art Services	Russell-Marti Conservation Services, Inc
Materials and installation to perform tri-annual maintenance for 2023	\$16,055.00	\$14,750.00
Materials and installation to perform annual maintenance for 2024	\$15,615.00	\$14,750.00
Materials and installation to perform annual maintenance for 2025	\$15,615.00	\$14,750.00
Materials and installation to perform tri-annual maintenance for 2026	\$16,055.00	\$14,750.00
Materials and installation to perform annual maintenance for 2027	\$15,615.00	\$14,750.00
Total	\$78,955.00	\$73,750.00
Hourly labor rate for additional work	\$95.00	\$135.00

On the recommendation of Theresa Rhodes, on behalf of Facilities Maintenance, Tim Myers moved to **accept the proposal from Russell-Marti Conservation Services, Inc for the amount of \$73,750.00 for annual maintenance for a term of five (5) years and establish the above contract hourly rate for any additional work.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

A committee comprised of Kendal Ewing - Facilities Maintenance; Greg Gann - Division of Information Technology; Darrell Haynes - Courthouse Police; and Theresa Rhodes - Purchasing, evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Russell-Marti Conservation Services, Inc.

The scope of this work is to provide conservation treatment and maintenance services for the historic Soldiers and Sailors Monument located on the south side of the Historic Courthouse. Russell-Marti Conservation Services, Inc has previous experience in conservation work with this monument. They have an excellent reputation for this type of work and county personnel confirmed that their previous experience with this company is exceptional.

The monument was constructed in 1912-1913 and has been placed on the National Register of Historical Places by the National Park Service and United States Department of the Interior, November 1998. The experience and references provided weighed significantly in the evaluation to ensure the highest level of care be given.

Notes:

The tri-annual service is a more in-depth treatment and includes additional preservation steps that are not required annually. Treatment plans are created in conjunction with county staff and best practices in preservation techniques as suggested by trained professionals. This is the same maintenance plan the county has used over the past 15 years.

The county does not anticipate utilizing any additional hours. There were no additional hours used on the previous contracts for these services. It is best practice to contract a fixed rate in case they are needed.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are five (5) components to this RFP.

Component	Points
a. Experience in similar projects clearly identified successful projects with details of treatment provided and outcomes	30
b. Quality of provided references	20
c. Complete and thorough response, clearly organized and detailed	20
d. Meeting all minimum requirements, following all directions as indicated herein and providing all requested information	20
e. Overall cost of services	10
Total Points	100

Questions and Answers

Tim Myers: Who is the current vendor that has been taking care of the monument?

Theresa Rhodes: Russell-Marti Conservation.

Brandi Baily: So looking at some of the notes it says we do not anticipate utilizing any additional hours. How many hours does this give us? I'm assuming this \$14,750.00 is the annual cost?

Kendal Ewing: It usually takes them approximately two (2) weeks to do maintenance on the monument.

Brandi Baily: It also says that this tri-annual service is more in depth and includes additional preservation that does not require annual treatment plans. If it doesn't require an annual treatment plan why are we doing it annually?

Kendal Ewing: The tri-annual was just something that was in the RFP. It has been decided, based on treatment of the monument, that the tri-annual is really not needed. So reflected in the cost from the bidders that is just an annual treatment cost.

Tim Myers: So if I understand it correctly, since we do the annual maintenance on the monument, the tri-annual which is more in depth, is no longer needed?

Kendal Ewing: When the RFP was originally put out, the monument was in pretty bad shape and we needed the tri-annual maintenance to kind of bring everything together to establish a good, routine maintenance on the monument. Now, it is the contractor's opinion that annual maintenance is all that is needed.

Brandi Baily: So what does maintenance look like on a statue?

Kendal Ewing: They get up there with toothbrushes and different cleaners that are specific to those type of statues. We can't just use 409 or something like that, it is a very specific cleaner that they have to use. They get into every crevice of the statues and every crevice of the actual monument. It is a thorough cleaning. Then they do a wax on top of that. Once they've cleaned everything there is a paraffin wax that they utilize to go over the statues to keep try and keep them in condition until the next round.

Brandi Baily: To keep this on the National Register of Historical Places, is it required to do this maintenance?

Kendal Ewing: I don't know that it is required but we wouldn't want the monument in disarray especially sitting where it is in conjunction with the Historic Courthouse.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

7. WESTLAW ONLINE PRODUCTS AND SUBSCRIPTIONS -- 18TH JUDICIAL DISTRICT COURT

FUNDING -- 18TH JUDICIAL DISTRICT COURT

(Single Source)

#23-2013 Contract

	West Publishing Corp. dba West, A Thomson Reuters Business		
	Monthly Price	Quantity	Annual Price
Year 1 (January 1, 2024 - December 31, 2024)			
West Proflex subscription	\$2,966.00	12	\$35,592.00
Year 1 Total			\$35,592.00
Year 2 (January 1, 2025 - December 31, 2025)			
West Proflex subscription	\$3,025.32	12	\$36,303.84
Year 2 Total			\$36,303.84
Year 3 (January 1, 2026 - December 31, 2026)			
West Proflex subscription	\$3,085.83	12	\$37,029.96
Year 3 Total			\$37,029.96
Year 4 (January 1, 2027 - December 31, 2027)			
West Proflex subscription	\$3,147.55	12	\$37,770.60
Year 4 Total			\$37,770.60
Grand Total			\$146,696.40

On the recommendation of Jaimee Witmer, on behalf of 18th Judicial District Court, Anna Meyerhoff-Cole moved to **accept the quote from West Publishing Corp. dba West, A Thomson Reuters Business for a period of four (4) years beginning January 1, 2024 through December 31, 2027 in the total amount of \$146,696.40.** Tim Myers seconded the motion. The motion passed unanimously.

The 18th Judicial District Court has utilized West Publishing Corp. dba West, A Thomson Reuters Business for several years as a provider of online legal resource materials. The West Proflex subscription provides all 30 judges access to the Westlaw database and online legal research platform.

Notes:

The reason District Court isn't beginning the contract in 2023 is because there is an existing agreement in place and the vendor has agreed to end it early so that the West Proflex and Library plan will both begin each year at the same time and end on December 31, 2027.

There are only two (2) vendors who provide online legal resource services, West Publishing Corp. dba West, A Thomson Reuters Business and LexisNexis. The Westlaw line of products is by far more extensive, providing over 20,000 titles within the government plan and contains several exclusive products considered necessary and basic when conducting comprehensive legal research.

Questions and Answers

Anna Meyerhof-Cole: Based on the notes, this item and the next item they're working to co-term them? Would there be any benefit of bidding them together for lower price or do they have to go separate?

Jaimee Witmer: They have to go separate. Originally we were going to do them together but I had to go through two (2) different sort of sub groups within West Publishing because they're handled by different sections within the company. That was the ultimate plan but that is why we are presenting both items today so they will ultimately line up and District Court will be able to renew them at the same time.

Joe Thomas: Jamie had a meeting with the sales rep to not only get co-terms but got better pricing because we were considering the two (2) together. He recognized that we needed it and she was able to get it.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

8. WEST COMPLETE LIBRARY PLAN SUBSCRIPTION -- 18TH JUDICIAL DISTRICT COURT

FUNDING -- 18TH JUDICIAL DISTRICT COURT

(Single Source)

#23-2014 Contract

	West Publishing Corp. dba West, A Thomson Reuters Business		
	Monthly Price	Quantity	Annual Price
Year 1 (May 1, 2023 - December 31, 2023)			
West Complete Library Plan subscription	\$3,046.08	8	\$24,368.64
Non-contract books (estimated spend)	Varies based on judges needs		\$5,000.00
Year 1 Total			\$29,368.64
Year 2 (January 1, 2024 - December 31, 2024)			
West Complete Library Plan subscription	\$3,167.92	12	\$38,015.04
Non-contract books (estimated spend)	Varies based on judges needs		\$5,000.00
Year 2 Total			\$43,015.04
Year 3 (January 1, 2025 - December 31, 2025)			
West Complete Library Plan subscription	\$3,294.64	12	\$39,535.68
Non-contract books (estimated spend)	Varies based on judges needs		\$5,000.00
Year 3 Total			\$44,535.68
Year 4 (January 1, 2026 - December 31, 2026)			
West Complete Library Plan subscription	\$3,426.43	12	\$41,117.16
Non-contract books (estimated spend)	Varies based on judges needs		\$5,000.00
Year 4 Total			\$46,117.16
Year 5 (January 1, 2027 - December 31, 2027)			
West Complete Library Plan subscription	\$3,563.48	12	\$42,761.76
Non-contract books (estimated spend)	Varies based on judges needs		\$5,000.00
Year 5 Total			\$47,761.76
Grand Total			\$210,798.28

On the recommendation of Jaimee Witmer, on behalf of 18th Judicial District Court, Anna Meyerhoff-Cole moved to **accept the quote from West Publishing Corp. dba West, A Thomson Reuters Business for a period beginning May 1, 2023 through December 31, 2023 with the remaining four (4) year period beginning January 1, 2024 through December 31, 2027 in the amount of \$210,798.28.** Brandi Baily seconded the motion. The motion passed unanimously.

The 18th Judicial District Court has utilized West Publishing Corp. dba West, A Thomson Reuters Business for several years as a provider of online legal resource materials. The West Complete Library Plan subscription allows all 30 judges access to West Publishing Corp.'s complete library, print and proview.

Notes:

Non-contract books are books that are not included in the subscription. District Court pays West Publishing Corp. for Library Plan subscription products which are automatically sent every year. However, when books are ordered by a judge that are not included in the subscription, these are considered "Non-contract books," and additional fees apply.

There are two (2) vendors who provide online legal resource services, West Publishing Corp. dba West, A Thomson Reuters Business and LexisNexis. The West Complete line of products is by far more extensive, providing over 20,000 titles within the government plan and contains several exclusive products considered necessary and basic when conducting comprehensive legal research.

BOARD OF BIDS AND CONTRACTS MARCH 30, 2023

9. ELECTION HARDWARE / SOFTWARE UPGRADE POLL PADS -- ELECTION OFFICE

FUNDING -- ELECTION OFFICE

(Single Source)

#23-2023 Contract

	KNOWiNK, LLC		
	Qty.	Cost per each	Extended Cost
Replace poll pads	401	\$300.00	\$120,300.00
Poll pad case	401	\$135.00	\$54,135.00
Poll pad sled	401	\$17.50	\$7,017.50
ID tray	401	\$7.50	\$3,007.50
Shipping	401	\$20.00	\$8,020.00
	Total		\$192,480.00
Annual maintenance cost for replacements			\$56,140.00

On the recommendation of Joe Thomas, on behalf of the Election Office, Anna Meyerhoff-Cole moved to **accept the quote from KNOWiNK, LLC in the amount of \$192,480.00 plus \$56,140.00 for annual maintenance.** Tim Myers seconded the motion. The motion passed unanimously.

The current inventory of poll pads went out of support in December 2022. Poll pads are the frontline tool used by our election workers to check in voters. Purchasing through the vendor guarantees that all required accessories will be 100% compatible with the poll pad replacements. Division of Information Technology (DIT) estimates these new devices will have a lifespan of approximately five (5) to seven (7) years.

Questions and Answers

Brandi Baily: So the \$56,140.00 for annual maintenance that's \$56,140.00 each year for the next five (5) to seven (7) years?

Joe Thomas: Yes. For however long they are in service, they have an annual maintenance cost.

Anna Meyerhoff-Cole: Will that be the annual maintenance cost or is that just for this year and they will have to do a new contract next year? It doesn't say the period and I think that is what Brandi was getting at?

Joe Thomas: The reason we didn't say a period is because we don't know how long. I believe we don't have a time on it because we're not sure about the length. It will cover yearly maintenance as long as they are in service.

Brandi Baily: We are guaranteed this amount will stay the same over that life?

Joe Thomas: That is what Knowink quoted us.

Christian Lamielle: Currently we are budgeted \$50,000.00 for annual maintenance. That's already baked into our budget. The \$56,140.00 would be the replacement poll pads that would be their annual maintenance charges. That's as the charge per iPad would be going up from \$125.00 to \$140.00 for each device. So we have placed a decision package for the \$6,140.00 for a 2024 budget, so that would just be an additional \$6,140.00 to our annual maintenance expenditures for the poll pad devices.

Joe Thomas: Christian, that annual maintenance is for as long as the poll pads are in service Knowink said they would cover it?

Christian Lamielle: Correct, but the new annual maintenance charge does not take effect until 2024. That would not be for this year.

Brandi Baily: Will these be in place before the elections this year?

Christian Lamielle: That is the goal. There is an estimated six (6) to eight (8) week for implementation as provided by the vendor.

Brandi Baily: And this replaces our current fleet?

Christian Lamielle: Yes, all of them, that is correct.

Brandi Baily: Do we anticipate that over the next five (5) to seven (7) years we might need more polling stuff, more polling technology? Would it be beneficial to maybe order some spares in case one goes out or we do increase polling locations?

Christian Lamielle: With increased polling locations you will need more polling pads so we have placed a decision package request for additional polling pads as well.