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| Law Enforcement Training Center Joint Board | | |
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| Meeting Minutes: January 5, 2022 | Location: Wichita/Sedgwick County Law Enforcement Training Center, 4319 E 19th St. N, Wichita, KS 67208 | Prepared by: Corinthian Kelly Management Intern |
| Attendance | | |
| Voting Members (three is a quorum) | Voting Designees | |
| <input type="checkbox"/> Sheriff Jeff Easter, Sedgwick County | <input type="checkbox"/> Colonel Greg Pollock, Sedgwick County | |
| <input checked="" type="checkbox"/> Chief of Police Gordon Ramsay, City of Wichita | <input checked="" type="checkbox"/> Captain Lem Moore, City of Wichita | |
| <input checked="" type="checkbox"/> Commissioner Jim Howell, Sedgwick County | <input type="checkbox"/> Commissioner David Dennis, Sedgwick County | |
| <input checked="" type="checkbox"/> Mayor Brandon Whipple, City of Wichita | <input checked="" type="checkbox"/> Vice Mayor Brandon Johnson, City of Wichita | |
| <input checked="" type="checkbox"/> Dr. Andra Bannister, (Chair) Wichita State University | <input type="checkbox"/> Dr. Michael Birzer, Wichita State University | |
| Other attendees: | Crystal Stegeman (Wichita State University), Corinthian Kelly (Sedgwick County), Tania Cole (Sedgwick County), Rusty Leeds (Sedgwick County), Alayna Moreno (Sedgwick County 911), Luke Blankenship (Sedgwick County 911), Paul Duff (Wichita Police Department), Steve Olsen (Sedgwick County Sheriff's Office), Brad Hoch (Sedgwick County Sheriff's Office), Greg Bodker (Columbus, Ohio P.D.), | |

Dr. Andra Bannister, Chair, called the January 5, 2022 meeting to order at 3:05 PM. A quorum was present by the end of the meeting.

I. Approval of Minutes

Crystal Stegeman, Wichita State University Property Manager recommends a correction to the meeting minutes from January 5, 2021 pertaining to the building lease dates prior to approval. The update to the minutes changes the date range to December 20, 2017 - December 19, 2019. The previous set of minutes had the dates listed from February 01, 2018 to January 31, 2020. The updated listed term will now expire December 19, 2021, instead of the previous expiration date of January 31, 2022 noted in the January 5, 2021 minutes.

Dr. Andra Bannister, Wichita State University made a motion to approve the corrected meeting minutes from January 5, 2021. Chief of Police Gordon Ramsay, City of Wichita, seconded the motion. The approval of the minutes passed 2-0 with 1 abstention. Commissioner Jim Howell, Sedgwick County abstained.

II. Old Business

Chief of Police Gordon Ramsay, City of Wichita states that a location for the old police plaque has still not been decided.



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Rusty Leeds, Assistant County Manager, Sedgwick County), states to his understanding the plaque was to be placed downstairs to the Northside section and to balance it out the Sheriff was looking for something to put on the Southside closer to the section. States he will get with the Sheriff and see if they identified something to balance that wall because it is a heavy plaque and they have looked at how they would reinforce the wall to get it up there. Leeds states he will follow up with the Sheriff and County Facilities.

III. New Business - Brief update on agreements and renewals

Crystal Stegeman, Wichita State University Property Manager states there are two agreements that govern building use in the Law Enforcement Training Center. The first one is the building lease, and that is from the City and County to Wichita State, for WSU to offload their floor for the Criminal Justice program. Stegeman states the second renewal was enacted, effective until December 19, 2023.

Stegeman states the second agreement pertains to the sub-lease in which at present nothing has change, but changes will occur in the next term. The grounds sub-lease from WSIA is to the City and County which is a five year sublease for WSIA to manage for five years. The term runs from February 1, 2018 through January 31, 2023. At that point WSU will have its plan but WSU will not manage the building.

Stegeman asks who will be taking over/point of contact for the City and County for transition of financial and building management.

Leeds states in relation to grounds sublease call for the tenants to take over the operating expenses. The question is do the Sheriff and the Chief have sufficient funds to cover operating costs in 2023 or whether they are going to ask for additional new dollars to cover operating expenses.

Stegeman states to her understanding that WSU would not be funding the expenses it would be the City and County that would fund the expenses. The question is who would manage it? Would you consider having WSU continue to manage or will the City or County take over management.

Also building renewal for the third floor is spelled out in the agreement when it is expected WSU will payout it's portion/share of utility possession.

Chief of Police Ramsay states 2023 budget process starts in March.

Leeds states the contract talks about operating expenses which include natural gas, electric, water, garbage removal, sewer, lot and landscaping care and maintenance, snow removal, irrigation, fire suppression and monitoring, heating and air conditioning maintenance, non-capital repairs, elevator maintenance, non-capital repairs, pest control and parking lot maintenance.



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Commissioner Jim Howell asks is this a new expense for City/ County and do we have an estimate for that cost and what year that would be?

Stegeman responds I do not have an estimated expense cost today, but will get that information.

Leeds also states there is an agreement between City and County that existed from the old training center where they split 50/50. Leeds states if he remembers right County pays the expense upfront and the City reimburses or vice versa.

IV. Updates from the Sheriff and PD training commanders on activities and building usage

Captain Lem Moore, City of Wichita states as far as the facility a lot of repairs have been done over the past year, as far as leaks go. Moore states that the latest leak that popped up was around six weeks ago, but they are being fixed immediately and are decreasing.

As far as facilities Captain Moore states on the WPD side we are at capacity, when it comes to staffing already, but they are putting through large classes. Started classes on Monday with 33 recruits. Last year put over 80 recruits through the Police Academy and they are functioning now in the streets.

Captain Moore states because of the joint efforts between WSU, the WPD is receiving three or four interns per semester. Still working through COVID, because of this the interns are not doing ride-alongs, but they are shadowing in the classrooms and able to go on the sixth floor at City Hall and participate with detectives in a cooperative effort

Steve Olsen, Training Commander for the Sedgwick County Sheriff's Office states that at the beginning of 2021 we had a class in progress for patrol that graduated 13 and have had another class since, and one currently that is going to graduate that started in August of last year.

Commander Olsen states Sedgwick County Sheriff's Office put through 13, 9, and 17 graduates on the patrol side, which are all relatively big classes for patrol

On the detention side, Commander Olsen states that the Sheriff's Office made a lot of modifications to the Academy classes lengthwise. Probably put in upwards of 80+ through the detention sides for recruit classes. Both classrooms were full, the majority of the year

Currently the Records Management System (RMS) the Sheriff's Office is building is in house that is in the classroom next door and are reserving that room for configurations and training Commander Olsen states according to Captain Hope that is getting ready to ramp up soon and will be used quite frequently - going to an almost everyday occurrence in the near future

Commander Olsen states in conjunction with the city, the Sheriff's Office put back into effect the Citizens Police Academy this year. There were approximately 30 in the class with Sergeant Kimball and Sergeant Halsey from the sheriff's side. So we were able to use that in the evenings for classrooms able to put that back on for the community so the from the sheriff standpoint I



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know from working with DC more now that we're very active here. The building is definitely be used

Captain Lem Moore introduces Captain Paul Duff, who will be the Commander taking over.

Chief of Police Gordon Ramsay then shares for those that do not know Captain Lem Moore is no longer Captain but he has now been promoted to Deputy Chief Moore

Dr. Andra Bannister, Wichita State University states students are coming back into the classroom, before last year the majority of students were online and now students are coming back. WSU still has hybrid courses, some online courses, but there were there will be a lot more students in the building.

WSU is still sharing our space with WPD and the County for training and briefings, so our classrooms mixed use when we do not have a class in the classroom, being utilized we are letting PD and the County know you are more than welcome to use our space conference room, classrooms.

Chief Ramsay asks if WSU Criminal Justice program has seen declines in numbers.

Dr. Bannister states the program was a little bit down along with many other programs but overall is doing pretty well.

Bannister states that throughout all of the programs, which include Criminal Justice, Forensic Science, and Homeland Security, under the umbrella of the School of Criminal Justice a lot of students interested in the field do a lot of Co-ops and internships. Many of these Co-ops and internships are unpaid, but students are excited to get a foot in the door and some leverage to go out into the field.

Vice Mayor Brandon Johnson, states the City of Wichita started working with the WSU School of Social Work and ask if there are any internships here or are there an opportunity to do internships with the School of Social Work.

Dr. Bannister states there are absolutely opportunities for internships and she had a discussion with the both the Directors of the School of Psychology and the School of social work, and talked about the value of having social workers doing internships with the police department. Dr. Bannister states her recommendation was get the social workers out on the streets with law enforcement working together in unison. Discussions are stalled at this point, but thinks it needs to happen. Vice Mayor Brandon Johnson responds let me know if I can help.

Dr. Bannister speaks to the valuable model with the Child Advocacy Center where you have law enforcement directly working with social workers, inside the facility

Vice Mayor Johnson asks about the potential for interns to get a form of credit for an assignment by coming over here and doing a couple hours or do interns get immediate exposure



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Dr. Bannister confirms interns do get credit hours to do internships they get credit hours they have to do their goals objectives, write a paper about what they did and observed and is approximately 120 hours. Believes that those earned co-op and internship hours actually take the place of formal courses. Based on experiential learning getting the students out there, getting them to field getting them the skill set that they need hit the ground running

Chief Ramsay states we see more and more growth in the co-responder models and encourages integration of learning school of social work philosophies within the force

Dr. Bannister states that WSU cross lists courses, so we have a criminal justice classes cross listed with other departments, so you have a mixture of students

Tania Cole, Sedgwick County Assistant County Manager asks about the leaks in the building mentioned earlier because she thought that we had solved that a year ago, when we called in Crossland and GLMV. Cole states we as in the County are not notified when there are leaks, and asks when leaks occur who is being contacted and who is fixing those leaks

Captain Lem Moore confirms yes we have had a couple of leaks over the past five months and they were seams around doors that leaks were able to come through and they were able to fix them. States Crossland or whoever Crossland is contracting with is fixing the pop up leaks

Crystal Stegeman, Wichita State University Property Manager states that WSU is contacted and then gets into contact with Crossland. Explain the process is usually a work order is submitted with pictures because most of the items are warranty items.

Recalls several months ago they did have roofers come out to re-weld something on the roof

Cole asks is there a way that the County can get notified and looped in on issues with the building

Crystal Stegeman, Wichita State University Property Manager states she can make sure to notify the County moving forward

Dr. Bannister shares they have been very responsive to when they have had leaks

V. Emergency Communications activities in the facility

Luke Blankenship, Sedgwick County 911, states that building last year they were busy, had a total of 8 call-taker classes trained here at WSU 5-week courses in the Academy downstairs and also is our back-up site or training facility as well, after that 5- week class they go downtown and train at the communications center for another 4-weeks.



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Also did six dispatcher classes, whether that was for our EMS or Fire dispatchers or Law Enforcement dispatchers that's either a one or two-week course depending on what class we are running at the time at the downtown site - expecting classes to be busier next year.

Commissioner Howell asks about graduates of the classes all together, and what was the shortfall/deficit in 911

Luke Blankenship, Sedgwick County 911, states with the 8 call taker classes I mentioned that was 41 people in hired cycled through call-taker program 23 dispatchers and there is overlap with call-taker numbers - Total training year 64

Shortfall have not retained approximately 23/24 open positions

When fully staffed the total number is close to 107

Chief Ramsay asks about retention rate. Blankenship responds that he can get exact numbers but states they struggled with retention in the past year

Alayna Moreno, Sedgwick County 911, states this coming year 911 is going to be here in this building a lot more, going to activate our backup site for a lengthy amount of time because we are getting ready to remodel.

As 911 remodels moving communications from downtown to LETC so will be here for all shifts

Dr. Bannister if there are any issues with access, getting to the building?

Alayna Moreno states only issue after hours that we have are because the alarm is set, and so we have to go out every so often to turn it off, So WSU PD does not have to respond to the alarm

Dr. Bannister states the badge can be a work around

VI. Other Business

Dr. Bannister states that cleanliness of third floor bathrooms has not been up to par

Captain Lem Moore will look into situation

Captain Moore states he learned just recently at the emergency evacuation, or shelter room is on lockdown and needs access.

Alayna Moreno states she will speak with Elora to find appropriate shelter location and access point

VII. Parking lot discussion



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Chief Ramsay states that as the campus continues to develop, there have been some issues with parking, near the retail area on campus, and across the street from LETC where construction is occurring. There was also discussion regarding the need for transitional parking opportunities as parking lots have been blocked off due to ongoing construction.

Crystal Stegeman said solar energy is being installed for the facility across the street. LETC parking will still be allowed, but as that building fills up, some adjustments will probably need to be made.

It was mentioned that as part of the lease in the retail area that a portion of the parking lot is included, but there still seems to be discussion over the use of this area.

The retail area is intended for short-term parking while visiting one of the shops on campus, but students will remain parked for a portion of the day. Instruction has been given to the students to park near the stadium or another campus building, but this has become challenging to upkeep.

Next meeting: Thursday, January 5, 2023

Adjournment

The meeting adjourned at 3:48 PM.

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Adjournment