

RESOLUTION NO. _____

Date Adopted: _____

**A RESOLUTION TO MODIFY THE PROVISION OF ADMINISTRATIVE SERVICES
FOR SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE**

WHEREAS, the Board of County Commissioners sits as the governing body for Sedgwick County Fire District Number One (“Fire District”);

WHEREAS, the Board of County Commissioners sitting as the governing body for the Fire District may exercise the powers indicated within K.S.A. 19-3601a, including doing all things necessary to effectuate the purposes of K.S.A. 19-3601, *et seq.*;

WHEREAS, the Fire District is a distinct political and taxing subdivision from Sedgwick County, Kansas;

WHEREAS, the Board of County Commissioners sitting as the governing body for the Fire District wishes to permit and direct the Fire District to independently provide and contract for administrative services and other goods and services the Fire District currently compensates Sedgwick County to provide; and

WHEREAS, because such administrative services would no longer be provided by Sedgwick County to the Fire District, the Fire District would not be required to continue paying Sedgwick County for indirect cost allocations that specifically pay for the administrative services as described within this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEDGWICK COUNTY, KANSAS, SITTING AS THE GOVERNING BODY OF SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE that:

1. Beginning January 1, 2023, the Board of County Commissioners sitting as the governing body for the Fire District permits and directs the Fire District to independently provide and contract for administrative services identified within this resolution, which the Fire District currently compensates Sedgwick County to provide.
2. Beginning January 1, 2023, the Fire District will not pay Sedgwick County for indirect cost allocations the Fire District has previously paid for the administrative services identified within this resolution.
3. The administrative services Sedgwick County will no longer provide to the Fire District broadly encompass any and all administrative services and goods and other services the Fire District may utilize, including but not limited to the following categories of such services:

- a. Facility Project Services and capital improvement project services;
- b. County Manager's Office services;
- c. Americans with Disabilities Act compliance;
- d. Communications services;
- e. General Finance and Chief Financial Officer services;
- f. Budget services;
- g. Human Resources services;
- h. Purchasing and procurement policies and services;
- i. Information Technology services;
- j. Records management services;
- k. Enterprise Resource Planning services including SAP system and support;
- l. Accounting services;
- m. Reporting and auditing services;
- n. Payroll tax reporting and other tax reporting services;
- o. Staffing to ensure compliance with all federal and state laws and regulations;
- p. Payroll management services (including the establishment of a unique taxpayer identification number, creating payroll policies, and implementing a timekeeping system, payroll deductions, administration of vacation, sick leave and Family and Medical Leave Act matters);
- q. Workers' compensation services;
- r. Services related to property and general liability insurance;
- s. General risk management services;
- t. Kansas Police & Fire benefits management services;
- u. Health insurance, prescription, and other employee benefits management services;
- v. Banking services; and
- w. Legal services—both in-house legal counsel and outside legal counsel.

The listing of specific services included above is not meant to be a limitation on matters for which the Fire District would be financially responsible. It is the intent of this resolution to provide the Fire District and Sedgwick County, two distinct political and taxing subdivisions, with the greatest amount of fiscal and budgetary autonomy from one another.

4. This resolution shall become effective upon its approval by the Board of County Commissioners of Sedgwick County sitting as the Governing Body of the Fire District. The modifications regarding the provision and payment for administrative services, as described within this resolution, shall become effective on January 1, 2023. This resolution shall remain in place until repealed or amended by a vote of the Board of County Commissioners sitting as the Governing Body of the Fire District.

Commissioners present and voting were:

PETER F. MEITZNER _____
SARAH LOPEZ _____
DAVID T. DENNIS _____
LACEY D. CRUSE _____
JAMES M. HOWELL _____

Dated this _____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS
SITTING AS THE GOVERNING BODY OF
SEDGWICK COUNTY FIRE DISTRICT
NUMBER ONE

ATTEST:

KELLY B. ARNOLD, County Clerk

DAVID T. DENNIS, Chairman
Commissioner, Third District

SARAH LOPEZ, Chair Pro Tem
Commissioner, Second District

APPROVED AS TO FORM:

JUSTIN M. WAGGONER
Assistant County Counselor

PETER F. MEITZNER
Commissioner, First District

LACEY D. CRUSE
Commissioner, Fourth District

JAMES M. HOWELL
Commissioner, Fifth District