

ITEMS REQUIRING BOCC APPROVAL
July 27, 2023
(3 Items)

1. PARKING MANAGEMENT SEDGWICK COUNTY COURTHOUSE COMPLEX -- COURTHOUSE POLICE

FUNDING -- COURTHOUSE POLICE

(Request sent to 10 vendors)

RFP #23-0039 Contract

	First Class Valet, Inc. dba FC Parking	PCAM, LLC dba Parking Company of America Management or Parking Company of America	The Car Park, LLC Option A	The Car Park, LLC Option B
Annual Parking Management Fee	\$154,800.00	\$167,659.68	\$153,576.00	\$130,652.00

On the recommendation of Tammy Culley, on behalf of Courthouse Police, Anna Meyerhoff-Cole moved to **accept the proposal from PCAM, LLC dba Parking Company of America Management or Parking Company of America and establish contract pricing at the rates listed above for three (3) years with two (2) one (1) year option to renew.** Jennifer Blasi seconded the motion. The motion passed unanimously.

A committee comprised of Darrell Haynes - Courthouse Police, Kendal Ewing - Facilities, Mark Manning - Treasurer, City of Wichita and Tammy Culley - Purchasing reviewed and scored the proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from PCAM, LLC for parking garage management.

Under this contract, the vendor will provide public and employee parking garage management; Water Street meter collection, maintenance, and minor repair. Services provided include, but are not limited to: an on site lot attendant from 7:00 AM to 5:30 PM M-F, building cleaning and ground maintenance, snow removal, emptying meters, access card administration, fee collection, and operation of gates. The monthly administrative fee is deducted from the monthly gross receipts that the vendor collects from parking charges, with the remaining sum being returned to Sedgwick County in the form of a wire transfer each month.

The Car Park, LLC offered two (2) options. Option A somewhat met the requirements of the RFP. Option B proposed an automated system. This option is more call center based and would not have full time staff or a manager on site. The Committee discussed automation, and concluded that they will see how well the transition of the City of Wichita to automation works out. At the conclusion of this contract, this might be something the county should investigate, and include in a future RFP, but at this time the committee did not think this was the best option, especially given the high volume of vehicles, at specific times and days related to Jury Duty.

First Class Valet, Inc. dba FC Parking scored lowest because their response did not address all of the county's needs.

PCAM, LLC is the current vendor. Their proposal addressed all the requirements listed in the RFP. They have demonstrated consistent responsiveness to a variety of needs, and have accommodated all requests made by the county. During the last contract period including the two (2) renewal options PCAM, LLC has not increased their annual rate. The proposed annual cost is a 19% increase.

Notes:

The gross revenue from 2022 was \$187,310.04

Year to date 2023 \$89,429.72

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were five (5) components to this RFP.

Component	Points
a. Demonstrated ability to perform the scope of work	20
b. Process and strategy for providing required services	20
c. Qualifications	20
d. Proposal response organization, thoroughness, and completeness	20
e. Cost	20
Total Points	100