

RHS LOAN DELIVERY CHECKLIST

BORROWER _____ PROGRAM **SEDGWICK-SHAWNEE KANSAS 2005 MRB PROGRAM**

ORIGINATING LENDER _____ USBHM LOAN # _____

CONTACT _____

PHONE _____

CUSTOMER IDENTIFICATION NOTICE (PATRIOT ACT, APPLICABLE ONLY TO US Bank UNDERWRITTEN LOANS)
 CURRENT PAY HISTORY (if applicable)

ORIGINAL NOTE & **1 COPY**
 NAME AFFIDAVIT, IF APPLICABLE - **1 COPY**

MORTGAGE - **2 COPIES**
 RHS OR CONVENTIONAL TAX EXEMPT RIDER/CONDO-PUD RIDER (IF APPLICABLE) - **2 COPIES**
 ASSIGNMENT OF MORTGAGE - **2 COPIES**

FIRST PAYMENT LETTER
 HUD-1 & AGGREGATE ESCROW ANALYSIS DISCLOSURE - **2 COPIES**

***DPA SOURCE MUST BE DISCLOSED ON HUD 1**
 DPA ACKNOWLEDGEMENT FORM SIGNED BY BORROWERS

COPY OF TITLE COMMITMENT **OR** SHORT FORM TITLE POLICY & **1 COPY**
 TAX CERTIFICATION & **1 COPY**
 HOMEBUYER EDUCATION CERTIFICATE, IF APPLICABLE

HAZARD INSURANCE POLICY WITH 1 YR. PROOF OF PAYMENT & **1 COPY**
 MORTGAGEE CLAUSE LETTER, (HAZARD/FLOOD) - **2 COPIES**
 FLOOD CERTIFICATION & DISCLOSURES - **2 COPIES**
 FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE)&**1 COPY**
 WIND/HAIL INSURANCE (IF APPLICABLE)

COPY OF BUYDOWN AGREEMENT, IF APPLICABLE

COPY OF W-9 FOR PRIMARY BORROWER
 IRS FORM 4506 OR 8821

FINAL TYPED LOAN APPLICATION WITH SIGNATURES & **CAIVRS#** TO APPEAR ON SIGNATURE LINE

RHS CONDITIONAL COMMITMENT WITH SIGNATURES - RHS 1980-18
 EXECUTED RHS REQUEST FOR SFH LOAN GUARANTY - RHS 1980-21
 GUARANTEED LOAN CLOSING REPORT - 1980-19
 FMHA 1980-11
 LOAN MUST BE RHS INSURED IF LOAN IS OLDER THAN 90 DAYS FROM CLOSING

SURVEY (IF APPLICABLE)

FINAL TRUTH-IN-LENDING

WARRANTY OF COMPLETION / TERMITE REPORT / SOIL TREATMENT GUARANTEE

NOTICE OF POTENTIAL RECAPTURE TAX (IF APPLICABLE)

COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT

1008 UNIFORM UNDERWRITING TRANSMITTAL
 COPIES OF UNDERWRITING CONDITIONS AT CLOSING

CREDIT UNDERWRITING PACKAGE: TRANSMITTAL SUMMARY, HANDWRITTEN LOAN APPLICATION PURCHASE AGREEMENT, FINAL INSPECTIONS, APPRAISAL, CREDIT REPORTS, NOTICE OF SALE AND ASSIGNMENT OF SERVICING RIGHTS, VOE'S, VOD'S, GOOD FAITH ESTIMATE, INITIAL TRUTH-IN-LENDING, SALES CONTRACT, MISC REC'D DOCUMENTS.

RHS DOCUMENTS: THERMAL REQUIRMENTS AND COMPLIANCE STANDARDS, WARRANTY COVERAGE, WATER QUALITY CHECK, EVIDENCE OF INSPECTED WASTEWATER SYSTEM, DEFICIENCIES CORRECTED, PROPERTY SOUND & FUNCTIONALLY ADEQUATE & QUALIFIED INSPECTION. RHS NEW CONSTRUCTION: CONSTRUCTION INSPECTION REPORT, FINAL INSPECTION, RHS 1924-25, CERTIFIED PLANS & SPECS, & BUILDER WARRANTY

FORM 410-9 OR 410-10 PRIVACY ACT, EEO CLAUSE 400-1 OR 400-6 EOA