



SEDGWICK COUNTY TREASURER'S OFFICE GENERAL INFORMATION

The primary responsibilities of the Treasurer's Office are: collection of taxes, distribution of tax dollars collected, collection of deposits from County departments for deposits into the County's bank and acting as an agent for the State of Kansas collecting taxes and fees for car tags and titles and issuing car tags (Tag Offices: 8:00AM to 5 PM at substations or 8 AM to 5 PM / Main Office [200 W. Murdock], Monday through Friday, except holidays). The Treasurer's Courthouse Office hours are 8 AM to 5 PM, Monday through Friday, except holidays.

Customer service is a priority at the Treasurer's Office; your feedback provides the Treasurer's Office the opportunity to improve all services provided.

Treasurer's Office Website (www.sedgwickcounty.org/treasurer):

At the Treasurer's website, you can find information and forms regarding tagging, titling and taxes for vehicles (renewal of tags is available online with the State of Kansas) as well as the link to make online payments for real estate and personal property taxes. Online payments of current and delinquent taxes are accepted year around and may be paid by check, Visa, MasterCard or Discover. Delinquent taxes by name and the Vehicle Tag Estimator are available at this website also. Email with any questions, comments, complaints, compliments or suggestions may be directed to the Treasurer at treasurer@sedgwick.gov.

Tax Collection:

Tax Statements:

Tax statements are generated and mailed during the first two weeks of November each year with a payment of half or full amount due on or before December 20th each year in order to avoid paying penalty and interest. At this time, we accept partial payments but a partial payment does not stop penalty and interest from accruing if the appropriate amount is not paid by the proper due date; a partial payment is not accepted on real property in any status of foreclosure. If the first half tax is paid, a second half statement is sent out during the last part of March of the following year. Interest is billed to each delinquent tax on the 21st of each month at a rate established by Kansas Statute 79-2968. A statement may be requested at any time of the year and it will be sent (mailed, emailed, faxed, or printed for someone to pick up). If an adjustment or COFE (correction of error/County write-off) is made to a key number, a corrected statement is generated and mailed with an extended 45-day due date listed for half or full amounts due. If a tax has escaped the tax roll, a supplemental statement with a listed 45 day due date for the full amount owed is generated and mailed.

Tax Payments:

The accepted methods of payment in person are personal check, business check, credit card check, cashiers check, money order, cash, Visa credit card, MasterCard credit card. Exceptions are payments on status 3 foreclosure (on Real Estate Property only) that must be paid in certified

funds (cash, cashiers check, or money order). At this time, we accept partial payments on taxes except on real estate properties in any foreclosure status. A partial payment does not stop penalty and interest from accruing or foreclosure selection if the appropriate amount is not paid by the proper due date.

The accepted methods of payments by mail are personal check, business check, credit card check, cashiers check, and money order. Exceptions are payments on status 3 foreclosure (on Real Estate Property only) that must be paid in certified funds (cash, cashiers check, or money order). We do not accept credit card payments by mail. At this time, we accept partial payments on taxes except on real estate properties in any foreclosure status. A partial payment does not stop penalty and interest from accruing or foreclosure selection if the appropriate amount is not paid by the proper due date.

Online payments of current and delinquent taxes are accepted year around and may be paid by check, Visa, MasterCard or Discover.

Prepayment Plan:

Taxpayers, who do not have delinquent accounts, may sign up for the Prepayment Plan where taxpayers may make predetermined monthly payments, which are applied to taxes when they are billed to make the payment of taxes easier for those on a limited or fixed budget.

Protests:

When a taxpayers feels their appraisal is incorrect, they can fill out and turn in a Payment Under Protest form (available in our office, by fax, or online) on the same day they pay the first half, second half, or full payment of their taxes (not partial payments). The Protest Clerk will process the protest and forward it to the Appraiser's Office where it is processed and a date is set for the hearing.

If a taxpayer requests to protest the interest (not interest penalty for not filing a rendition for personal property), a taxpayer may file a protest (we must accept it), explain to the taxpayer that the Appraisers Office has a right to refuse it since it does not pertain to appraisal, the protest will be processed as usual, and if the Appraiser's Office refuses the protest, the taxpayer then has the right to take it to the State (Board of Tax Appeals). Interest is charged as per Kansas Statute 79-2968.

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Foreclosure:

When a property remains unpaid for a certain length of time, it is selected for foreclosure (sale of property by County to pay back taxes) and is noted on the AB02 screen in the County's mainframe computer system. There is no set date for any property to enter foreclosure.

When a key number is in foreclosure status 0, it means the property has started the foreclosure process and at this stage we can accept payment of the oldest year in full to take the property out of foreclosure. In foreclosure status 1, abstractors fees have been added and we can still accept payment of the oldest year in full to take the property out of foreclosure. In foreclosure status 2, attorney fees have been added and we can accept payment of the oldest year in full to take the

property out of foreclosure. In foreclosure status 3, court costs are added, the foreclosure case is filed and within several months, the foreclosure sale date is set. In status 3 foreclosure, the Treasurer's Office can only accept certified funds (cash, cashiers check, or money order) for all years due up to 5 PM the day before the sale from the taxpayer, lien-holder or other vested interest party.

The foreclosure sales are published thirty days before the sale date in the official paper (when a sale date is set, it is in the Derby Daily Reporter which is available in limited supply on a first come, first served basis in this office) and on the Treasurer's website (www.sedgwickcounty.org/treasurer). Foreclosure sales are properties sold in an "as is" basis and buyers should research the properties very thoroughly before buying (some basic information on this is available in the Treasurer's Office and is published on the Treasurer's website when a sale is scheduled). There are usually four to six sales per year and usually occur between May and October but there is no established or scheduled time until the Foreclosure Attorney sets a sale date.

Collected Tax Dollar Distribution:

On a regularly scheduled basis, all collected tax dollars are distributed to the appropriate taxing districts (cities, townships, schools, improvement districts, etc...).

Collect Deposits from County Departments for Deposits into Bank for County:

Fees, fines, services, and other money collected by County Departments are deposited with the Treasurer's Office. The Treasurer's Office makes a daily County deposit of these combined deposits as well as the tax collections deposit.

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Act as an Agent for State of Kansas Collecting Taxes and Fees for Car Tags and Titles as well as Issuing Car Tags (at Tag Offices):

The State of Kansas Department of Motor Vehicles sends out renewals to registered vehicle owners 45 days before the expiration date of their tag. Those renewal notices may then be mailed in or brought in-person to one of the Tag Offices. Tag Office Clerks collect taxes and fees for car tags and titles as well as issue car tags after filing the appropriate paperwork at each of the four Tag Offices in Sedgwick County:

Main Office: Hours: 8 AM to 5 PM, Monday through Friday, except holidays
200 West Murdock, Wichita, Kansas (2 blocks N and 1 block W of Courthouse,
Main entrance)

Substations: Hours: 8 AM to 5 PM, Monday through Friday, except holidays.
Renewals only after 4 PM.

Chadsworth: 21st Street North and Maize (just north of 21st on Maize
Road, East side of Maize Road), Wichita, Kansas;

Brittany Center: 21st Street North & Woodlawn (Shopping Center on SE
Corner), Wichita, Kansas

Derby: 206 West Greenway, Suite 14, Derby, Kansas (Shopping Center just off of Highway K-15)

Treasurer's Office Call Center (316-660-9110):

At present time, six full-time Call Center Clerks answer tag and tax questions from 8 AM to 5 PM, Monday through Friday, except holidays. If they encounter a question they cannot answer, they will find the appropriate person or department who can. The Call Center number (316-660-9110) is the appropriate number for taxpayers, the Public and other County departments to call/transfer tag or tax questions for the Treasurer's Office.

Ways to Contact the Treasurer's Office:

Phone: 316-660-9110 (Call Center)

Fax: 316-383-7113

Email: treasurer@sedgwick.gov

Mail: P.O. Box 2961, Wichita, Kansas, 67201-2961

In-Person: 525 North Main, Suite 107, Wichita, Kansas, 67203

Ron Estes, Sedgwick County Treasurer

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