

## TEAM JUSTICE MINUTES

October 3, 2008

**Members Present:** Brian Black, Judge James Burgess, Kathy Dittmer, Beth Oaks for Pat Hanrahan, Karen Langston, Terri Moses, Debbie Donaldson for Tom Pletcher, Marvin Stone Jr., David Thompson, Riley Williams and Chris Champagne for Denise Wren

**Members Absent:** Jean Hogan, Kathleen Kaiser, Jeannine Lane, Shawna Mobley and Ron Paschal

**Guests:** Linda Auld, Liane Felton, Lori Jacobs, Teresa Lovelady, Dana McElrath, Terri Patterson, Steven Stonehouse and John Waller

**Staff:** Mark Masterson, Dr. Craig-Moreland, Chris Morales, Jeannette Livingston, Sean Johnston, Kelli Jones and Jodi Tronsgard

- I. **Approval of Team Justice Minutes from the 9/5/08 Meeting – ACTION ITEM: Debbie Donaldson (designee for Tom Pletcher) moved, Riley Williams seconded, the remaining members agreed and the motion carried to approve the 9/5/08 Team Justice Minutes, as submitted.**
  
- II. **Disproportionate Minority Contact (DMC) Update –**
  - a. **Approve Year 2 Proposal for MacArthur Foundation Funding –** Mark Masterson provided an overview of the proposal and the planned work for Year Two, which includes statewide expansion of local strategies to two new communities in Kansas. Mark also mentioned that the Juvenile Justice Authority has provided matrices on racial composition and relative rate index numbers on decision points to all districts with the expectation that the grant application planning process will incorporate discussion on addressing DMC based on the data. **ACTION ITEM: Beth Oaks (designee for Pat Hanrahan) moved, Karen Langston seconded, the remaining members agreed and the motion carried to approve the Year 2 Proposal for MacArthur Foundation Funding, as submitted.**
  
  - b. **PowerPoint Presentation for the Upcoming National DMC Conference in Portland –** Mark Masterson stated that a community team including Dr. Delores Craig-Moreland, Rep. Melody McCray-Miller and himself will present at the National DMC Conference in Portland in November. The presentation slides prepared for the workshop were provided to the Board to give an overview of the information that will be provided on the DMC work done in Sedgwick County. Following discussion, it was decided to conduct a future meeting at the Juvenile Detention Facility to include a tour of the facility and to also occasionally have service providers share success stories with the Board.
  
- III. **Grant Application Certification Process –** Chris Morales stated that this item was placed on the agenda at the request of the Board last month to discuss the Team Justice certification process for federal grant applications. The following items were discussed: notification of grant announcements should be sent via email to members of a distribution list maintained by Chris Morales; the Sedgwick County website should be utilized to post information about funding opportunities; a non-mandatory, informative grant workshop should be offered to provide an overview of the community plan for the 18<sup>th</sup> judicial district to assist prospective providers in being more competitive and successful; and, the proposal form will be presented to the Board at a future meeting for approval.
  
- IV. **Office of Juvenile Justice and Delinquency Prevention (OJJDP) Site Visit –** Chris Morales reported that Kristi Brackens, OJJDP State Representative, recently conducted site visits in Kansas, including Sedgwick County. The site visit included Mark Masterson discussing activities related to our work with the MacArthur Foundation and the DMC Action Network, John Waller discussing the diversion manager position and the diversion program, and visiting Brooks Middle School to discuss

the *Closing the Achievement Gap* program at Brooks and Coleman. Chris shared the preliminary impressions from the Juvenile Justice Authority; the official report will be presented when it is available.

- V. **Review the Board of County Commissioners Charge to Team Justice** – Terri Moses requested that Board members review the Board of County Commissioners Charge of the Board and discuss any concerns. Following discussion, it was **agreed by general consensus** that the activities of the Board are consistent with the purpose, responsibilities, process and guidelines detailed in the document.
- VI. **Review Team Justice By-laws** – Chris Morales reported that the by-laws were last amended in 2002 and suggested some possible items for discussion. Following discussion of each article, several actions were taken to determine the proposed amendments. In accordance with the by-laws, a copy of the proposed amendments will be provided to each Board member at least ten days prior to the next Team Justice meeting when action will be taken on the amendments.

**ACTION ITEM: Brian Black moved, Judge Burgess seconded, the remaining members agreed and the motion carried to amend Article V, Section 2 to replace the word “Ex-Officio” in the first sentence with “one at-large board member appointed by the Chairperson” and to delete the second sentence entirely.**

**ACTION ITEM: Kathy Dittmer moved, Marvin Stone Jr. seconded, the remaining members agreed and the motion carried to amend Article V, Section 4 to include a statement about the availability of meeting minutes and agendas on the Sedgwick County website.**

**ACTION ITEM: Judge Burgess moved, Riley Williams seconded, the remaining members agreed and the motion carried to amend Article V, Section 6 to change the word “seven” to “nine” in the first sentence and to also add a statement to the section allowing the Chairperson to seek a vote electronically when deemed necessary.**

**ACTION ITEM: Judge Burgess moved, Beth Oaks (designee for Pat Hanrahan) seconded, the remaining members agreed and the motion carried to delete Article VI, Section 2.**

And, it was **agreed by general consensus** that a conflict of interest statement be signed by each Board member annually.

- VII. **Work Plan for the Next Six Months** – Chris Morales announced that the SFY10 funding application has been released by the Juvenile Justice Authority; it is due in March 2009. The following tentative schedule was offered for consideration: the Team Justice Advisory Sub-committee to review the grant application and instructions and develop a work plan at their meeting on October 14<sup>th</sup>; Dr. Delores Craig-Moreland to present the SFY08 Program Evaluation Report at the next Team Justice meeting in November; the Sub-committee to present the work plan for approval at the November meeting; the Sub-committee to present recommendations for programs to include in the SFY10 application at the Team Justice meeting in December. The Board indicated **approval by general consensus** of this timeline and process.
- VIII. **Other Business** – Chris Morales announced the tentative schedule for the mini-grants / certification program for service providers moving to evidence-based practices. The plan is to release the Request for Proposals in October; hold a mandatory pre-proposal meeting in November; have the award committee meet in December and make funding recommendations to the Board of County Commissioners; and, award contracts in January 2009.