

## Minutes – August 13, 2009

---

### Members Present

Deanna Carrithers	Delores Craig
Nile Dillmore	Bob Hinshaw
Terri Moses	Kevin Myles
Clark Owens	Mary San Martin

### Staff Present:

Mark Masterson  
Mary Fulghum  
Kelli Grant  
Mike Holladay  
Jay Holmes  
Chris Morales

### Members Absent:

Bruce Kouba  
Ann Swegle

---

## I. INTRODUCTIONS & ANNOUNCEMENTS

Mark Masterson introduced Deanna Carrithers, Sedgwick County Contract Specialist, managing contracts on behalf of the City of Wichita. Deanna has been appointed to the Advisory Board by the City of Wichita.

Mark Masterson reviewed the Advisory Board Bylaws and determined that the Board can recommend adding additional County Commission appointments. Mark checked with legal and was advised that there is nothing to prohibit adding additional appointments. Adding one additional County Commission appointment would increase Advisory Board members to thirteen (13) and the quorum would remain at seven (7). A motion was made by Delores Craig to request that the County Commission add one (1) Corrections Advisory Board member position. The motion was seconded by Terri Moses and unanimously approved.

Mark Masterson informed the Board that he contacted KDOC requesting information regarding how the FY10 funding and funding cuts were calculated. Sedgwick County believed that Adult Residential would not have a reduction and that AISP would have a 6% reduction. KDOC combined AISP and Adult Residential funding and then applied the 6% reduction, which caused the anticipated reduction in funding to go from \$190,000 to \$250,000. Mark was informed by KDOC that they were within their budget authority to apply the 6% reduction in this way.

## II. JULY MINUTES

It was pointed out the Terri Moses, who was present at the July meeting, appeared in the Members Present and the Members Absent section of the July minutes. A motion to approve the corrected July minutes was made by Nile Dillmore, seconded by Bob Hinshaw and unanimously approved.

## III. NEW BOARD MEMBER ORIENTATION PROPOSAL

Mark Masterson informed the Board that Mary Fulghum has prepared a proposed orientation packet for new Board members. The orientation packet includes Orientation Agenda, Advisory Board Bylaws, Advisory Board member list, Comprehensive Plan, SCDOC organization charts, SCDOC Strategic Plan, and a brochure describing all of the different programs operated by the Sedgwick County Department of Corrections.

It was suggested that the KDOC website, Legislative website, how Corrections fits in with Sedgwick County and a list of acronyms be included in the information provided during orientation. Mark stated that these changes will be made and an orientation will be scheduled for Deanna Carrithers prior to the next Board meeting. Mary San Martin requested to participate in this as well.

#### **IV. FY 2010 FINAL BUDGET DOCUMENTS**

Mark Masterson stated that the FY 2010 Final Budget documents have been submitted to KDOC as required. The amount shown on the budget documents does not include Recovery Act and other grant funds that we have received. We are receiving \$1,500,000 in Recovery Act funding and just under \$300,000 from local Recovery Act and \$93,000 from state Byrne Grants. The net funding that we end up with is \$150,000 less than last year.

#### **V. STATE BYRNE GRANT AWARD**

Mark Masterson stated that we applied for \$190,000 and received \$93,000 from the State Byrne Grant. Mark asked why we didn't get more and was told that there were more applications than anticipated and they tried to give everybody who applied something.

#### **VI. DISCUSS SERVICE DELIVERY CHANGES TO FIT AVAILABLE FUNDING**

Dr. Craig provided the Board with a brief review of data collected and analyzed. Key points are that the ADP has increased significantly, there has been no increase in the number of staff supervising clients, and case loads went up from 20 to 30 for ISO's.

Mark Masterson stated that a lot of time has been spent with the data looking at who is succeeding and who isn't. If we are to maintain fidelity to the model then we are going to need to focus on those clients that we can work with successfully and caseloads that are low enough to deliver the appropriate programming. We have come up with a proposal for your consideration.

Jay Holmes provided the Board with the following proposed changes for consideration.

- A. Level 1 – We propose to design a graduated sanctions based containment model that would have three (3) intensive supervision officers that are dedicated to the supervision of Level 1 clients.
- B. Level 2 and Level 3 – We propose to have twenty (20) intensive supervision officers dedicated to supervising Level 2 and Level 3 clients. Goal is to keep caseloads small in order to provide services necessary for client success.
- C. Level 4 – We propose to have three (3) intensive supervision officers supervise Level 4 clients. Supervision would be considered administrative supervision, which would include mostly mail and telephone contact with clients. Caseloads would be approximately 90 clients

After discussion about client profiles in each level, Mark Masterson suggested bringing specific examples to the next meeting. Kevin Myles asked if the proposed model allows us to be faithful to Level 2 and Level 3 clients as the population goes up. Mark stated that with the budget we have now this proposal is the best use of funds available to make the model work most effectively.

**VII. REVIEW AND DISCUSS WAITING LIST FOR ADULT RESIDENTIAL**

On June 30, 2009 there were 119 total individuals on the list and at the end of July there were 98. Mark Masterson predicts that by the end of March 2010 the waiting list will be eliminated.

**VIII. PROGRAM UPDATES**

- A. AISP & SB123**
- B. Residential**

There were no updates given due to time constraints.

*Meeting Adjourned, Mary Fulghum and Elaine Stull, Recorder*