

## **Instructions for Completing and Filing the Affidavit of Exemption**

This Affidavit of Exemption is pursuant to K.S.A. 25-904 and can be used by candidates for the following elected offices:

- City Offices in cities of the 2<sup>nd</sup> or 3<sup>rd</sup> class
- School Board Offices in districts having less than 35,000 students
- Township Offices

Complete the affidavit in the presence of a notary public, then mail or deliver the affidavit to the Sedgwick County Election Office, 510 N. Main, Suite 101, Wichita, KS 67203. Notaries are on staff in the Election Office, and can assist you in completing the Affidavit. The Affidavit must be filed with the Election Office before the 9<sup>th</sup> day prior to the Primary Election. **Faxed copies will not be accepted.**

Example 1: Candidate A intends to receive contributions of less than \$500 and make expenditures of less than \$500 in the primary election period. Candidate A does, however, intend to receive contributions in excess of \$500 during the general election period. He also intends to make expenditures (either actual or contractual) of more than \$500 during the general election period. Candidate A cannot properly file the affidavit of exemption. He must file all reports at the times required by K.S.A. 25-904.

Example 2: Candidate B meets all of the tests for exemption from filing the reports but fails to file the affidavit before the 9th day prior to the Primary Election. Candidate B must file all reports since the affidavit was not filed in a timely manner.

Example 3: Candidate C intends to receive contributions and make expenditures of less than \$500 in each the primary and general election period; however, the \$500 limit was exceeded during the general election period. Candidate C shall within three (3) days of the date of such excess file all past due reports and shall file all such future reports on the dates required by K.S.A. 25-904.

**Affidavit of Exemption  
From Filing Receipts and Expenditures Reports  
By a Candidate for Local Office**

If you anticipate receiving or expending \$500 in the Primary, exclusive of the candidate filing fee, or \$500 in the General Election, this form may not be used.

Instructions: This form may be used by any candidate for office in cities of the 2<sup>nd</sup> or 3<sup>rd</sup> class, school board in districts with less than 35,000 students, or a township, who qualifies for the exemption. It must be filed with the county election officer prior to the ninth day before the Primary Election.

*Please Print or Type*

Name of Candidate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Office Sought \_\_\_\_\_ District No. \_\_\_\_\_

**AFFIDAVIT: State of Kansas, County of Sedgwick, ss:**

I, \_\_\_\_\_, do swear (or affirm) that:

1. The information above is true and correct;
2. I intend to expend, contract to expend or have expended on my behalf an aggregate amount or value of less than \$500 in the primary election period; and
3. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than \$500 in the primary election period; and
4. I understand that the payment of my filing fee, or the receipt of funds to pay my filing fee, is not included in the limitations set forth in paragraphs 2 and 3; and
5. I intend to expend, contract to expend or have expended on my behalf an aggregate amount or value of less than \$500 in the general election period; and
6. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than \$500 in the general election period; and
7. If contributions are received or expenditures made (actual or contractual) in excess of any of the amounts set out above, I shall within three (3) days of the date of such excess file all past due Receipts and Expenditures Reports and shall file all such future reports on the dates required by K.S.A. 25-904.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate

Subscribed and sworn to (affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Seal

\_\_\_\_\_  
Notary Public

My Appointment Expires: \_\_\_\_\_