

APPROVED DECEMBER 26, 2007

TRAINING SOFTWARE – DIVISION OF INFORMATION & OPERATIONS
FUNDING – DIVISION OF INFORMATION & OPERATIONS

(Request for Proposal sent to twelve vendors)

RFP 07-0200

	Custom Guide	TGS	Element K	Cengage/Delmar Learning
Training Software				
Print on Demand	No bid	\$1,980.00	\$12,000.00	No bid
Manuals	\$23.00 ea	No bid	\$11.10 ea	No bid

On the recommendation of Kandace Johnson, on behalf of the Division of Information and Operations recommend to **accept the proposal from Element K for \$11.10 per manual for an estimated annual cost of \$4,037.28.**

Annual estimated cost is based on a need for a total of three hundred fifty (350) student manuals per year.

Print on Demand allows the County to download and print the manuals for one year. Print on Demand would be a benefit if the TLC needed 1081 or more manuals. In 2007 TLC needed only 350 manuals to teach Microsoft Office Suite 2003.

Custom Guide does not meet the requirements for exercises, instructor files Microsoft certification, individual manuals for each title.