

BOARD OF BIDS AND CONTRACTS JANUARY 31, 2008

**1. ELECTRONIC WASTE DISPOSAL – DIVISION OF INFORMATION & OPERATIONS
FUNDING – DIVISION OF INFORMATION & OPERATIONS**

(Request for Proposal sent to fifteen vendors)

RFP 07-0218

	Cascade Asset Management, LLC	Intechra	Apollon/IT Source	Kansas Statewide E-waste Recycling Coalition, Inc (KSERC)
Electronic Waste Disposal			*Withdraw	
Monitors	\$15.00 ea	\$10.00 ea		\$7.00 ea
Televisions	\$15.00 ea	\$10.00 ea		\$18.00 ea
Other CRT Equipment	\$15.00 ea	\$10.00 ea		\$12.00 ea
CPU's, Laptops, Servers	\$10.00 ea	\$10.00 ea		No charge
Small PC items-Keyboards, hubs	No charge	\$5.00 ea		No charge
Equipment containing Mercury	\$.48 ea	\$.56 lb**		No charge
Batteries	\$3.00 lb	\$.56 lb		No charge
Drill/Shred Hard Drives	\$1.00 ea	\$7.50 ea		\$4.00 ea
Copiers, Large Printers	\$18.00 ea	\$10.00 ea		\$10.00 ea
Small Inkjet Printers	\$12.00 ea	\$10.00 ea		No charge
Transportation Cost	Included	\$.39 lb + 10-20% fuel surcharge		\$65.00 trip
Report Costs	Included	Included		\$25.00 hr
HIPAA Compliance Form	Included	Included		\$75.00
Resale Rebate Percentage***	50%	N/A		N/A

On the recommendation of Kandace Johnson, on behalf of the Division of Information and Operations, Anne Smarsh moved to **accept the proposal from Cascade and establish contract pricing for five (5) years with two (2) one year options to renew.** Don Brace seconded the motion. The motion passed unanimously.

A committee consisting of Karen Leslie, Senior Administrative Officer; Jeremy Biltz, Data Operations Manager; Jo Oliver, Recycling Coordinator; and Kandace Johnson, Senior Purchasing Agent were involved in reviewing all proposals and conducted reference checks. Each proposal was evaluated on proposal content, qualifications, certified audit process, experience, pick up and transportation costs and business practices. The committee unanimously decided the response from Cascade Asset Management had the best overall response.

The certification audit process was vital, as it shows compliance with environmental regulations which will reduce the liability of the County and will sustain our local and global environment. Cascade and Intechra both have shown proof of certification, KSERC has not.

County has no forecasting process to determine how much e-waste will be generated.

*Apollon withdrew due to cost that was involved and the unknown of the amount of equipment.

**Fluorescent bulbs only

***Vendor has agreed to split the revenue with the County for any equipment collected that can be refurbished and resold. This process will reduce the cost to the County for disposal.