



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT

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<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR RFP
#17-0108

SEDGWICK COUNTY DEVELOPMENTAL DISABILITY ORGANIZATION (SCDDO)
INTELLECTUAL AND DEVELOPMENT DISABILITY PROGRAMS (NON-HCBS)
Addendum #2

December 19, 2017

The following is to ensure that vendors have complete information prior to submitting a bid. Here are some clarifications regarding the bid for the Intellectual and Development Disability Programs.

Statements of clarification are in **bold** font, and answers to specific statements are *italicized*.

- 1. I wanted to reach out and see if you could tell me the estimated population that will be served for the SCDDO contract.**

Answer: State aid grants are targeted to individuals determined eligible for the intellectual and/or developmental disability (IDD) system, with the exception of infant/toddler screenings or early intervention services. Applicants may propose services for a subgroup of individuals, such as children age 0 to 5 or adults over the age of 18, but all must be determined eligible for the IDD service system. The only exception to IDD eligibility requirement is if the proposed project is for infant toddler screenings or early intervention services. There are approximately 2,500 individuals current determined eligible for the IDD service system in Sedgwick County. It is not expected that all state aid grant programs will serve all individuals eligible.

- 2. On page 5, under III Project Objectives it says "...seeking a firm or firms to provide Community Service Capacity Development related to workforce issues." Based on Addendum #1, I do not think this is correct.**

Answer: Correct, the language is from a prior RFP and was corrected in Addendum #1.

- 3. On page 7 there is no Roman Numeral VII on Proposal Terms. This makes the Response Form number VIII. Shouldn't it be IX?**

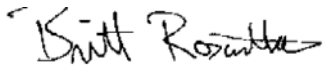
Answer: The roman numbering was intended to assist with organization of the request for proposal document and are in no way substantive to the proposer's response.

4. Under B.2. Management Plan, “c” is it correct that you need job descriptions for all relevant staff for all proposals, but that new programs also need an implementation timeline and staff pattern?

Answer: Job descriptions for all staff positions critical to implementing the proposed services should be included as Attachment B. Implementation timelines and staff patterns should be outlined for new programs.

Firms interested in submitting a proposal, must respond with complete information and **deliver on or before 1:45 p.m. CST Tuesday, January 9, 2018**. Late proposals will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID RESPONSE PAGE”



Britt Rosencutter
Purchasing Agent