

Election Commissioner

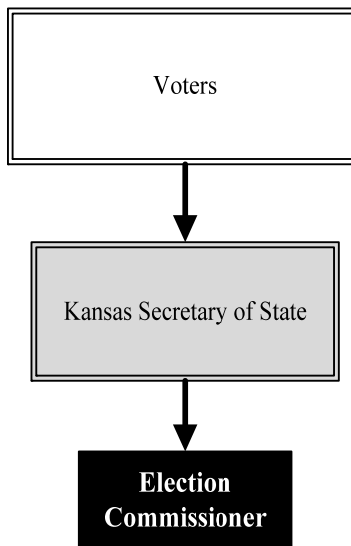
Mission: *To conduct elections and enfranchise all eligible Sedgwick County citizens, giving them the opportunity to register to vote and participate in accessible, transparent and secure elections.*

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Overview

The Election Commissioner, who is appointed by the Kansas Secretary of State, oversees all voter registration and elections within Sedgwick County. Many Kansas statutes relate to the conduct of elections, but the primary statutes governing elections are found in Chapter 25 of the Kansas Statutes. Statutes specifically outlining the main duties and responsibilities of the Election Commissioner are in Kansas Statutes 19-3419 through 19-3439.

To make the election process flow as smoothly as possible and to accomplish the goals and the mission of the Election Commissioner, the Election Office receives valuable support from the County. This financial, logistical, personnel, and technical support is received from the Board of County Commissioners, the County Manager, and other County departments.



Strategic Goals:

- *Enhance public trust through continued responsiveness, professionalism, increased transparency, and purposeful communication*
- *Strengthen logistical resources to ensure the continuation of efficient, secure, and accessible elections*
- *Provide for continuity of internal operations*

Highlights

- Hundreds of board workers assist in advance voting and Election Day voting, working long hours to ensure that all registered voters have the opportunity to cast their vote in an election



Accomplishments and Strategic Results

Accomplishments

The Election Office currently serves over 320,000 registered voters in Sedgwick County. During County-wide elections, the Office operates 17 early voting sites, 14 advance mail ballot secure drop boxes, and 82 election day polling places.

Strategic Results

In 2022, the Election Office conducted two regular elections and two special elections. Turnout for the 2022 regular elections was 45.2 percent for the primary and 46.8 percent for the general election.

Logistical staff prepares and manages over 1,600 pieces of equipment, 99.9 percent of which is ready and deployable.

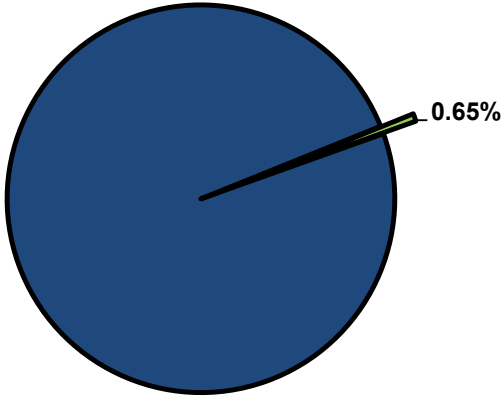


Significant Budget Adjustments

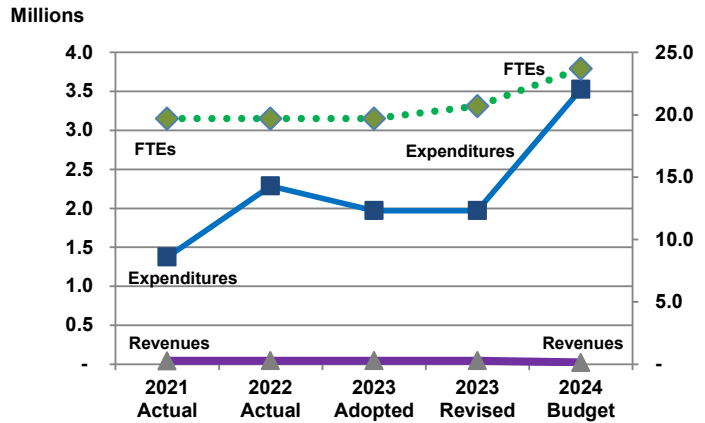
Significant adjustments to the Election Commissioner's 2024 Recommended Budget include an increase in expenditures for the 2024 presidential election and presidential preference primary (\$444,727), an increase in commodities for the purchase of replacement batteries for ballot marking devices and DS200 ballot tabulators (\$198,000), an increase in expenditures for the advance by mail flyer (\$72,250), the addition of 1.0 full-time equivalent (FTE) Warehouse Supervisor position (\$71,088), the addition of 1.0 FTE Technology Supervisor position (\$71,088), the addition of 1.0 FTE Election Specialist position (\$68,878), and an increase in expenditures due to the addition of 15 polling places (\$18,548).

Departmental Graphical Summary

Election Commissioner
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2021 Actual	2022 Actual	2023 Adopted	2023 Revised	2024 Budget	Amount Chg '23 Rev.-'24	% Chg '23 Rev.-'24
Expenditures							
Personnel	829,496	1,401,776	1,266,951	1,266,951	1,622,140	355,188	28.03%
Contractual Services	490,939	776,942	636,178	634,336	1,767,335	1,133,000	178.61%
Debt Service	-	-	-	-	-	-	-
Commodities	55,604	109,052	68,645	70,488	136,695	66,208	93.93%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	1,376,039	2,287,770	1,971,774	1,971,774	3,526,170	1,554,395	78.83%
Revenues							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for Services	5,765	6,860	5,846	5,846	6,942	1,096	18.75%
All Other Revenue	37,409	37,815	38,146	38,146	14,343	(23,803)	-62.40%
Total Revenues	43,174	44,675	43,992	43,992	21,285	(22,707)	-51.62%
Full-Time Equivalent (FTEs)							
Property Tax Funded	19.70	19.70	19.70	20.70	23.70	3.00	14.49%
Non-Property Tax Funded	-	-	-	-	-	-	-
Total FTEs	19.70	19.70	19.70	20.70	23.70	3.00	14.49%

Budget Summary by Fund

Fund	2021 Actual	2022 Actual	2023 Adopted	2023 Revised	2024 Budget	Amount Chg '23 Rev.-'24	% Chg '23 Rev.-'24
General Fund	1,376,039	2,287,770	1,971,774	1,971,774	3,526,170	1,554,395	78.83%
Total Expenditures	1,376,039	2,287,770	1,971,774	1,971,774	3,526,170	1,554,395	78.83%

Significant Budget Adjustments from Prior Year Revised Budget

	Expenditures	Revenues	FTEs
Increase in expenditures for 2024 presidential election and presidential preference primary	444,727		
Increase in commodities for battery replacement for election equipment	198,000		
Increase in expenditures for advance by mail flyer	72,250		
Addition of 1.0 FTE Warehouse Supervisor position	71,088		1.00
Addition of 1.0 FTE Technology Supervisor position	71,088		1.00
Addition of 1.0 FTE Election Specialist position	68,878		1.00
Increase in expenditures due to the addition of 15 polling places	18,548		
Total	944,579	-	3.00

Budget Summary by Program

Program	Fund	2021 Actual	2022 Actual	2023 Adopted	2023 Revised	2024 Budget	% Chg '23 Rev.-'24	23-'24 FTEs
Administration	110	789,082	988,686	864,233	864,233	1,248,280	44.44%	14.00
Election Operations	110	586,957	1,299,085	1,107,541	1,107,541	2,277,890	105.67%	9.70
Total		1,376,039	2,287,770	1,971,774	1,971,774	3,526,170	78.83%	23.70

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2023 Adopted	2023 Revised	2024 Budget	2023 Adopted	2023 Revised	2024 Budget
Election Commissioner	110	APPOINT	91,800	62,000	101,527	1.00	1.00	1.00
Chief Deputy Election Commissioner	110	GRADE63	-	-	62,204	-	-	1.00
Deputy Election Commissioner	110	GRADE60	-	-	59,455	-	-	1.00
Senior Administrative Officer	110	GRADE59	-	-	148,928	-	-	3.00
Administrative Support VI	110	GRADE57	-	-	49,250	-	-	1.00
Election Specialist	110	GRADE55	-	-	290,277	-	-	7.00
Chief Deputy Election Commissioner	110	GRADE132	56,873	60,339	-	1.00	1.00	-
Deputy Election Commissioner	110	GRADE127	42,891	48,680	-	1.00	1.00	-
Senior Administrative Officer	110	GRADE127	-	52,116	-	-	1.00	-
Administrative Support VI	110	GRADE125	40,082	44,165	-	1.00	1.00	-
Election Specialist	110	GRADE123	212,515	233,464	-	6.00	6.00	-
Temp: Office/Administrative	110	EXCEPT	53,625	53,627	53,627	2.90	2.90	2.90
Poll Worker	110	ELECT	379,138	379,138	391,461	6.80	6.80	6.80
Subtotal					1,156,729			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					44,615			
Overtime/On Call/Holiday Pay					1,375			
Benefits					419,421			
Total Personnel Budget					1,622,140	19.70	20.70	23.70

• Administration

The Election Commissioner is appointed by the Kansas Secretary of State for a four-year term. The Office is responsible for registering citizens to vote, negotiating with other entities for polling location arrangements, organizing and scheduling employees and volunteers to staff polling places for elections, providing advance ballots, and tabulating the results of voting. Indirect costs for the election process are funded from this program.

Fund(s): County General Fund 110

Expenditures	2021 Actual	2022 Actual	2023 Adopted	2023 Revised	2024 Budget	Amnt. Chg. '23 - '24	% Chg. '23 - '24
Personnel	669,219	869,299	746,605	746,605	1,124,287	377,682	50.6%
Contractual Services	113,154	112,949	112,628	110,786	118,743	7,958	7.2%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	6,709	6,438	5,000	6,843	5,250	(1,593)	-23.3%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	789,082	988,686	864,233	864,233	1,248,280	384,047	44.4%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	11	194	11	11	206	195	1697.1%
All Other Revenue	161	6	164	164	6	(158)	-96.4%
Total Revenues	172	200	175	175	212	37	20.8%
Full-Time Equivalents (FTEs)	10.00	11.00	10.00	11.00	14.00	3.00	27.3%

• Election Operations

This program is established to capture the direct costs associated with conducting annual elections. The largest expense is for Election Day board worker salaries and mileage. These employees are hired on a temporary basis prior to, during, and after the election. Also included is printing of ballots, payment to polling places, set up and delivery of voting machines, administrative costs, voter registration, and voter outreach. This program also captures the revenue generated by fees candidates pay to file for election and reimbursements received for special elections. These fees are not enough to cover the cost of elections and the majority of funding comes from the County's General Fund.

Fund(s): County General Fund 110

Expenditures	2021 Actual	2022 Actual	2023 Adopted	2023 Revised	2024 Budget	Amnt. Chg. '23 - '24	% Chg. '23 - '24
Personnel	160,277	532,477	520,346	520,346	497,853	(22,493)	-4.3%
Contractual Services	377,785	663,993	523,550	523,550	1,648,592	1,125,042	214.9%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	48,895	102,614	63,645	63,645	131,445	67,800	106.5%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	586,957	1,299,085	1,107,541	1,107,541	2,277,890	1,170,349	105.7%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	5,754	6,665	5,834	5,834	6,736	902	15.5%
All Other Revenue	37,248	37,809	37,982	37,982	14,337	(23,645)	-62.3%
Total Revenues	43,002	44,475	43,816	43,816	21,073	(22,744)	-51.9%
Full-Time Equivalents (FTEs)	9.70	9.70	9.70	9.70	9.70	-	0.0%