

**ITEMS REQUIRING BOCC APPROVAL**  
**May 30, 2024**  
**(3 Items)**

**1. CM-K CRUSHED LIMESTONE -- PUBLIC WORKS**

**FUNDING -- PUBLIC WORKS**

(Request sent to 62 vendors)

RFB #24-0029 Contract

		Archie Supply LLC	
	Qty.	Price Per Ton	Extended Price
CM-K Crushed Limestone	5,000	\$4.18 per 50 lb. or \$167.20 per Ton	\$836,000.00
Delivery Start Date		N/A	
		Conspec, Inc. dba Kansas Paving	
	Qty.	Price Per Ton	Extended Price
CM-K Crushed Limestone	5,000	<b>\$26.30</b>	<b>\$131,500.00</b>
Delivery Start Date		<b>On award</b>	
		Cornejo Materials	
	Qty.	Price Per Ton	Extended Price
CM-K Crushed Limestone	5,000	\$29.15	\$145,750.00
Delivery Start Date		N/A	
		Mid-States Materials	
	Qty.	Price Per Ton	Extended Price
CM-K Crushed Limestone	5,000	\$38.10	\$190,500.00
Delivery Start Date		Delivery after August 15th 2024	
No Bid		Garber Surveying Service, P.A.	J & J Contractors, Inc.
		Nowak Construction Co., Inc.	Unruh Excavating
		Wildcat Construction	

On the recommendation of Lee Barrier, on behalf of Public Works, Tim Myers moved to **accept the low bid from Conspec, Inc. dba Kansas Paving (Conspec) at the rate listed above for a period of one (1) year with two (2) one (1) year options to renew.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

CM-K Crushed Limestone is an aggregate used during in-house preventive maintenance of county roads. The aggregate is spread onto fresh oil during scrub-seal and chip-seal treatments prior to restriping, resulting in a smooth and durable surface.

Conspec is a known contractor to Public Works and has successfully worked on past county projects.

**BOARD OF BIDS AND CONTRACTS MAY 30, 2024**

**2. NUTRITION AND COMMISSARY MANAGEMENT SERVICES -- SHERIFF'S OFFICE**

**FUNDING -- SHERIFF'S OFFICE**

(Request sent to 56 vendors)

RFP #24-0001 Contract

	Aramark Correctional Services, LLC	Benchmark Government Solutions LLC dba Benchmark of Kansas LLC	Keefe Commissary Network, LLC (KCN)	Summit Food Service, LLC	Trinity Services Group, Inc.	TW Vending, Inc.
<b>Section A. Inmate Nutrition and Food Cost Proposal Price Per Meal - (FOOD ONLY PROPOSAL)</b>						
Option #1 - With Inmate Labor	\$1.880			\$1.516	\$2.02	
Option #2 - Without Inmate Labor	\$2.140			\$2.193	\$2.55	
<b>Section B. Commissary Management Cost Proposal Price - (COMMISSARY ONLY PROPOSAL)</b>						
Delivery Fees			\$0.00	\$0.00		\$4.95 (Web Orders Only, None for Inmate Orders)
Credit Card Processing Fee			\$7.95	\$4.43		\$0.00
Credit Card Deposit Fees			\$5.00	\$4.43		\$8.95
Cash Deposit Fee			\$3.00	\$4.00		\$2.00
Boxer XL			\$7.73	\$4.59		\$6.99
Men's T-Shirt XL			\$7.73	\$5.79		\$11.86
Men's Thermal Top XL			\$9.71	\$8.99		\$11.11
Socks			\$2.67	\$2.19		\$2.80
M&M Peanuts			\$1.74	\$1.95		\$2.07
Irish Spring Soap			\$1.47	\$2.99		\$3.90
Playing Cards			\$2.33	\$2.29		\$3.39
Baby Powder 4oz			\$2.90	\$2.25		\$3.60
#10 envelope no stamp			\$0.08	\$0.28		\$0.26
Colgate Toothpaste 2.5 oz			\$2.33	\$1.99		\$5.59
Additional Commissary Items			Refer to Vendor Price List	Refer to Vendor Price List		Refer to Vendor Price List
<b>Section A. Inmate Nutrition and Food Cost Proposal Price Per Meal - (COMBINED PROPOSAL)</b>						
Option #1 - With Inmate Labor	\$1.80	\$1.6395		\$1.396	\$1.944	
Option #2 - Without Inmate Labor	\$2.055	\$2.2992		\$2.073	\$2.458	
<b>Section B. Commissary Management Cost Proposal Price - (COMBINED PROPOSAL)</b>						
Delivery Fees	\$7.95 - ecommerce fee	\$5.00 (Web orders only)		\$0.00	\$0.00	
Credit Card Processing Fee	\$5.50	\$4.43		\$4.43	\$7.95	
Credit Card Deposit Fees	\$5.50	\$4.43		\$4.43	\$5.00	
Cash Deposit Fee	\$5.50	\$3.50		\$4.00	\$3.00	
Boxer XL	\$4.58	\$5.42		\$4.59	\$7.73	
Men's T-Shirt XL	\$5.75	\$6.88		\$5.79	\$7.73	
Men's Thermal Top XL	\$9.95	\$9.86		\$8.99	\$9.71	
Socks	\$2.17	\$2.58		\$2.19	\$2.67	
M&M Peanuts	\$1.85	\$1.88		\$1.95	\$1.74	
Irish Spring Soap	\$1.84	\$1.29		\$2.99	\$1.47	
Playing Cards	\$2.29	\$2.58		\$2.29	\$2.33	
Baby Powder 4oz	\$2.21	\$1.29		\$2.25	\$2.90	
#10 envelope no stamp	\$0.28	\$0.04		\$0.28	\$0.08	
Colgate Toothpaste 2.5 oz	\$1.78	\$2.41		\$1.99	\$2.33	
Additional Commissary Items	Refer to Vendor Price List	Refer to Vendor Price List		Refer to Vendor Price List	Refer to Vendor Price List	

On the recommendation of Jaimee O'Laughlin, on behalf of the Sheriff's Office, Brandi Baily moved to **accept the proposal from Summit Food Service, LLC and establish contract pricing at the rates listed above for the combined proposal for Inmate Nutrition and Food Services as well as Commissary Management Services beginning February 8, 2025 for a period of three (3) years with two (2) one (1) year options to renew.** Anna Meyerhoff-Cole seconded the motion. The motion passed 4 to 5 with Tim Myers abstaining from the vote.

A committee comprised of Jared Schechter, Cody Alexander, Paula Smith, Todd Hallacy, and Clayton Barth - Sheriff's Office; and Jaimee O'Laughlin - Purchasing, evaluated the proposal responses based on the criteria set forth in the RFP. Aramark Correctional Services, LLC and Summit Food Service, LLC were shortlisted and interviewed during the evaluation period. The committee unanimously agreed to accept the combined proposal for Inmate Nutrition and Food Services as well as Commissary Management Services from Summit Food Service, LLC.

This contract will include providing daily meal services and commissary management services for the Sedgwick County Adult Detention Facility (ADF) and Jail Annex. For inmate nutrition and food services, the awarded vendor will be utilizing a full-service kitchen for food preparation, located at the ADF. The vendor will provide three (3) meals daily to this location, with an average daily meal count of 3,000. This number includes approximately 100 - 150 sack lunches that are provided to the booking area, prisoner transport, and hospital. The vendor will also provide three (3) meals daily to the Jail Annex, with an average daily meal count of 555. Detention staff may choose to participate in identical meal service at the sole cost of the county. Meals will be served every day of each year.

**Notes:**

During evaluation, the Sheriff's Office determined Option #2 would not be selected as it would cause too big of a budget impact to not utilize inmate labor.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are nine (9) components to this RFP.

Component	Points
a. Meeting or exceeding all solicitation conditions and instructions as outlined herein to include clarity, completeness, and comprehensiveness of the response.	20
b. Ability to meet or exceed all requirements and scope of work.	5
c. Demonstrate the experience and knowledge in providing Nutrition and Commissary Management Services in jails with an average daily inmate population of 500 or more	10
d. Proven ability to provide high quality service.	15
e. Qualifications and expertise.	10
f. Demonstrate financial stability.	5
g. Have the corporate staffing and organizational structure required to support the contract.	10
h. Ability to furnish non-required items.	5
i. The most advantageous and prudent methodology and costs as determined by the County.	20
<b>Total Points</b>	<b>100</b>

### Questions and Answers

Russell Leeds: Do we have an estimate of what the cost is going to be annually for this contract?

Jared Schechter: So if you look at the past annual costs, a lot of it depends on the inmate population as the inmate population can fluctuate year to year and increase and decrease. It's better to have a look back at what we spent in the previous years. In 2023, we spent just over \$2,000,000.00 on inmate meals and in 2022, it was closer to \$2.2 million being the higher inmate population or populations declined at that time. Approximately right now with our meal price, we are paying about \$1.66 a tray right now and we're spending about \$40,000.00 a week for inmate meals in 2024. The contract pricing being offered by Summit reduces our meal pricing to \$1.39. So we are expecting to see some savings in our inmate food costs going forward in 2025. We don't have an exact number what that is because we're trying to forecast what the inmate population would be in 2025. That might paint some pictures for the Board of what costs would look like.

Russell Leeds: Based on this contract, we're expecting potentially a small decrease depending on population.

Jared Schechter: Yes, potentially a small decrease but the Sheriff and I don't want to sit here and say that we will see a decrease because if the population rises, we may actually be spending more but that's at a cheaper per tray price.

Anna Meyerhoff-Cole: Do we currently use inmate labor in the commissary?

Jared Schechter: Not in the commissary. We only use inmate labor in the kitchen.

**BOARD OF BIDS AND CONTRACTS MAY 30, 2024**

**3. CASHVEST LIQUIDITY & TREASURY ANALYSES -- DIVISION OF FINANCE**

**FUNDING -- DIVISION OF FINANCE**

(Single Source)

#24-2040 Contract

	<b>Three+One Company, Inc.</b>
	<b>Cost</b>
Liquidity monitoring and reporting fee for one (1) year	<b>\$74,000.00</b>

On the recommendation of Joe Thomas, on behalf of the Division of Finance, Anna Meyerhoff-Cole moved to **accept the quote from Three+One Company, Inc. for a one (1) year agreement in the amount of \$74,000.00 to be automatically renewed annually unless notice of termination is provided by either party.** Tim Myers seconded the motion. The motion passed unanimously.

The cashVest service program provides objective, unbiased data to support consolidated cash, banking, and investment management decisions to maximize the value of available cash. By electronically viewing all banking transactions, the cashVest platform clearly defines the level of investable cash for specific time horizons in a consolidated summary of all banking services.

The cashVest analytics provide the county with the ability to:

- More accurately determine the time-horizon of funds.
- Confirm liquidity sufficiency for expenditure satisfaction; while maximizing earning potential based on forecasting.
- Enhance the analytical performing of liquidity stress testing.
- Assure that banking fee structure is equitable.
- Support the county's superior credit rating.

Three+One Company has been providing these services for the county since July 10, 2023. The county is very pleased with their cashVest service program.

Notes:

The annual renewal fee increase will be based on the CPI adjustment on the agreement anniversary date.

**Questions and Answers**

Brandi Baily: This says it's a Single Source. There's no one else out there that can provide this service?

Joe Thomas: We used a Joint Governmental Purchase based on a recommendation from some of the public agencies that said these came very well recommended and the amount of money they were able to invest and their return on the investment. So this renewal was technically a Single Source meaning there were other sources but we are continuing with the continuity of services with this particular vendor. I hope that explains it.

Joni Wilson: This is somewhat unusual to me in that we will continually renew without review of the contract and without looking to see if there is a new option available.

Joe Thomas: That's a very good question. So that's why we have a Notice of Termination by either party. It will be reviewed on an annual basis by our Deputy CFO and also our investment employees we have that oversee it. That's why in the Notes section they have limited their fee increase, based on the CPI. So they will review that CPI adjustment, see what their pricing is they are offering for that year, check on their scorecard how well they invest the funds, and we will determine whether we want to renew another year. That will be done on an annual basis.

Brandi Baily: Since we're renewing this, it doesn't talk what the increase was here so what was the increase from last year?

Joe Thomas: It was \$2,000.00. Last year it was \$72,000.00. (Correction: \$71,000.00)

Brandi Baily: Is that based in the CPI adjustment?

Joe Thomas: It is a 2.8% increase and it looks correct. (Correction: 4.2%)

Russell Leeds: So this value \$74,000.00 based on continuity of operations is appropriate to Single Source it and accept a quote as opposed to going out for Request for Proposal?

Joe Thomas: Correct. Again, based on the performance and how happy we are with the way they invested our funds and returns we received, we want to continue with their service.