

ITEMS REQUIRING BOCC APPROVAL
June 20, 2024
(3 Items)

1. MANAGEMENT INFORMATION SYSTEMS (MIS) FOR OLDER AMERICANS ACT (OAA) NUTRITION PROGRAMS -- DEPARTMENT OF AGING AND DISABILITIES FUNDING -- DEPARTMENT OF AGING AND DISABILITIES
 (Request sent to 15 vendors)

RFP #24-0028 Contract

CaseWorthy, Inc.				Frugal, Inc. dba Network Computer Solutions		Innovative Data Systems of Missouri, LLC dba Innovative Data Systems		PlanStreet, Inc.	
	Year 1	Year 2	Year 3						
				Basic Stop Grouping (Option 1)	\$75,000.00	Development Cost	\$7,312.50	Software Subscription	\$45,000.00
Annual Software Fees	\$46,576.00	\$48,439.00	\$50,377.00	Google API Routing (Option 2)	\$99,000.00	Subscription Cost	\$116,800.00	Licensing with light users' access	\$25,344.00
Activation Fees	\$1,500.00			Advanced Routing System (Option 3)	\$123,000.00			Roll-out Fees	\$49,240.80
Professional Services	\$9,900.00								
Grand Total	\$156,792.00			(Option 3) \$123,000.00		\$124,112.50		\$119,584.80	
No Submission					New Org				

On the recommendation of Joe Thomas, on behalf of the Department of Aging and Disabilities, Jennifer Blasi moved to **accept the proposal from Frugal, Inc. dba Network Computer Solutions (NCS) for the amount of \$123,000.00 (Option 3) for a term of three (3) years.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

A review committee comprised of Jennifer Lasley, Monica Cissell, Sherry Arbuckle - Department of Aging and Disabilities; and Tammy Culley - Purchasing evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from NCS.

The Nutrition Management Information System (MIS) will provide a uniform MIS for Central Plains Area Agency on Aging (CPAAA) and Older American Act (OAA) funded nutrition service. CPAAA contracts with five (5) providers to serve home-delivered and congregate meals in the three (3) county service areas of Butler, Harvey, and Sedgwick counties. The uniform MIS system for CPAAA's contracted nutrition providers will promote integrity and efficiencies of programs while aligning with the overall goals and mission of CPAAA and OAA. The MIS system will be utilized by all five (5) providers and CPAAA staff. The MIS will provide a purpose-built interface including home-delivered and congregate programs to support nutrition program coordination, volunteer management, and service delivery.

NCS has over 10 years experience working with Area Agencies on Aging organizations in Kansas that provide similar services as described in the RFP. NCS has worked with the county in developing the internal MIS in 2013. The nutrition module will be an addition to the current system.

NCS proposed three (3) options. The committee decided on the Advanced Routing System. This option, in addition to providing all the components listed in the RFP, will also generate the most optimal route for the meal delivery drivers. All stops and number of routes will be input into the Advanced Routing System. The system then compares all driver routes against one another for comprehensive route optimization and driver route assignment.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were three (3) components to this RFP.

Component	Points
a. Experience working with Aging Service Providers/AAA's	35
b. Components provided in system meet/exceed requirements	35
c. Cost	30
Total Points	100

The following are components that are included in the Management Information System:

- a. System Integration for all CPAAA contracted nutrition program providers to integrate existing data into a new uniform centralized system.
- b. Electronic congregate and home-delivered meal count tracking of meals served daily.
- c. Kitchen administration for menu planning, meal reservations, orders, cancellations, changes, review, guidance, and reporting.
- d. Route Coordination for delivery of meals - to include daily route optimization, electronic real-time route tracking and printable route sheets.
- e. Advanced customizable reporting for retrieval of demographics, participant counts, meal counts, billing, accounting, and etc.
- f. Web-Based software, accessible by multiple users, mobile devices' accessibility, real-time updates and information.
- g. Easy-to-use system for volunteers and employees with an option for when internet is not available (during meal delivery or at locations internet is inaccessible).
- h. Multiple user roles and permissions for administrators, supervisors, site coordinators, assessors, accounting, clerical support/data entry, volunteers/drivers, etc.
- i. Training and Technical Support for providers and volunteers.
- j. Volunteer management, tracking, reporting, and communication.
- k. Secures protected health information (PHI) through Health Insurance Portability and Accountability Act (HIPAA) compliance standards.
- l. Complies with security and technical requirements at the local, state, and federal levels.

The previous contract issued in 2023 (RFB 23-0053) was terminated as the vendor was unable to provide the services originally agreed upon.

This is a grant funded project. The budget for this project is \$125,000.00.

Questions and Answers

Anna Meyerhoff-Cole: Just a clarification question. Since it looks like everybody priced very differently for Frugal this is the total cost spread over the three (3) years.

Joe Thomas: Yes.

Anna Meyerhoff-Cole: You see CaseWorthy is broken up year one, year two, and year three, but that's the total cost.

Joe Thomas: Yes, Ma'am.

Tim Myers: This is a grant funded project?

Monica Cissell: Yes. This particular Management Information System for Nutrition programs will be funded through Older Americans Act ARPA dollars that are earmarked for nutrition programs. That is where the funding will come from.