**Emergency Communications Advisory Board**

**December 5th, 2023**

**Members present:** Sheriff Jeff Easter, CIO Mike Elpers, Firefighter Brian Finan, Chief Kevin Lanterman, Assistant City Manager Donte Martin, Chief Brandon Russell, Chief Tammy Snow, Director Julie Stimson, Chief Jeff Whitfield, Chief Joe Sullivan, Chief John Turner, Chief Doug Williams

**Meeting called to order with a quorum present.**

**Advisory Board Minutes from October 12, 2023, were approved, accepted, and passed.**

1. **Brookhollow Apartments Incident – Board Discussion**
	1. Sheriff Easter shared that the purpose of this meeting is to discuss transparency in the wake of the Brookhollow Apartments incident. Sheriff Easter believes that a third party investigation is appropriate.
	2. Chief Snow suggested that the two governing bodies (City of Wichita and Sedgwick County) split the cost of the investigation to ensure there is no perception of bias.
	3. CIO Elpers said that the Sedgwick County Commission had some questions about financing but will be very supportive.
	4. Sheriff Easter also proposed that the selection of the organization who will complete the independent review should be done by Wichita Assistant City Manager Donte Martin, Sedgwick County Assistant County Manager Rusty Leeds, and a third person totally independent from the City and County.

**ACTION TAKEN:** Motion made by Sheriff Easter to look at this particular call on Brookhollow from the point that it was called in to 911 to the point where the fire department left the scene, to include any other type of issues related to computer-aided dispatch (CAD) or dispatch that any other partner wants to share with this third group to be looked at. Motion seconded by Chief Turner. **Approved unanimously.**

* 1. Sheriff Easter opened discussion on if a third party should be a part of the selection of the independent contractor along with Donte Martin and Rusty Leeds.
	2. Potential options discussed for the third party include a representative from the Kansas 911 Coordinating Council or Doug Monty.
	3. Sheriff Easter reiterated that this person should be completely independent from the City or County.
	4. The board agreed that members will come to the January meeting with suggestions for who the third person on the selection committee might be.

**ACTION TAKEN:** Motion made by Sheriff Easter to have Rusty Leeds and Donte Martin representing the City and the County, and that the board will come back together with suggestions on an independent third party to help select the independent folks that will analyze this entire issue. Motion seconded by CIO Elpers. **Approved unanimously.**

**ACTION TAKEN:** Motion made by Sheriff Easter that both Sedgwick County and the City of Wichita split the cost on the independent agency or independent contractor that is selected to analyze this entire issue. Motion seconded by Chief Williams. **Approved unanimously.**

1. **Off the Agenda**

**ACTION TAKEN:** Motion made by Chief Snow to formulate subcommittees to represent different agencies moving forward to meet on a regular basis with the approval of this committee. Motion seconded by Sheriff Easter. **Approved unanimously.**

* 1. Chief Snow expressed a desire for a currently existing 911 fire subcommittee including Chief Turner, Battalion Chief Pearman, and Deputy Chief Hensley to have an opportunity to report their recommendations to emergency communications before January.
	2. Rusty Leeds and Director Forshee will schedule a meeting in the next 7-10 days with this working group.

**Adjournment:** Motion made by Sheriff Easter to adjourn. Motion seconded by Chief Snow. Approved unanimously at 1:32 PM.