**Minutes**

**Sedgwick County**

**Emergency Communications Advisory Board**

**February 14, 2013**

**MEMBERS PRESENT:**

Chief Ron Blackwell, Sheriff Jeffrey Easter, Randy Duncan, Scott Hadley, Chief Norman Williams, Richard Vogt, Chief Robert Lee, Chief Jeff Whitfield, Chief Brad Smith, Chief Gary Curmode

**ALSO PRESENT:**

Randy Bargdill, Richard Powell, Chad VonAhnen, Kim Pennington, Elora Randleas, Maxine Powell

1. **CALL TO ORDER**

Chief Ron Blackwell called the meeting to order at 2.00 pm

1. **APPROVAL OF MINUTES:**

Scott Hadley moved to accept the minutes of October 11, 2012 meeting Chief Norman Williams seconded. Motion carried unanimously.

1. **ELECTION OF OFFICERS**

Chief Norman Williams nominated Chief Ron Blackwell as Chairperson, Randy Duncan seconded. Randy Duncan elected the single candidate by accumulation to the position, Chief Brad Smith seconded. Both motions carried unanimously.

Chief Ron Blackwell nominated Chief Brad Smith as Vice President. Scott Hadley made a motion to accept Chief Brad Smith as Vice President, Richard Vogt seconded. Both motions carried unanimously.

1. **DIRECTORS REPORT**

**Board Members Alternate/Designee**

Chief Norman Williams Nelson Mosley

Chief Ron Blackwell Tammy Snow

Sheriff Jeffrey Easter Richard Powell

Chief Gary Curmode Tavis Leake

Scott Hadley Dennis Mauk

Chief Robert Lee Dan Hammond

Chief Jeff Whitfield Kevin Sexton

Chief Brad Smith Bill Pater

Randy Duncan John Crosby

Richard Vogt Roger Taylor

1. 2013-911 Department Goals
* To continue addressing public education initiative
* Comprehensive review of the rules and regulations policy procedures and dispatching guidelines for each of the agencies
* A business decision was made to surrender the 911 accreditation though the National Academy of Emergency Dispatchers.
* To continue working with Cassidian on the radio system.
1. 2013 Budget/Future Concerns
* The 911 Act is now collecting 53 cents per phone.
* The tower leases are moving from an existing four site tower
* 911 leased three of the four site towers and own one of the towers (Greyhound site). 911 also pays about $11,600 per year and will move to a new ten site tower systems and will own two of the towers sites. The 8 towers which we leased will cost about $430,000 per year which is an increase of 418,000. 911 will vacate two sites once we completely get switched over.
* Beginning July 2014 the radio maintenance and support for monitoring will be $640,000 per year which is an increase of $622,000 per year.
1. KCJIS Security Audit – April 3rd
* On April 3, 2013 Emergency Communications will participate in an KCJIS Audit.
* Randy may be contacting the Board to update the agreements
1. 911 technology demonstrations at future meetings
	* From April 11, 2013, Karay Patterson will demonstrate how the AVL system works.

Chief Norman Williams raised a question about 911 give out gifts. Elora answered that we give out a coloring book and a magnet that they can put on their fridge and a sticker.

1. CAD outages
* Richard Vogt reported to the board that we had a few systems outrages since August 2012. He stated that he will run an identical server (clusters) once the active system stops the other server in standby mode will continue. If this does not address the problem then he will break the clusters which mean the two systems will not be talking to each other. He will explore other options.
1. Radio System Updates

Kim reported the following to the board:

* All of the towers have been appointed
* The deadline for the 911 recording system for the new system has not been met. Initially, this was to happen in February 2013 but then got moved to March. Kim will provide feedback to the Board of the outcome
* Emergency Communications purchased a recording system in August 2010 that was to record analogue telephones and digital radios. After the purchase of the new radio system, it was disclosed that it would not record digital.
* The Bid Board approved the EFJs and Tait radios
* Testing and switching non public safety agencies to test is scheduled for the first part of the summer and public safety in the latter part of summer. The current radio is scheduled to be decommissioned in October 2013.
1. New Call Type “WRONG”

Kim informed the Board that in the last few weeks, there has been calls of wrong way drivers on the highway. To address this problem, 911 has created a new call type called “wrong”.

1. Off Agenda items
	* Randy Duncan asked if there is a need to look at template issues as we continue to standardization. Kim expressed her concerns that every radio template should be programmed the same (not inclusive of user-defined tiers). She could pull the operations committee together if the need arises. Chief Ron Blackwell asked to pull the group together on that question and prepared to speak to the Advisory Board at the next meeting.

Richard Vogt informed the group that he will be retiring next month and this will be his last Advisory Board Meeting.

1. Meeting adjourned at 2:49 pm.