**Minutes**

**Sedgwick County**

**Emergency Communications Advisory Board**

**August 9, 2012**

**MEMBERS PRESENT:**

Sheriff Bob Hinshaw, Chief Ron Blackwell, Scott Hadley, Chief Norman Williams, Richard Vogt, Chief Robert Lee, Jeff Whitfield, Brad Smith

**ALSO PRESENT:**

Randy Bargdill, Richard Powell, Chad VonAhnen, Kim Pennington, John Crosby, Elora Randleas, Maxine Powell

1. **CALL TO ORDER**

Sheriff Hinshaw called the meeting to order at 2.00 pm

1. **APPROVAL OF MINUTES:**

Chief Norman Williams moved to accept the minutes of April 12, 2012 meeting Chief Gary Curmode seconded. Motion carried unanimously.

1. **DIRECTOR’S REPORT**

Randy Bargdill, 911 Director welcomed Chad VonAhnen the new Public Safety Director to the Board. Randy briefed the board on the following:

1. 4th July and the impact on 911
* The non-emergency number AT&T had built ended up working out really well.
* There is still the same amount of calls even though we launched the Public Education. If the “290 number” is not staffed then the number will roll into the 911 system. The problem is we do not get any ALI information and the call takers/dispatchers have to manually input all of the subscriber’s information.
* 911 are working with AT&T about tweaking the 911 system and will use this system again on New Year’s Eve.
* 911 is looking to implement a recording system on the “290” number. Hence, if no one is not log into the system, it will not automatically roll over to 911 but it will give them a message saying that this “number is not in service right now”, please call 911.
1. 911 staffing situation has improved
* 911 have rolled back to the standard 8 hour days.
* For 61 days 911 went into 12 on and 12 off mandatory 12 hour.
* 911 have made a business decision to surrender our accreditation due up for renewal this year “National Academy of Emergency Dispatching”. Major Elora Randleas is looking into different accreditation and will have more information at the next meeting.
* 911 are using PROQA Medical Software and have received notification that 911 are moving to new architectural software and this will be expensive. As the interface with CAD and the software itself about a half million dollars. Therefore, 911 are slowly moving away from the PROQA and may be looking at APCO Med as an alternative. APCO is medical director driven but it’s up to the Dr Sabina Braithwaite, Medical Director to say this is Sedgwick County that is “how we are going to answer that question?” Dr Braithwaite (Medical Director) is aware of this system and has participated and states that it is a good product.
1. Richard Vogt reported to the Board the following:
* The program has been completed and he is doing some testing and everything he has heard so far is very positive.
* Chief Curmode emphasized that the Fire Department has an accreditation team coming in April or May 2013 and will need the data to be ready by January 2013.
* Richard suggested, he will need to go back to the Programmer to run through the entire database and build a test database to replace the existing ones or could run reports against it instead.
* Chief Curmode will converse with Richard to show him the data he needs.

1. Kim Pennington, Deputy Director of Emergency Communications briefed the board on the following:
* 911 have signed lease agreements for Colwich, Haysville and Cheney towers and signed modification lease for Goddard.
* There are negotiations on the final lease terminology for Garvey and Highland house.
* KDOT is not going to charge us a monthly lease fee. The only cost will be the equipment and its installation. This tower will replace Greyhound.
* 911 are awaiting lease terms from Westar (Mulvane)
* Kim met with the Planning/Zoning Department to discuss variances for the Clonmel tower. The size of the tower exceeds the “fall zone” of the property boundaries and it was not engineered to accommodate three other tenants.
* Andover/Butler has been ready since the beginning of the project.
* As 911 acquire the leases, the equipment is being purchased and staged in the factory for testing. The next step will be factory acceptance testing in Texas.
* Factory Acceptance Testing will be 09/28/2012 – will start putting equipment on towers.
* System Acceptance will be on 07/31/2012 – Will begin migration to digital system.
* Final signoff will be 10/31/2012
* Narrowbanding - On schedule to meet January 1, deadline. Should be wrapping up factory stating and testing soon
* Paging problem with the Laser and county Fire. Any solutions that come with now ingrate what is doing and what is doing is not ingrate any solution that we may have
* Rebanding - Should be completed 2nd touch in September – The Sheriff’s office was scheduled to begin 2nd touch on April
1. **Off Agenda items**

Richard Vogt mentioned he attended the 911 Coordinating Council which represents to formulate solutions primarily working on what we can spend the money on but when it comes to necessary 911 this plays a different role and so on this point as a matter of insist on crafting, correct language to piece out to say that who guessing for money to upgrade to GIS standards and getting into compliance with being GIS standards then that is going to get a more capable response.

Kim Pennington also mentioned the Public Safety broad band should land on the Governor’s Desk August 15, 2012. He has 60 to 90 days to opt in to participate in Public Safety Broad Band or opt out. If we opt in as a state the Federal is going to pay 80% and state will be responsible for 20%. If the state opts out we would still need to meet those minimum requirements but it is on 911 100%. The 911 Coordinating Council and State Inoperability Executive Council (IEC) are endorsing that we opt in. Letters will be sent out asking to support this broad band.

Brad Smith inquired about the data radio. Kim responded 911 is still waiting for Northrop Grumman on the data radio.

Chief Curmode requested the board to introduce themselves to Chad VonAnhen

1. Meeting adjourned at 2.22 pm.

The audio recording of this meeting in its entirety is being retained and available for review upon request.