

SEDGWICK COUNTY KANSAS
Sedgwick County Sheriff's Civil Service Board
510 N. Main~Suite 306
Wichita, Kansas 67203

Julia Craft, Chair
Sheryl Wohlford, Vice Chair
Jessica Beck
Alma Ann Jones
Roosevelt DeShazer

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SEDGWICK COUNTY SHERIFF'S CIVIL SERVICE BOARD

Meeting Minutes

October 26, 2022

Members: Julia Craft, Chair
Sheryl Wohlford, Vice Chair
Jessica Beck
Alma Ann Jones
Roosevelt DeShazer

Also Present: Milo Unruh, Board Attorney
Sheriff Jeff Easter
Colonel Brian White, Sheriff's Office
Isabella Hatfield, Civil Service Officer
Ariann Cooper, Employee Relations Specialist
Jane Link, Work Environment Manager
Lynda Baker, County Manager's Office

I. Call Meeting to Order.

The October 26, 2022 meeting of the Sedgwick County Sheriff's Civil Service Board was called to order at 9:01 a.m. by Julia Craft, Chair.

II. Approve Minutes of July 13, 2022.

A motion to approve the minutes was made by Sheryl Wohlford, seconded by Julia Craft. Motion carried unanimously.

III. Certify Detention Deputy Applicant List.

A motion to accept the list was made by Sheryl Wohlford, seconded by Roosevelt DeShazer. Motion carried unanimously.

IV. Certify Detention Deputy Re-hire Applicant List.

A motion to accept the list was made by Jessica Beck, seconded by Alma Ann Jones. Motion carried unanimously.

V. Certify Commissioned Deputy Applicant List.

A motion to accept the list was made by Sheryl Wohlford, seconded by Roosevelt DeShazer. Motion carried unanimously.

VI. Certify Commissioned Deputy Re-hire Applicant List.

A motion to accept the list was made by Roosevelt DeShazer, seconded by Jessica Beck. Motion carried unanimously.

VII. Certify Clerical Applicant List.

A motion to accept the list was made by Sheryl Wohlford, seconded by Roosevelt DeShazer. Motion carried unanimously.

VIII. Certify 2022 Promotional Candidates List.

A motion to accept the list was made by Sheryl Wohlford, seconded by Jessica Beck. Motion carried unanimously.

IX. Approve Changes to CSB Policy 6.02, Vacation Leave.

A motion to approve the policy changes was made by Alma Ann Jones, seconded by Jessica Beck. Motion carried unanimously.

X. Approve Changes to CSB Policy 4.02, Compensation Plan.

A motion to approve the policy changes was made by Jessica Beck, seconded by Roosevelt DeShazer. Motion carried unanimously.

XI. Approve Changes to CSB Policy 2.03, Selection Process.

A motion to approve the policy changes was made by Roosevelt DeShazer, seconded by Sheryl Wohlford. Motion carried unanimously.

XII. Discussion of Lateral Transfers and Approving Higher Pay.

Sheriff Easter wanted feedback from the Board regarding approving pay higher than Step 1 when it comes to rehiring officers that have left the department. The highest level an officer could begin compensation at is Step 5 with the rehiring process. The Board was unanimously in support of writing this into the policy and bringing it back to the Board for official approval.

XIII. Schedule 2023 Meetings.

The following dates were scheduled for the 2023 quarterly meetings.

January 18, 2023

April 19, 2023

July 19, 2023

October 18, 2023

XIV. Other business.

Sheriff Easter advised the Board of a situation where a deputy resigned after being suspended. Since the deputy resigned, the Board would not be aware of the situation, but he wanted them informed of it. Also, there are some criminal offenses regarding others in the Sheriff's Office coming up soon, and he wanted the Board to have some forewarning before they are reported by the media.

XV. Adjourn.

The meeting adjourned at 9:26 a.m.

Next scheduled meeting:

January 18, 2023

9:00 A.M.

Ark Valley Conference Room

615 N. Main

Wichita, KS 67203