

SEDGWICK COUNTY



2025

EMPLOYEE BENEFITS GUIDE

Sedgwick County Benefits

Your 2025 Employee Benefits Guide

At Sedgwick County, we know our dedicated employees—YOU—are key to our overall success as an organization. As a way to reward you for your hard work, we provide a benefits package that is designed to help you reach your physical, financial, and mental health goals.



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2025 Pay Periods

Pay No.	Start Date	End Date	Pay Date
01 2025	12/15/24	12/28/24	1/03
02 2025	12/29	1/11	1/17
03 2025	1/12	1/25	1/31
04 2025	1/26	2/8	2/14
05 2025	2/9	2/22	2/28
06 2025	2/23	3/8	3/14
07 2025	3/9	3/22	3/28
08 2025	3/23	4/5	4/11
09 2025	4/6	4/19	4/25
10 2025	4/20	5/3	5/9
11 2025	5/4	5/17	5/23
12 2025	5/18	5/31	6/6
13 2025	6/1	6/14	6/20
14 2025	6/15	6/28	7/3
15 2025	6/29	7/12	7/18
16 2025	7/13	7/26	8/1
17 2025	7/27	8/9	8/15
18 2025	8/10	8/23	8/29
19 2025	8/24	9/6	9/12
20 2025	9/7	9/20	9/26
21 2025	9/21	10/4	10/10
22 2025	10/5	10/18	10/24
23 2025	10/19	11/1	11/7
24 2025	11/2	11/15	11/21
25 2025	11/16	11/29	12/5
26 2025	11/30	12/13	12/19

Contact Information

Plan	Phone	Website
Medical United Healthcare and Optum RX Group # 902769	888-364-5089 Nurse line: 1-800-846-5089	www.myuhc.com
Dental Delta Dental Group #90192	316-264-4511	www.deltadentalks.com
Vision Vision Service Plan (VSP) Group #30078063	800-877-7195	www.vsp.com
Supplemental Benefits Metlife/Amerilife Benefits Group #238768	833-633-1430	https://mybenefitsportal.com/sedgwickcounty
Health Savings Account-HSA Optum Bank Group #902769	800-791-9361	www.optumbank.com
Flexible Spending Accounts-FSA Surency Group Name: Sedgwick County	866-818-8805	www.surency.com
Deferred Compensation 457 Empower Retirement	KeyTalk (customer service) 800-701-8255 John Horning 316-268-4551	www.sedgwickcounty457.com
KPERS/KP&F	888-275-5737	www.kpers.org
Employee Assistance Program EMPAC 12 Sessions	Counseling Services Contact: 316-265-9922 24 hr. Emergency Contact Crisis Services: 316-660-7500	www.empac-eap.com
Division of Human Resources	316-660-7050	benefits@Sedgwick.gov
Sedgwick County Helpdesk	316-660-9811	
Sedgwick County Payroll	316-660-7060	
Sedgwick County Security	316-660-7777	
Legal Notices and Summary of Benefits and Coverage (SBC)		Eline/Human Resources/Benefits/Benefit Documents
Parking Company of America	316-264-0585	
Summary of Benefits and Coverage		https://eline.Sedgwick.gov/humanresources/benefit/benefits/forms/allitems.aspx

Benefit Eligibility



Your benefit plans have been designed to provide you with a package that is both comprehensive and responsive to the needs of all our employees. This booklet is designed to help you navigate your benefits choices.

Benefit Eligible Employees

If you are a benefit eligible employee, you are eligible to enroll in Sedgwick County's benefits if you work at least 30 hours per week.

When coverage begins

You must enroll in benefits within 30 days of your date of hire. Your coverage is effective the first of the month following your enrollment.

When coverage ends

If your employment with Sedgwick County terminates (voluntarily or otherwise), your benefits will end the last day of the month that you separate.

Covering your family members

Many of the plans offer coverage for your eligible family members, including:

Your legal spouse by marriage contract, your dependent children, including your step-children from present marriage, legally-adopted children, legal guardianship by court decree.

Dependent children are eligible for medical, dental, and vision insurance through the end of the month in which they turn age 26 (regardless of student or marital status). Married dependent children are not eligible to be covered under dependent life insurance.

Unmarried dependent children of any age may remain eligible if they are physically or mentally incapable of self-support. Dependent children over the age of 26 who are mentally or physically disabled may continue to be covered under insurance plans if they meet the following criteria:

- The disability existed before the age of 26
- The child is incapable of self-support due to the disability.
- The child relies on the policyholder for care and support.

Contact benefits@sedgwick.gov for Disabled Dependent Applications which must be received by the insurance companies **before** your dependents 26th birthday.

No individual can be insured as both an employee and as a dependent under the Medical, Dental, and/or Vision plan through Sedgwick County.

Benefit Enrollment

New employees-Initial Enrollment

Location: E-line, ESS, Benefits, Benefit Enrollment, Benefits Enrollment, Initial Enrollment

As a new employee, you must enroll in benefits through E-line within 30 days of your date of hire. If you do not enroll within 30 days, you will need to wait until the next open enrollment period to enroll. Coverage will begin the first of the month following the enrollment.

Current employees-Open Enrollment

Location: E-line, ESS, Benefits, Benefit Enrollment, Benefits Enrollment, Open Enrollment

Open enrollment is the only time during the year that you can change your benefits unless you experience a qualifying life event. During the open enrollment period, you have the opportunity to newly enroll in coverage or make changes to your current coverage. Open enrollment occurs every year in the Fall and coverage begins on January 1st.

Anytime Changes

Location: E-line, ESS, Benefits, Benefit Enrollment, Benefits Enrollment, Anytime Changes

Anytime changes allow changes to Health Savings Account (HSA) contributions and Advance Life and AD&D beneficiaries.

Changing Your Benefits During the Year

As stated above, you cannot change your benefits during the year unless you experience a qualifying life event. The most common qualifying life events are:

- Marriage, legal separation, or divorce.
- Birth of a child (including adoption).
- Loss of other coverage (e.g., child turns 26 and loses coverage through parent's plan).

There are other, less common, life events that allow you to change your benefits. Please contact Human Resources for a complete list of qualifying life events.

If you experience a qualifying life event and wish to change your benefits, you must notify benefits@sedgwick.gov within 31 days of the life event. You will be required to provide proof of your life event, such as a hospital birth confirmation or marriage license. You can only change benefits that were impacted by the life event (e.g., if you get married, you can add your new spouse to the medical plan, but you cannot change medical plans).

Dependent Audit

Sedgwick County will have a **dependent audit** in the future. At that time you will need to show documentation to verify all dependents covered under your Health Plans are eligible. Please be sure to review your covered dependents to ensure you are covering only those eligible.



Online Enrollment

From a Sedgwick County computer, open Google Chrome, go to E-line, Employee Self Service (ESS), Benefits, Benefit Enrollment, Benefits Enrollment, Initial Enrollment.

Be sure to print off your confirmation statement. **Changes CANNOT** be made after Initial Enrollment unless you have a qualified family status event and must be made within 31 days.

Remote Access

If you want to access ESS from a non-County computer, you must give yourself access from a County computer **FIRST**:

- Click on internet browser to access E-line (from County computer)
- Select Employee Self-Service
- Click on Remote Access
- Click on Instructions for Remote Access and follow directions
- After you have given yourself access, you can access ESS from a non-County computer:

* www.sedgwickcounty.org

* Under Government, Departments and Services, Human Resources

* Click on Employee Login

Medical Insurance/Prescription Coverage- UnitedHealthcare (UHC)

www.myuhc.com or 888-364-5089

Group # 902769

Summary of Benefits and Coverage:

<https://eline.Sedgwick.gov/humanresources/benefit/benefits/forms/allitems.aspx>

Sedgwick County offers three medical insurance plans through UnitedHealthcare (UHC). Please take the time to understand the features and differences of each plan so that you choose the coverage that is best for you and your family. Sedgwick County's medical plans are self-insured which means claims are paid from your paycheck deductions and the Sedgwick County's contribution to your medical plan.

Optum RX, a subsidiary of UHC, is the administrator for the prescription plans. The prescription drug benefit utilizes the Optum RX formulary, a list of pharmaceutical drugs that are safe, medically effective, and cost effective. Please go to www.myuhc.com to find a pharmacy and prescription drug listing.

Some medications may require prior authorization or step therapy. Step therapy helps you use less expensive, but equally effective medication for certain therapeutic conditions. Most therapeutic classes have multiple medication options. You are required to initially try a Step One prescription before a Step Two prescription will be covered. If you and your provider determine the treatment is ineffective, you may request a coverage review by UHC.

All three medical plans include In- and Out-of-Network benefits, which means you can choose any provider that you would like. However, you will pay less out of your pocket when you choose a UnitedHealthcare network provider. Locate a UnitedHealthcare network provider at www.myuhc.com.

The table on the following page summarizes the key features of the medical plans. Please refer to the official plan documents for additional information on coverage and exclusions.

Transparency of Coverage: www.sedgwickcounty.org/human-resources/employee-benefits/

New benefits for 2025

Mental Health Copay for the PPO – Moving from \$50 copay to \$20 copay

Weight Loss Medication – This will be covered starting in 2025 with a prior approval from UHC/Optum (Members must meet the requirements before it will be a covered medication)



Medical/Prescription Summary

This chart *In-Network* benefit coverage. For Out-of-Network coverage visit www.myuhc.com

	Base PPO	Premier PPO	High Deductible (HDHP)
Deductible (Annual)			
Individual	\$1,250	\$750	\$3,300
Two person/Family	\$2,500	\$1,500	\$6,600
Out-of-Pocket Maximum			
Individual	\$2,500	\$1,500	\$3,300
Two person/Family	\$5,000	\$3,000	\$6,600
Co-insurance (Plan Pays after deductible)	80%	80%	100 %
Copays			
Primary Care Physician			
Under age 19	\$10	\$10	100% (after deductible)
Over age 19	\$20	\$20	
Specialist			
Tier 1 Provider	\$20	\$20	100% (after deductible)
Non-Premium Provider	\$50	\$50	
Urgent Care	\$50	\$50	
Emergency Room (co-pay waived if admitted)	\$350	\$300	
Preventive care	100%	100%	100%
Hospital-inpatient stay Lab, X-ray, Major Diagnostics	80% (after deductible)	80% (after deductible)	100% (after deductible)
Mental Health			
Inpatient	80% (after deductible)	80% (after deductible)	100% (after deductible)
Outpatient	100% (after \$20 copay)	100% (after \$20 copay)	
Retail Prescriptions (31-day supply)			
Generic	\$10	\$10	100% (after deductible)
Brand	\$40	\$40	
Non-Preferred Brand	\$70	\$70	
Mail Order Prescriptions (90-day supply through OptumRx Delivery))			
Generic	\$25	\$25	100% (after deductible)
Brand	\$100	\$100	
Non-Preferred Brand	\$175	\$175	

Medical Definitions

Premium:

The amount you pay out of your paycheck to be covered by the plan.

Deductible:

- The annual deductible is the amount of eligible expenses, or the recognized amount when applicable, you must pay each calendar year for covered health services before you are eligible to begin receiving benefits. There are separate In-Network and Out-of-Network annual deductibles for these plans.
- Embedded deductible: If your spouse and/or children are covered by the plan, the individual deductible applies to each covered family member (capped at family amount).

Out-of-Pocket maximum:

The most you will be required to pay out of your pocket for covered health care services in any one calendar year. The Out-of-Pocket maximum does not include premium payments taken from your paycheck. Plan deductibles and Out-of-Pocket maximums reset on January 1 each year.

Co-pay (PPO plans):

Co-pay is a flat dollar amount and is paid at the time of service or when billed by the provider. Co-pays count toward the Out-of-Pocket maximum. Co-pays do not count toward the annual deductible.

Co-insurance:

A set percentage of the total cost for a covered health care service that you pay after you have paid your deductible. For example, after your deductible is paid, PPO members pay 20% of covered services and the plan pays the remaining 80%.

In-Network providers:

In-Network providers have contracted with UnitedHealthcare and have agreed to provide a discount to UnitedHealthcare plan members. You will pay less out of your pocket when you choose a UnitedHealthcare network provider.

Out-of-Network providers:

Out-of-Network providers, facilities, and pharmacies can charge you the full price for services, which is typically much higher than the In-Network discounted rate. You will pay more out of your pocket when you choose an Out-of-Network provider.

Preventive care:

Health care services that help keep you healthy by preventing diseases and other health conditions. The UnitedHealthcare medical plans pay 100% of the cost of preventive care when it is provided by a UnitedHealthcare provider. Some preventive care services that may be covered include: exams, screenings, and vaccinations. Please be aware that you may be billed for non-preventive care services that you receive at a preventive care exam. Learn more about preventive care at www.myuhc.com.

Telemedicine

Care 24/7 from your home, office, or anywhere! When you are feeling sick, the last thing you want to do is leave the house. With telemedicine, you never have to.

Doctors can treat many common health issues, including:

- Sinus infection
- Skin rash
- Cold and flu
- Ear issues
- Urinary tract infection
- Pink eye
- Strep throat
- And many more!

Telehealth is easy to use!

- Book an appointment from anywhere, anytime at www.myuhc.com or the UnitedHealthcare app.
- Video chat with a board-certified doctor from your phone, tablet, or computer.
- A prescription can be sent to the pharmacy nearest you.
- Most consultations are completed in less than 20 minutes.

All three of the UnitedHealthcare medical plans include telemedicine benefits.

Get started

Sign in at myuhc.com/virtualvisits | Call 1-855-615-8335
Download the UnitedHealthcare app

**United
Healthcare**

UHC Real Appeal

Get healthier, at no additional cost to you

Real Appeal on Rally Coach™ is a proven weight management program designed to help you get healthier and stay healthier. It's available to you and eligible family members at no additional cost as part of your benefits.

Take small steps toward healthier habits

Set achievable nutrition, exercise and weight management goals that keep you motivated to create lasting change. Track your progress from your daily dashboard, too.

Support and community along the way

Feel supported with personalized messages, online group sessions led by coaches and a caring community of members.



Get a Success Kit delivered right to your door.

Make the most of tools and resources like weight and food scales, a portion plate and more. Your Success Kit is delivered after you attend your first live group session.

Join today at enroll.realappeal.com or scan this code



**United
Healthcare**

**Real
Appeal**



Mind. Body. You.

Make the connection
with Calm Health.

The Calm Health app provides programs and tools to help support your mental health and well-being—all at your own pace. As a UnitedHealthcare member, Calm Health is included in your health plan and available at no additional cost.

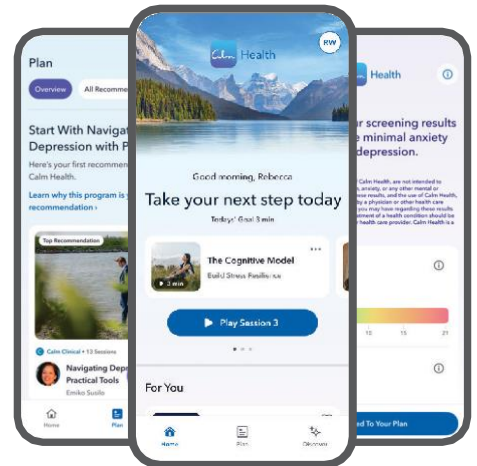
Resources to help support your mental health

To help tailor your Calm Health experience, you'll begin with a short mental health screening. Then, Calm Health will suggest certain programs for you to consider based on where you are in your well-being journey.

Tap into tools and support

The Calm Health app brings you a library of support—including mindfulness content and programs created by psychologists—for a variety of health experiences and life stages. This information is designed to help you:

- **Learn techniques to improve well-being** – Find tools, music and sounds to help you meditate, improve focus, move mindfully and feel calm
- **Work toward goals** – Join self-guided self-care programs, and track your progress along the way
- **Support your mind and body** – Access mental health information and support to help you strengthen the mind-body connection



Scan this code to get started

You'll first need to sign in to your account on myuhc.com® or the UnitedHealthcare® app. If you don't have an account, select Register to create one.






Maven Maternity

∞ MAVEN

Meet Maven. Free virtual support for those sleepless nights, first smiles, and everything in between.

You & your partner have free access to Maven for 24/7 pregnancy and postpartum support and guidance-all in one app.

Get support with things like:

-  Creating your birth plan
-  Breastfeeding or bottle feeding support
-  Navigating infant sleep
-  Returning to work
-  Managing your mental health



Scan the QR code to get started or go to mavenclinic.com/join/uhc-join or download the Maven Clinic app

Join today for free

Child & Family Behavioral Health Coaching

Sometimes, being a parent can feel joyful. Other times, it can feel like a constant struggle. Maybe getting your kids to talk feels impossible. Perhaps you're worried about their behavior. Or maybe you know they need help, but you're not sure where to look. Child and Family Behavioral Health Coaching from Bend Health can help.

Available at no additional cost to families with children ages 1-17, it offers:

- **Support from an experienced coach** – Coaches are certified or have a master's degree, and they're supervised by licensed practitioners
- **Online coaching sessions** – Get up to four 45-minute confidential sessions per month at no additional cost to you
- **Unlimited messaging** – Talk with your coach between sessions with secure in-app messaging
- **More resources** – Look at educational content anytime, designed to help you better understand what you talk about with your coach
- **Referrals** – If your family needs more support, your coach can offer referrals to therapists and child/adolescent psychiatrists



You, supported

Connect with a coach at bendhealth.com/coaching.



Register in under 10 minutes

- 1 Complete a short medical history
- 2 Help your child answer a few questions about their thoughts, feelings and behaviors

You'll have an appointment in less than 48 hours.

United Healthcare | bend

Where Should I Go For CARE?

Seeking care at an appropriate place of treatment can help you save money and time. Use the chart to help guide you to the most time and cost-effective place of treatment.



Virtual Care – Minor Medical Conditions

Access virtual care to treat minor medical conditions. Connect with a board-certified doctor via video or phone when, where and how it works best for you. Visit myuhc.com/virtualvisits or call 1-855-615-8335

- Colds and flu
 - Rashes
 - Sore throats
 - Headaches
 - Stomachaches
 - Fever
 - Allergies
 - Acne
 - Urinary tract infections and more
- > Costs the same or less than a visit with your primary care provider (PCP)
 - > Appointments typically in an hour or less
 - > No need to leave home or work



Convenience Care Clinic

Treats minor medical concerns. Staffed by nurse practitioners and physician assistants. Located in retail stores and pharmacies. Often open nights and weekends.

- Colds and flu
 - Rashes or skin conditions
 - Sore throats, earaches, sinus pain
 - Minor cuts or burns
 - Pregnancy testing
 - Vaccines
- > Same or lower than provider's office
 - > No appointment needed



Health Care Provider's Office

The best place to go for routine or preventive care, or to keep track of medications. Many primary care physicians offer virtual care. Contact your PCP to schedule an in-person or virtual care visit.

- General health issues
 - Preventive care
 - Routine check-ups
 - Immunizations and Screenings
- > May charge copay / coinsurance and / or deductible
 - > Usually need appointment
 - > Short wait times



Urgent Care

For conditions that aren't life threatening. Staffed by nurses and doctors and usually have extended hours.

- Fever and flu symptoms
 - Minor cuts, sprains, burns rashes
 - Headaches
 - Lower back pain
 - joint pain
 - Minor respiratory symptoms
 - UTIs
- > Cost lower than emergency room (ER)
 - > No appointment needed
 - > Wait times vary



Emergency Room

For immediate treatment of critical injuries or illness. Open 24/7. If a situation seems life threatening, call 911 or go to the nearest ER. "Freestanding" ER locations are becoming more common in many areas. Because these ERs are not inside hospitals, they may look like urgent care centers. When you receive care at an ER, you're billed at a much higher cost than at other health care facilities.

- Sudden numbness, weakness
 - Uncontrolled bleeding
 - Seizures or loss of consciousness
 - Shortness of breath
 - Chest pain
 - Head injury/major trauma
 - Blurry or loss of vision
 - Severe cuts or burns
 - Overdose
- > Highest cost
 - > No appointment needed
 - > Wait times may be long

Paying for your Healthcare

Sedgwick County offers accounts that allow you to save on your out-of-pocket health care costs on pre-tax basis.

Health SAVINGS account versus Flexible SPENDING account: **Which is right for you?**

	HSA	FSA	Dependent Care FSA
Eligible plan members	HDHP members only	Non HDHP members only	Benefit Eligible Employees
Money is available	Deposited each pay period	1st day of plan's effective date	Deposited each pay period
Annual 2025 contribution limits	Single medical coverage: 2025 - \$4,300 2-person/Family medical coverage: 2025 - \$8,550 Over 55 - \$1,000 catch up	\$3,200 (subject to IRS Announcement)	\$5,000 (subject to IRS announcement)
Spending deadline	None	March 15, 2026	March 15, 2026
Rollover	Full amounts rollover every year	No rollover	No rollover
Option to invest and grow money	Yes	No	No
Eligible expenses	Medical/RX, Dental & Vision	Medical/RX, Dental & Vision	Daycare Expenses
Must keep receipts	Yes, keep receipts for IRS audits	Yes, keep for substantiation	Yes, keep for substantiation
Must re-enroll each year	No, but can make anytime changes	Yes, must enroll during open enrollment	Yes, must enroll during open enrollment
Monthly Fee	\$2.00	No	No

Flexible Spending Account (FSA)-Surency

www.surency.com or 866-818-8805

Sedgwick County offers two flexible spending account (FSA) options through Surency. The money that you put into an FSA is collected from your paycheck before taxes are withheld, which means you don't pay taxes on those dollars. FSAs are an annual contribution amount that cannot be changed. Contributions are prorated (i.e. annual contribution amount is divided by remaining deductions for that year). **You must re-enroll in FSA every open enrollment; it does not renew automatically. A few very important rules apply to FSAs. Please read this page carefully before you make your FSA elections!**

- Incur expenses through March 15, 2026.
- File claims or submit receipts by May 14, 2026.
- Any funds left in the account as of May 15, 2026 are forfeited.
- You are required to submit itemized receipts to substantiate your qualified expenses to Surency regardless if using the debit card or submitting reimbursement. If you do not supply substantiation, you will be required to reimburse the plan or be subject to taxation per IRS regulations.
- If you receive employer contributions, they are subject to the same substantiation and taxation as employee contributions (see previous bullet).
- A full list of eligible expenses is available at www.irs.gov/publications/p502.

Health Care FSA

- You can contribute to the Health Care FSA if you are:
 - enrolled in Sedgwick County's Base Plan or Premier Plan (both are PPO plans) OR
 - not enrolled on the County's medical insurance AND not covered under another High Deductible Health Plan.
- Health care FSA funds can be used to pay for eligible Out-of-Pocket expenses such as deductibles, co-pays, and other health related expenses that are not reimbursed by the medical, dental, or vision plans.
- You may contribute \$50 - \$3,200 (**subject to the 2025 IRS announcement**) to your health care FSA for the 2025 calendar year. The entire amount you elect is available to you on January 1 or your benefits effective date.
- You can also make FSA purchases at the FSASore at www.fsastore.com.

Dependent Day Care FSA

- You can contribute to the Dependent Day Care FSA regardless of the plan you are enrolled in OR even if not enrolled on the County's medical insurance.
- Dependent day care FSA funds can be used to pay for eligible dependent care expenses that allow you and your spouse to work or attend school full time.
- Eligible expenses include day care, preschool, summer camp, before and after school care, and elder care.
- Funds can be used for care for your: Children under 13 years of age; children over 13, spouse, and/or elderly parent who lives with you and is unable to care for themselves.
- You may contribute \$50-\$5,000 (**subject to the 2025 IRS announcement**) to the dependent day care FSA for the 2025 calendar year if you are married and file a joint return OR if you file a single OR head of household return.
- **Funds are only available in the amount you have accrued in your account balance.**
- Incur expenses through March 15, 2026.
- File claims or submit receipts by May 14, 2026.
- Any funds left in the account as of May 15, 2026 are forfeited.

Health Savings Account (HSA)-Optum Bank

www.optumbank.com or 800-791-9361

Group #902769

A health savings account (HSA) is a bank account that allows you to save, spend, and invest your money on a pre-tax basis. You must enroll in the UnitedHealthcare High Deductible Health Plan (HDHP) in order to contribute to an HSA. HSA contributions can be changed anytime throughout the year by going to E-line, ESS, Benefits, Benefit Enrollment, Benefits Enrollment, Anytime Changes. You can use your HSA for qualifying medical, dental, and vision expenses.

You don't pay taxes on the money you contribute to your HSA from your paycheck.

Use the HSA contribution calculator at www.optumbank.com and check out the Optum Store for additional information and HSA eligible products.

- If you enroll in the UnitedHealthcare High Deductible Health Plan (HDHP), you agree to have a Health Savings Account (HSA) established in your name with Optum Bank regardless if you make a contribution to the account or not at the time of enrollment. If you decide not to make a contribution, you must enroll with a \$0.00 contribution.
- A \$2.00 monthly fee will be deducted from your balance.
- When you set up an HSA, it is important you select a beneficiary. This will insure that your HSA money is immediately available to your beneficiary upon your death. If you don't select a beneficiary, the money will go to your estate and may be subject to taxation.
- You do not have to send in receipts to Optum Bank to verify eligible expenses. If you are audited by the IRS, you'll need to provide documentation showing you have had eligible health care expenses to cover any withdrawal from your HSA. Keep all health care receipts.

Contribute up to the IRS limits

Contributions to an HSA, including your exam attestation incentive and/or your sold vacation to your HSA, cannot exceed the annual IRS contribution limits. IRS rules state that contribution limits must be prorated by the number of months you are eligible to contribute to an HSA. If you don't have an HDHP/HSA for a full year, use the chart to determine your prorated contribution limit for the time you had an HDHP/HSA. Calculate how many months you'll have a HDHP/HSA for the plan year and find that number in the number of months column; that is how much you can contribute without getting a possible IRS tax penalty. For more information on prorated contribution limits, go to E-line, Human Resources, Benefits, Benefit Documents, HSA Prorated Contribution.

The 2025 IRS maximum contributions are:

Single coverage: \$4,300.

Two person/Family: \$8,550.

Employees age 55+ by December 31 may contribute an additional \$1,000 catch-up contribution to their HSA.

Number of Months	Single	Family	Catch-Up (Age 55+ only)
12 months	\$4,300	\$8,550	\$1,000
11 months	\$3,941	\$7,837	\$917
10 months	\$3,583	\$7,120	\$833
9 months	\$3,224	\$6,408	\$750
8 months	\$2,866	\$5,696	\$667
7 months	\$2,508	\$4,984	\$583
6 months	\$2,149	\$4,272	\$500
5 months	\$1,791	\$3,560	\$417
4 months	\$1,433	\$2,845	\$333
3 months	\$1,074	\$2,136	\$250
2 months	\$716	\$1,424	\$167
1 month	\$358	\$712	\$83

HSA Eligibility Rules

You cannot be covered by another non-HSA-eligible medical plan.

You cannot be claimed as a dependent on someone else's tax return.

You cannot be enrolled in Medicare, TRICARE, or TRICARE for Life.

Additional rules apply. Please see IRS Publication 969 for more information www.irs.gov/publications/p969

Dental Insurance- Delta Dental

www.deltadentalks.com or 316-264-4511

Group #90192

Summary of Benefits and Coverage:

<https://eline.Sedgwick.gov/humanresources/benefit/benefits/forms/allitems.aspx>

There are no deductibles under the Delta Dental Plan for any eligible expenses. You can choose any dentist that you would like, however you will pay less out of your pocket when you choose an In-Network dentist. Locate a Delta Dental In-Network dentist at www.deltadentalks.com.

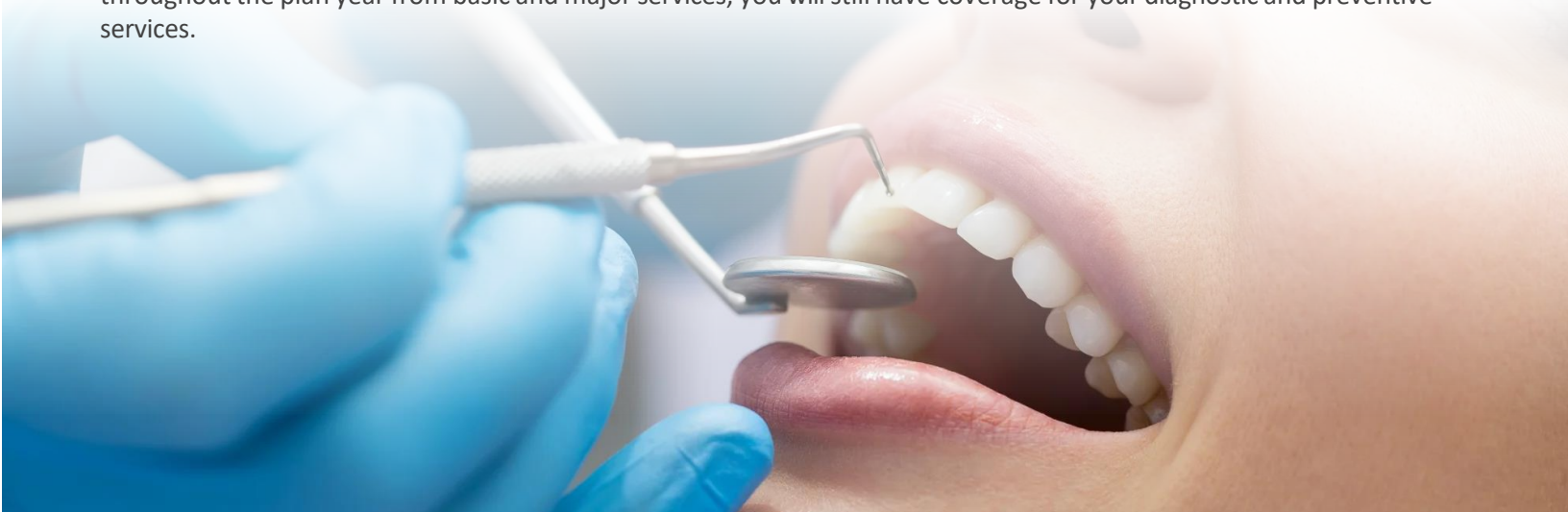
The table below summarizes the key features of the dental plans. The co-insurance amounts listed reflect the amount you pay for services. Please refer to the official plan document for additional information on coverage and exclusions.

	In-Network
Annual Benefit Maximum (per covered individual)	\$1,000
Diagnostic/Preventive Services (will not count towards the \$1,000 annual maximum) (i.e. cleanings, sealants)	100%
Basic Services (i.e. fillings, root canals)	80%*
Major Services (i.e. bridges, crowns)	50%
Orthodontics (\$1,500 lifetime maximum per covered individual)	50%

Two cleanings are covered each year per covered individual and there is no requirement to wait exactly six months between visits.

***If you do not have at least one cleaning in the past 12 months, basic services reduce to 50 percent.**

Only your covered basic & major services will count towards the \$1,000 annual maximum. **Your diagnostic & preventive services will not count towards the \$1,000 maximum.** This means that even if you reach your annual maximum throughout the plan year from basic and major services, you will still have coverage for your diagnostic and preventive services.



Vision Insurance- Vision Service Plan (VSP)

www.vsp.com or 833-633-1430

Group #30078063

Summary of Benefits and Coverage

<https://eline.Sedgwick.gov/humanresources/benefit/benefits/forms/allitems.aspx>

Sedgwick County offers a vision insurance plan through Vision Service Plan (VSP). This plan allows you to choose any eye care provider. However, you will maximize the plan benefits when you choose an In-Network provider. Locate a VSP network provider at www.vsp.com.

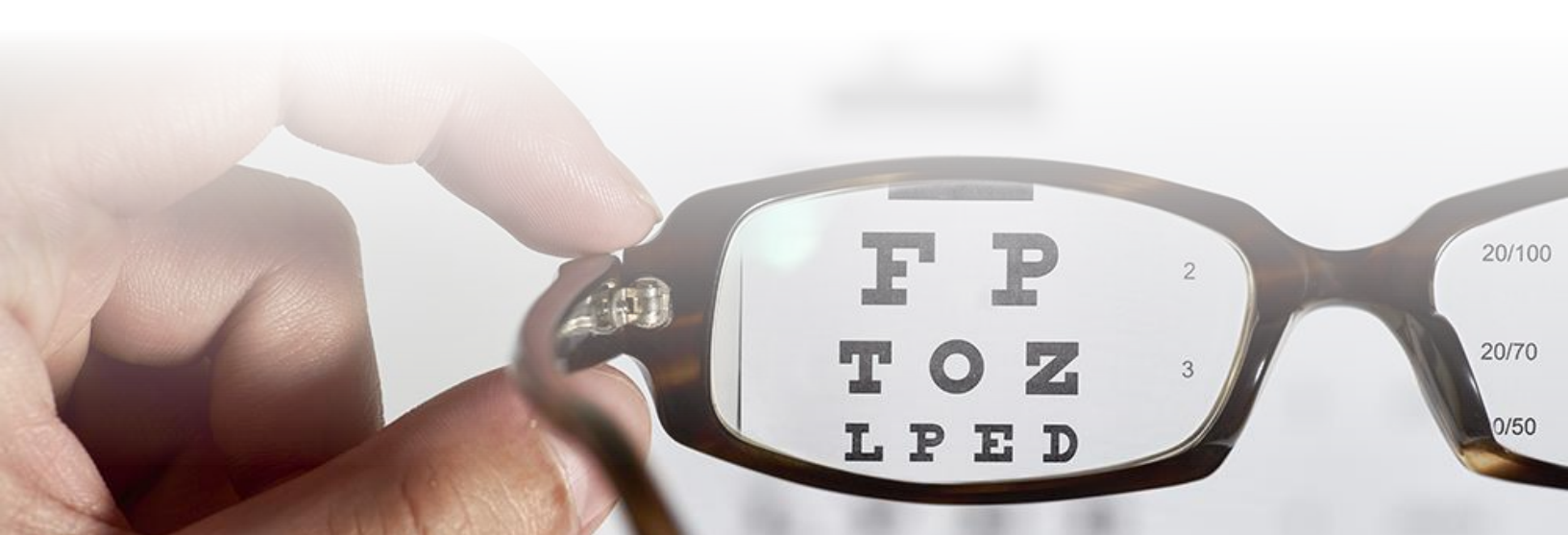
	Max Plan Pays	Co-pay	Frequency
Eye Exam		\$10	Every calendar year
Frames	\$180	\$0	Every other calendar year
Eye Glass Lenses	\$160	\$0	Every calendar year
Contacts (in lieu of eye glass lenses)	\$160	\$0	Every calendar year
Contact lens exam		\$40	
Diabetic Eye Care Plus Program*	\$20	\$0	As needed

*Services related to diabetic eye disease, glaucoma, and age related macular degeneration. Retinal screening for eligible members with diabetes.

Limitations and coordination with medical coverage may apply.

KidsCare Program

This benefit is included in your vision plan. Enrolled dependent children under the age of 18 can receive two comprehensive eye exams and one new pair of frames and lenses every calendar year.



2025 Premiums

Medical - (First two paychecks of each month)

Base PPO	Total Cost	Employer Cost*	Employee Cost
Single	\$335.07	\$314.22	\$20.85
Two-Person	\$670.13	\$630.26	\$39.87
Family	\$971.68	\$913.87	\$57.81

Premier PPO	Total Cost	Employer Cost*	Employee Cost
Single	\$351.88	\$309.97	\$41.91
Two-Person	\$703.69	\$619.93	\$83.76
Family	\$1,020.35	\$898.89	\$121.46

High Deductible Health Plan (HDHP)	Total Cost	Employer Cost*	Employee Cost
Single	\$308.46	\$299.29	\$9.17
Two-Person	\$616.92	\$598.58	\$18.34
Family	\$894.52	\$867.93	\$26.59

*Includes employer surcharge.
Single \$2.84, 2-person \$5.68, Family \$8.24

Dental - (First two paychecks of each month)

	Total Cost	Employer Cost	Employee Cost
Single	\$17.08	\$13.66	\$3.42
Two-Person	\$34.15	\$27.32	\$6.83
Family	\$49.53	\$39.62	\$9.91

Vision - (First two paychecks of each month)

	Total Cost	Employer Cost	Employee Cost
Single	\$3.86	\$0.00	\$3.86
Two-Person	\$7.72	\$0.00	\$7.72
Family	\$12.43	\$0.00	\$12.43

Advance Life, Accidental Death and Dismemberment (AD&D), and Dependent Life Insurance

Advance Life and Accidental Death and Dismemberment (AD&D) insurance provides financial protection for those who depend on you for financial support. Upon your death, your designated beneficiary(ies) will receive the life benefit. If you die as the result of an accident, your beneficiary(ies) will receive both the Life and AD&D benefits.

Sedgwick County provides you with \$50,000 Life and AD&D at no cost to you.

You can purchase optional voluntary Life and AD&D. Deductions will come out of the first two paychecks of each month. ***The amounts below include the \$50,000 provided by Sedgwick County.**

Advance Life and AD&D	
\$75,000	\$2.25
\$100,000	\$4.50
\$125,000	\$6.75
\$150,000	\$9.00

Dependent Life: Dependent life insurance is for a legal spouse and/or unmarried children under the age of 26. Dependent life insurance coverage ends when the employee reaches age 75. Deductions will come out of the first two paychecks of each month.

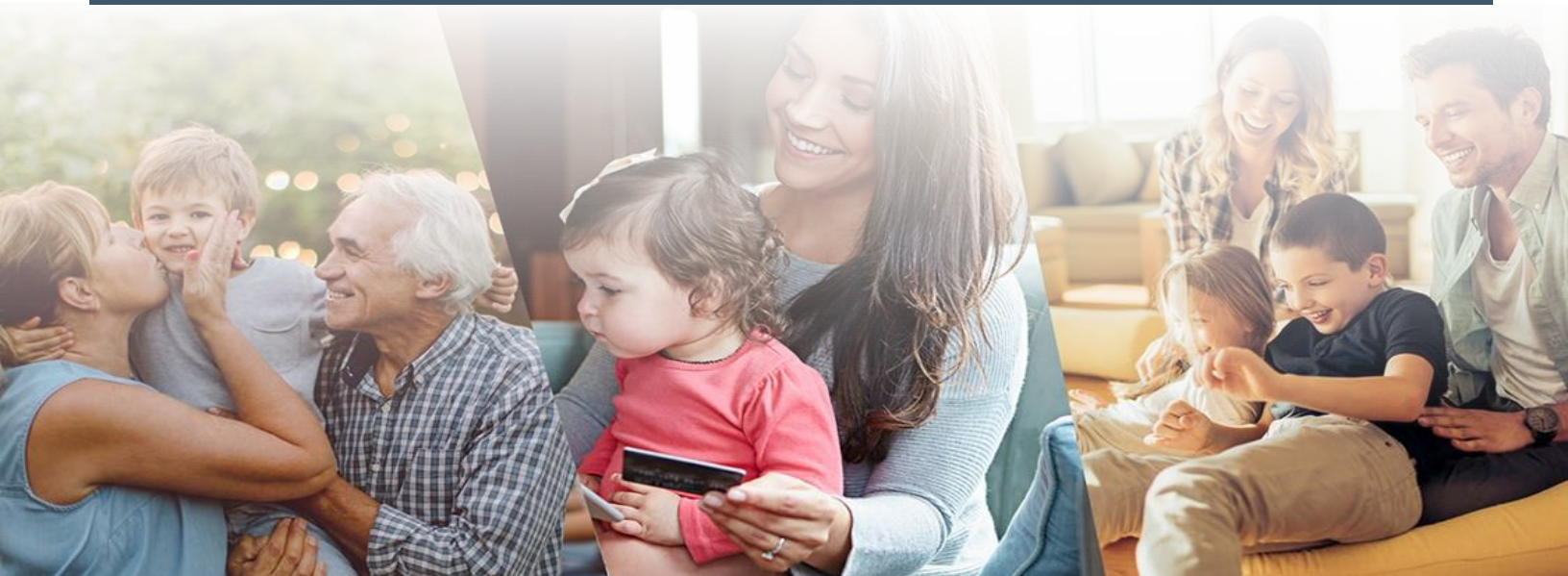
Dependent Life	
\$5,000 Spouse and Child(ren)	\$0.82
\$10,000 Spouse only	\$0.65
\$10,000 Child(ren) only	\$1.00
\$10,000 Spouse and Child(ren)	\$1.65

Rates are subject to change due to Advance underwriting.

**Federal laws state that life insurance amounts in excess of \$50,000 are taxable and is added to your W-2. These amounts are called imputed income.*

Keeping your beneficiary designations up to date is vital for ensuring your life insurance benefits go the right people. Naming a minor child as a beneficiary can slow down payments because a court will need to appoint a guardian to manage the funds.

Reviewing your beneficiary designations during open enrollment every year will help keep them accurate.



Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

OUR BENEFITS PARTNER



Headquartered in Kansas City, Amerilife Benefits has a long history of partnering with our clients to create and manage innovative employee benefit programs that maximize their investment in human capital. Our organization has been in the employee benefit administration business for more than 50 years, and the depth of our team's experience lends itself to seamless new client on-boarding and ongoing administration.

Amerilife Benefits is proud to partner with Sedgwick County Government and MetLife to help communicate and educate employees on the MetLife Supplemental plans made available to all benefit eligible employees.

Our mission is to provide you the employee with useful tools and help educate you about your employee benefits. Keep in mind when you speak to a benefits representative on our team, they are non-commissioned. We are here to educate you on your options, not sell you something.

Contact us today if we may help you in any way with your employee benefit needs at Sedgwick County!

For help or assistance, we are always just a phone call or email away!

Telephone: 833-633-1430

Email: customersupport@amerilifebenefits.com

Website: <https://mybenefitsportal.com/sedgwickcounty/>

The information in this Enrollment Guide is presented for illustrative purposes and is based on information provided by the employer. The text contained in this guide was taken from various summary plan descriptions and benefit information. While every effort was taken to accurately report your benefits, discrepancies or errors are always possible. In case of discrepancy between the guide and actual plan documents, the actual plan documents will prevail. All information is confidential, pursuant to the Health Insurance Portability and Accountability Act of 1996. If you have any questions about the guide, please contact HR.

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

DISABILITY INCOME BENEFITS



Provider: MetLife

Eligibility: All active, full-time employees

At Sedgwick County, we want to do everything we can to protect you and your family. Sedgwick County provides employees with voluntary short-term disability income benefit plan options. Without disability coverage, you and your family may struggle to get by if you miss work due to an injury or illness.

In the event that you become disabled from a non-work-related injury or sickness, disability income benefits will provide a partial replacement of lost income. Please note, though, that you are not eligible to receive disability benefits if you are receiving workers' compensation benefits.

	Plan Option 1
Benefits Begin	For injury & sickness: 15 th day
Benefit Amounts Available	You may elect a monthly benefit in increments of \$25 from a minimum of \$50, up to a maximum benefit of \$1,000
Maximum Benefit	Your elected monthly benefit amount may not exceed 60% of your covered salary and will pay a maximum of 24 weeks.

Your monthly employee rates are outlined below:

<i>Issue Age</i>	Less than 50	50 – 59	60+
Rate per \$10 of weekly covered benefit	\$1.24	\$2.22	\$3.01

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768



ACCIDENT INSURANCE

Provider: MetLife

Accidents can happen to anyone, anywhere, at any time! Paying for out-of-pocket medical costs or other indirect costs after an accidental injury can be stressful. That's why Sedgwick County offers a voluntary accident insurance plan that you may elect coverage for either you or the entire family.

Accident insurance helps pay for the unexpected costs of an accidental injury by providing you cash benefits for things such as initial care, specific injuries, treatment, facility care, and follow-up care visits. Any of the benefits you receive from the policy are paid directly to you and can help you cover deductibles, co-insurance, or whatever expenses you may choose to spend it on.

	Low Plan Benefits	High Plan Benefits
Fracture	\$100 - \$8,000	\$200 - \$10,000
Dislocation	\$100 - \$8,000	\$200 - \$10,000
Second- or Third-Degree Burns	\$75 - \$10,000	\$100 - \$15,000
Concussion	\$250	\$500
Coma	\$7,500	\$10,000
Laceration	\$50 - \$400	\$75 - \$700
Ambulance	Ground: \$300/ Air: \$1,000	Ground: \$400/ Air: \$1,250
ER care	\$75 - \$150	\$100 - \$1,000
Non-Emergency Initial Care	\$75	\$100
Physician Follow-Up	\$75	\$100
Therapy Services	\$35	\$50
Medical Testing	\$150	\$200
Transportation	\$300	\$400
Medical Appliances	\$75 - \$750	\$150 - \$1,000
Transportation	\$300	\$400
Accidental Death Benefits	Basic Accidental Employee \$25,000 Spouse \$12,500 Child \$5,000	Basic Accidental Employee \$50,000 Spouse \$25,000 Child \$10,000
Accidental Dismemberment, Loss & Paralysis	Between \$750 - \$20,000	Between \$1,000 - \$40,000

*Not full list of coverage. For full list, go to E-line, ESS, Benefits, MetLife, Benefit Details, Accident Coverage.

Your monthly employee rates are outlined below:

	Low Plan Cost	High Plan Cost
Employee	\$11.80	\$15.84
Employee & Spouse	\$23.39	\$31.26
Employee & Child(ren)	\$28.05	\$37.43
Employee & Spouse/Child(ren)	\$33.19	\$44.28

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

CANCER INSURANCE



Provider: MetLife

Most of us are not financially prepared for a medical crisis caused by a cancer diagnosis within our family. Out of pocket expenses can deplete our savings, home equity and retirement funds. Major medical insurance does not cover many non-medical expenses.

No one wants to experience a cancer diagnosis, but the fact is that the risk of getting cancer is great. In the United States, men have slightly less than a one in two lifetime risk of developing cancer; for women, the risk is a little more than one in three (Cancer Facts and Figures 2012, American Cancer Society). Your plan pays a lump-sum Initial Benefit upon the first verified diagnosis of a covered cancer. Your plan also pays a lump-sum Recurrence Benefit for a subsequent verified diagnosis of the same cancer as shown in the table below. A Recurrence Benefit is only available if an Initial Benefit has been paid for the same cancer.

	Benefit Amount	Initial Benefit	Recurrence Benefit
Employee	\$15,000 - \$30,000	Invasive Cancer: 100% of benefit amount	Invasive Cancer: 100% of initial benefit amount
Spouse	50% of employee's initial benefit	Non-Invasive Cancer: 25% of Benefit Amount	Non-Invasive Cancer: 100% of initial benefit amount
Dependent Child(ren)	50% of employee's initial benefit	Skin Cancer: 5% of benefit amount	Skin Cancer: None

Your monthly employee rates per \$1,000 of Coverage are outlined below:

Issue Age	EO	ES	EC	Family
<25	\$0.32	\$0.53	\$0.46	\$0.66
25 – 29	\$0.39	\$0.63	\$0.52	\$0.76
30 – 34	\$0.48	\$0.77	\$0.62	\$0.90
35 – 39	\$0.62	\$0.97	\$0.75	\$1.11
40 – 44	\$0.88	\$1.36	\$1.01	\$1.49
45 – 49	\$1.16	\$1.78	\$1.29	\$1.92
50 – 54	\$1.51	\$2.32	\$1.64	\$2.45
55 – 59	\$1.88	\$2.88	\$2.01	\$3.01
60 – 64	\$2.22	\$3.39	\$2.35	\$3.52
65 – 69	\$2.28	\$3.49	\$2.42	\$3.63
70 – 74	\$2.00	\$3.06	\$2.13	\$3.20
75+	\$2.17	\$3.33	\$2.31	\$3.47

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

CRITICAL ILLNESS INSURANCE



Provider: MetLife

Most of us are not financially prepared for a medical crisis caused by a critical illness diagnosis within our family. Out of pocket expenses can deplete our savings, home equity and retirement funds. Major medical insurance does not cover many non-medical expenses.

Your plan pays a lump-sum Initial Benefit upon the first verified diagnosis of a covered critical illness. Covered critical illnesses include cancer, heart attack, stroke, Alzheimer's, ALS & Parkinson's. Your plan also pays a lump-sum Recurrence Benefit for certain covered illness shown below.

	Employee	Spouse & Dependent Children
Benefit Amounts	\$15,000 - \$30,000	50% of employee's initial benefit
Covered Diseases	Initial Benefit	Recurrence Benefit
Benign Brain Tumor	100% of Benefit Amount	100% of Initial Benefit Amount
Invasive	100% of Benefit Amount	100% of Initial Benefit Amount
Non-Invasive Cancer	25% of Benefit Amount	100% of Initial Benefit Amount
Skin Cancer	5% of Benefit Amount	None
Coronary Artery Bypass	50% of Benefit Amount	100% of Initial Benefit Amount
Childhood Disease (Cerebral Palsy, Cystic Fibrosis, Diabetes, Down Syndrome, Sickle Cell Anemia & Spina Bifida)	100% of Benefit Amount	None
Coma	100% of Benefit Amount	100% of Initial Benefit Amount
Functional Loss Category Loss of speech, hearing, sight, paralysis of 2 or more limbs)	100% of Benefit Amount	None
Heart Attack	100% of Benefit Amount	100% of Initial Benefit Amount
Sudden Cardiac Arrest	100% of Benefit Amount	None
Infectious Disease Category (Bacterial Cerebrospinal Meningitis, Diphtheria, etc.)		None
Kidney Failure	100% of Benefit Amount	None
Major Organ Transplant Category (Heart, Lung, Marrow, etc.)	100% of Benefit Amount	None
Progressive Disease Category (ALS, Alzheimer's, Parkinson's, etc.)	100% of Benefit Amount	None
Severe Burn	100% of Benefit Amount	100% of Initial Benefit Amount
Stroke	100% of Benefit Amount	100% of Initial Benefit Amount

Your monthly employee rates per \$1,000 of Coverage are outlined below:

Issue Age	<25	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	
Plan Type	EO	\$0.50	\$0.63	\$0.81	\$1.07	\$1.56	\$2.10	\$2.78	\$3.52	\$4.30	\$4.64	\$4.53	\$5.78
	ES	\$0.79	\$0.98	\$1.26	\$1.65	\$2.39	\$3.20	\$4.23	\$5.36	\$6.54	\$7.05	\$6.88	\$8.75
	EC	\$0.67	\$0.80	\$0.98	\$1.24	\$1.73	\$2.27	\$2.95	\$3.69	\$4.47	\$4.81	\$4.70	\$5.95
	FAM	\$0.96	\$1.15	\$1.43	\$1.82	\$2.56	\$3.37	\$4.40	\$5.53	\$6.71	\$7.22	\$7.05	\$8.92

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

HOSPITAL INDEMNITY



Provider: MetLife

Focus on recovery during a hospital stay – not your out-of-pocket costs. A hospital confinement due to an illness or injury can happen to anyone. Chances are when it occurs you will have unplanned expenses to pay. Will you be prepared? Hospital Indemnity insurance benefit payments are made directly to you, no matter what other coverage you may have, and can be used however you choose.

These benefit payments can help pay for out-of-pocket healthcare costs or other household expenses which can pile up during a hospital stay. Hospital Indemnity insurance helps provide financial peace of mind.

	Low Plan	High Plan
Admission (4 times a year)	\$500	\$1,000
ICU Supplemental Admission	\$500	\$1,000
Confinement Benefit (15 days per year)	\$100	\$200
ICU Supplemental Confinement	\$100	\$200
Newborn confinement (2 days per confinement)	\$25	\$50

Your monthly employee rates are outlined below:

	Low Plan Cost	High Plan Cost
Employee	\$10.47	\$20.72
Employee & Spouse	\$21.93	\$43.43
Employee & Child(ren)	\$16.67	\$33.02
Employee & Spouse/Child(ren)	\$28.14	\$55.72

Supplemental Benefits – Amerilife/Benefits Direct

<https://mybenefitsportal.com/sedgwickcounty/> or 833-633-1430

Group #238768

PET INSURANCE



Provider: MetLife

Pets are a critical part of many employees' and their families' lives. They can provide much needed comfort and even make sure we get our daily exercise. But, if they get sick or have an accident and need veterinary care, the cost of potential life-savings procedures can be significant.

Sedgwick County provides a voluntary pet protection insurance option to help cover the cost of care and get you and your pet back on track.

Contact MetLife for a no obligation quote, and reference Sedgwick County for our discounted rates with savings up to This coverage can be purchased at any time through direct billing — no payroll deduction is available.

Phone Number: 1-800-GET-MET8

Website for a quote: <https://www.metlife.com/getpetquote>



MetLife Enrollment



HOW TO ENROLL

Open Enrollment: 10/10 - 10/31

ATTENTION Sedgwick County Employees:

Your Open Enrollment is coming up and this year will be a passive enrollment! All MetLife benefit elections will roll forward to the 2025 Plan year unless you make a change.

To make a change, you can complete your enrollment by **self enrolling online** OR **setting a call center appointment** with a benefit counselor.*

Enrollment Options: **Self-Enroll**

Will be live on your portal 10/10!

Self Enrolling allows you to login at your convenience during Open Enrollment and make your elections for 2025 online.

Call Center

Set an appointment on the portal!

If you have any questions about your benefits or want assistance enrolling please sign up for an appointment with a benefit counselor **ASAP!**



Visit your Portal Today!

You will need to access your portal at <https://account.mybenefitsportal.com/sedgwickcounty/> to either access the self-enrollment tool, or schedule a call center meeting to get enrolled.

Have Questions?

Call us at (833)633-1430
Mon-Fri 8am-5pm CST



AMERILIFE | Benefits
BENEFITS | Direct

New Hire Enrollment



*Sedgwick County...
working for you*



- Accident
- Critical Illness
- Hospital Indemnity
- Short Term Disability
- Cancer
- Pet Insurance

***You MUST speak with a counselor within 30 days of your Date of Hire**

How To Enroll in Your Benefits: Next Steps

All New Hires are required to set an appointment to waive or elect benefits

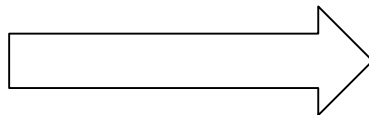
1. Visit the benefit portal <https://mybenefitsportal.com/sedgwickcounty/> and review your benefit options.

2. On the home page click “New Hire” or follow the QR code below to schedule an appointment with a benefit counselor.

3. Click “I need to elect benefits or have questions about my current benefits – A Benefits Specialist will call you!”

5. Click “I need to enroll in Benefits”

6. Select a time that works for you and a benefit counselor will call you at the number you provide.



To set your appointment
follow the QR Code!



Benefits
Direct



Employee Assistance Program

EMPAC



A guide to empac services. Sedgwick County

When you or a household member need trusted, professional help, **empac** is just a phone call away. For more than 40 years, **empac** has been helping employees thrive in their personal and professional lives by providing caring and compassionate support.



Free, confidential, empac services include:
12 phone, video, or in-person sessions per household per year for personal and professional needs such as:

- Stress, depression, anxiety
- Family and parenting concerns
- Marital and relationship challenges
- Workplace conflicts
- Alcohol or drug dependency
- Grief and loss

WorkLife Services

- Financial consultation and resources for debt management and consolidation, identity theft, budgeting, and credit report information.
- Legal consultation with an attorney for issues relating to family law, estate planning, traffic citations, landlord conflicts, and many others. Discounted legal fees.
- Dependent care resources and referrals.
- Elder care resources and referrals .
- Self-help resources on a variety of topics via a member only website.
- Monthly newsletters for employees and supervisors.

Get started. Make your free appointment.

☎ 316.265.9922 | ☎ 800.234.0630 | txt 316.710.7374 | empac-eap.com

316.265.9922

www.empac-eap.com

300 W. Douglas, Suite 930

Wichita, KS 67202

Deferred Compensation Plan 457-Empower

Jon Horning Retirement Plan Advisor: 316-350-6957 or jon.horning@empower.com

https://jon_horning.empowermytime.com/

Participant Services: 1-800-701-8255



Sedgwick County provides a 457 plan to benefit eligible employees who may contribute portions of their salary into the plan. Employees can choose to make contributions on either a pre-tax or an post-tax basis. If they choose the latter, the account compounds tax-free, essentially the same as a Roth IRA. If they opt for the pre-tax contributions, the plan money is not taxed until the employee withdraws the money.

Your Retirement Plan Advisor is available to provide you one-on-one counseling with personalized account services at no cost to you, such as:

- Enrollment
- Contributions
- Retirement readiness
- Investment choices
- Account review
- Comparison of retirement plans
- Rollovers - Consider all your options and their features and fees before moving money between accounts.

New Employees

Sedgwick County 457 Deferred Compensation Plan Automatic Enrollment Notice

All newly hired benefit eligible employees will be automatically enrolled in the Sedgwick County 457 Plan. 1% of your gross pay will be deducted from your paycheck automatically each pay period and contributed to the Plan. Automatic deduction will increase by 1% automatically each year until a total of 6% is reached.

If you wish to contribute more than the 1%, you may elect to do so. If you do not want the automatic deduction, you must opt out within 30 days of the date of the PIN letter you receive from Empower. If you do not opt out prior to this date, your first automatic deduction will be made.



ONLINE *account access*

For Active Members

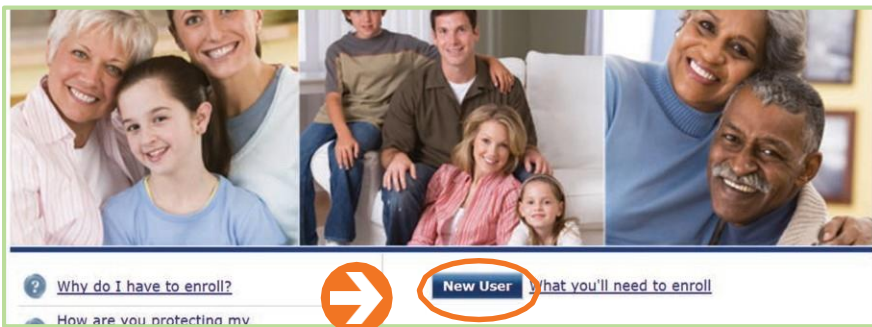
ENROLL NOW AT [KPERS.ORG](http://kpers.org)

Sign up to track your membership and plan for retirement with your KPERS online account. First-time users need to enroll, but it only takes a few minutes.

Click Member Login



Click New User



3 EASY STEPS

- 1 Confirm Your Identity**
Enter your name, Social Security number and date of birth.
- 2 Create a User ID and Password**
Type your email address. This is your user ID. Then create a password. You can change your password once you login.
- 3 Create Your Security Profile**
Choose your account image and unique phrase. Always make sure you see your correct image and phrase before entering your password. Next, choose your security questions and their answers. Then register your computer. This helps the system verify your information. If you login from a non-registered computer or forget your password, you'll need to verify your identity with your security questions.

Protecting Your Info

Your online account gives you secure access to all your account data. Enrollment lets us identify you and protects your personal information.

What You Can Do Online

Access your secure account for:

- Contributions and interest
- Service credit
- Membership date
- Final average salary
- Beneficiary designation
- Annual statements

Personalized Benefit Estimator

- Preloads your account info
- Shows your earliest retirement date
- Estimates your benefit and payment options
- Saves estimates for future use

Questions?

Email kpers@kpers.org

Toll-free 1-888-275-5737

In Topeka 785-296-6166

kpers.org

Vacation Leave, Sick Leave, Parental Leave, Holidays, Attestation, and Gym Membership

As a benefit eligible employee, you are eligible for paid leave in accordance to Sedgwick County policies.

Vacation Leave

Sedgwick County provides vacation leave accumulation per pay period based on how long you have been employed. For more information on procedures for usage, refer to policy 4.700, Vacation Leave.

40 Hour employees:

- 0 to 5 years: 3.69 hours per paycheck
- 6 to 10 years: 4.61 hours per paycheck
- 11 to 15 years: 5.53 hours per paycheck
- 16 to 20 years: 6.46 hours per paycheck
- 21+ years: 7.38 hours per paycheck

Sheriff 42.5 hour employees

- 0 to 5 years: 3.92 hours per paycheck
- 6 to 10 years: 4.90 hours per paycheck
- 11 to 15 years: 5.88 hours per paycheck
- 16 to 20 years: 6.86 hours per paycheck
- 21+ years: 7.84 hours per paycheck

Fire District 40 hour employees

- 0 to 5 years: 3.69 hours per paycheck
- 6 to 10 years: 4.61 hours per paycheck
- 11 to 15 years: 5.53 hours per paycheck
- 16 to 20 years: 6.76 hours per paycheck
- 21+ years: 7.69 hours per paycheck

Fire District 56 hour employees

- 0 to 4 years: 4.61 hours per paycheck
- 5 to 9 years: 5.53 hours per paycheck
- 10 to 14 years: 6.46 hours per paycheck
- 15 to 19 years: 8.30 hours per paycheck
- 20 to 23 years: 9.23 hours per paycheck
- 24+ years: 10.15 hours per paycheck

Emergency Medical 42 hour employees

- 0 to 5 years: 3.87 hours per paycheck
- 6 to 10 years: 4.84 hours per paycheck
- 11 to 15 years: 5.81 hours per paycheck
- 16 to 20 years: 6.78 hours per paycheck
- 21+ years: 7.75 hours per paycheck

Sick Leave

Sedgwick County provides you with sick leave accumulation per pay period. Refer to policy 4.701, Sick Leave.

- 40 hour week: 3.69 hours
- 42 hour week: 3.87 hours
- 42.5 hour week: 3.92 hours
- 56 hour week: 5.53 hours

Paid Parental Leave

Sedgwick County provides you with the ability to bond with a child following birth, adoption, or foster care placement. Refer to policy 4.704, Paid Parental Leave.

Paid Holidays Off

- New Year's Day
- Martin Luther King Day
- President's Day
- Memorial Day
- Juneteenth
- 4th of July
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

Sedgwick County's Contribution to Healthcare FSA or HSA - Exam Attestation

As an incentive for getting your FREE preventative physical, Sedgwick County will contribute to a Healthcare FSA or HSA on January 1, 2026. If you:

- Are enrolled in one of Sedgwick County's UnitedHealthcare Plans AND
- Have an annual physical exam from **October 1, 2024** through **September 30, 2025** AND
- Complete the preventative exam attestation on E-line, Employee Self Service (ESS), Benefits, Benefits Attestation Form **no later than September 30, 2025**.

If your spouse is enrolled in Sedgwick County's medical insurance and you wish to receive the maximum contribution, you both must have an annual physical exam, and you must complete the online attestation on their behalf. Children exam dates are not required. The one-time annual amount that will be deposited into your account the following January 1 is based off your medical coverage and what you submit on your exam attestation.

Single \$75 | Two-Person \$150 | Family \$220

Gym Membership

Gym membership reimbursement is an incentive program to benefit eligible employees. **You can only apply for this during open enrollment.** For more information and instructions, go to E-line, Human Resources, Benefits, Benefit Documents, Gym Membership Information.



Benefits Enrollment Guide

This Enrollment Guide is for general educational purposes and is based on information provided by the employer, summary plan descriptions, and other sources. In case of discrepancy, plan documents will prevail over information presented in this Guide. Please treat this information as confidential and only share it with your dependents. Contact Human Resources with questions.