



DIVISION OF FINANCE – PURCHASING DEPARTMENT

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ADDENDUM #2 RFP #24-0056 PAYMENT SERVICES

October 15, 2024

The following is to ensure that vendors have complete information prior to submitting a *proposal*. Here are some clarifications regarding the proposal for *Payment Services* for *various department(s)*.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

See the revised timeline. Please note that the date for proposals due has been moved to October 29, 2024.

Distribution of Request for Proposal to interested parties	September 16, 2024
Questions and clarifications submitted via email by 5:00 pm CDT	September 30, 2024
Addendum Issued by 5:00 pm CDT	October 7, 2024
Proposal due before 1:45 pm CDT	October 29, 2024
Evaluation Period	October 30, 2024 – January 10, 2025
Board of Bids and Contracts Recommendation	January 16, 2025
Board of County Commission Award	January 22, 2025

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, October 29, 2024**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”

Tammy Culley
Purchasing Agent

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