

RESOLUTION NO. 202 - 2024

**A RESOLUTION APPOINTING ACTING COUNTY COURT  
JUDGES AS ADMINISTRATIVE HEARING OFFICERS**

**WHEREAS**, pursuant to K.S.A. 19-101a, et seq., as amended, the Board of County Commissioners (“Board”) is authorized to enact rules and regulations governing the enforcement of County Codes and Resolutions; and

**WHEREAS**, the Board is authorized to appoint an Administrative Hearing Officer to hear and decide appeals relating to the denial, suspension, or revocation of any license authorized by Chapter 17, Article VIII of the Sedgwick County Code of Ordinances; and

**WHEREAS**, the Board desires to appoint willing present and future County Court judges to serve as Administrative Hearing Officers.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF SEDGWICK COUNTY, KANSAS:**

- 1) That for the purposes of Chapter 17, Article VIII, the Board of County Commissioners hereby appoint any consenting, active Sedgwick County Court Judges, both now and in the future, as Administrative Hearing Officers so long as they meet the definition of an Administrative Hearing Officer found in Section 17-503 of the Sedgwick County Code of Ordinances.
- 2) Any individuals appointed pursuant to this Resolution shall subscribe to the oath of office prior to assuming duties.
- 3) The Board of County Commissioners, or an Administrative Hearing Officer themselves, may withdraw the appointment upon providing written notice to the Sedgwick County Clerk.
- 4) The Board of County Commissioners authorizes the Administrative Hearing Officer to be paid \$100 per hearing.
- 5) *Sec. 17-508 of the Sedgwick County Code shall hereby be adopted and state as follows:*

**Sec. 17-508. – Appointment of Administrative Hearing Officers.**

- (a) For the purposes of this Chapter 17, Article VIII, the Board of County Commissioners of Sedgwick County have appointed any consenting, active Sedgwick County Court Judge to serve and perform the functions of an Administrative Hearing Officer, as may be required.
  - (b) Provided however, any said consenting, active Sedgwick County Court Judge must subscribe to the oath of office prior to assuming any such duties.
  - (c) The Board of County Commissioners, or an Administrative Hearing Officer themselves, may withdraw the appointment upon providing written notice to the Sedgwick County Clerk.
- 6) This Resolution shall take effect upon its publication in the official County newspaper.

Commissioners present and voting were:

PETER F. MEITZNER  
SARAH LOPEZ  
DAVID T. DENNIS  
RYAN K. BATY  
JAMES M. HOWELL

aye  
aye  
aye  
aye  
aye


Dated this 2 day of October, 2024.


ATTEST:

  
KELLY B. ARNOLD, County Clerk




BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS


  
RYAN K. BATY, Chairman  
Commissioner, Fourth District

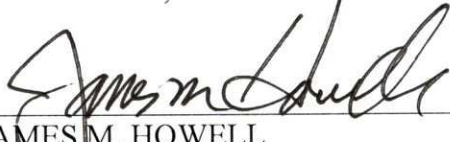
  
SARAH LOPEZ, Chair Pro Tem  
Commissioner, Second District

APPROVED AS TO FORM:

  
THOMAS D. HENRY  
Assistant County Counselor

  
PETER F. MEITZNER  
Commissioner, First District

  
DAVID T. DENNIS  
Commissioner, Third District

  
JAMES M. HOWELL  
Commissioner, Fifth District