# **Election Commissioner**

<u>Mission</u>: To conduct elections and enfranchise all eligible Sedgwick County citizens, giving them the opportunity to register to vote and participate in accessible, transparent, and secure elections.

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## Overview

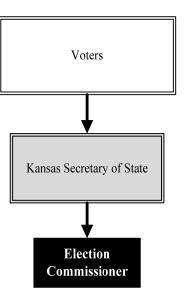
The Election Commissioner, who is appointed by the Kansas Secretary of State, oversees all voter registration and elections within Sedgwick County. Many Kansas statues relate to the conduct of elections, but the primary statutes governing elections are found in Chapter 25 of the Kansas Statutes. Statutes specifically outlining the main duties and responsibilities of the Election Commissioner are in Kansas Statutes 19-3419 through 19-3439.

To make the election process flow as smoothly as possible and to accomplish the goals and the mission of the Election Commissioner, the Election Office receives valuable support from the County. This financial, logistical, personnel, and technical support is received from the Board of County Commissioners (BOCC), the County Manager, and other County departments.

# Highlights

- The Election Office administered three special elections in 2023, one of which was the first all mail ballot election since 2016
- The Election Office acquired an additional central count scanner in 2023 to increase operational efficiency and promote redundancy
- Over 700 board workers were hired for advance and election day voting in 2023 to ensure that all eligible Sedgwick County Citizens had the opportunity to cast their vote in an election





# Strategic Goals:

- Enhance public trust through continued responsiveness, professionalism, increased transparency, and purposeful communication
- Strengthen logistical resources to ensure the continuation of efficient, secure, and accessible elections
- Provide for continuity of internal operations

# **Accomplishments and Strategic Results**

## Accomplishments

The Election Office currently serves over 330,000 registered voters in Sedgwick County.

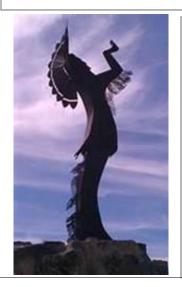
In 2023, the Election Office added three additional satellite early voting sites and 20 additional election day polling places for a total operation of:

- 14 ballot drop boxes;
- 19 satellite early voting sites; and
- 102 election day polling places.

# **Strategic Results**

Strategic results for the Election Commissioner included the following measures in 2023:

- The Election Office conducted two regular elections and three special elections. Turnout for the 2023 primary election was 15.9 percent and turnout for the 2023 general election was 23.4 percent.
- Election Office logistical staff managed over 1,600 voting machines and pieces of election equipment. Logistical management allowed for 93.3 percent of equipment to be considered ready and deployable, exceeding the goal of 95.0 percent.



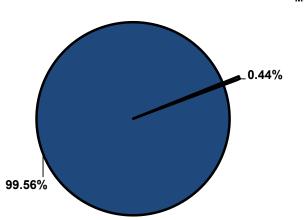
# Significant Budget Adjustments

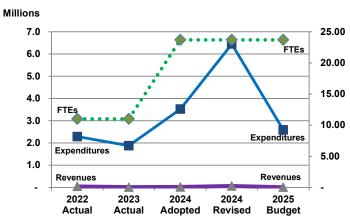
Significant adjustments to the Election Commissioner's 2025 budget include a decrease in interfund transfers for a 2024 Capital Improvement Program (CIP) project (\$2,884,428), a decrease in expenditures for 2024 presidential election and presidential preference primary costs (\$844,727), a decrease in commodities for purchase of replacement batteries for ballot marking devices in 2024 (\$198,000), a decrease in revenues and expenditures due to one-time grant funding in 2024 (\$41,292), and the addition of funding for annual maintenance and license fees (\$4,950).

### Departmental Graphical Summary

#### Election Commissioner

Percent of Total County Operating Budget





**Expenditures, Program Revenue & FTEs** 

All Operating Funds

## Budget Summary by Category

|                              | 2022      | 2023      | 2024      | 2024      | 2025      | Amount Chg  | % Chg      |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-------------|------------|
| Expenditures                 | Actual    | Actual    | Adopted   | Revised   | Budget    | '24 Rev'25  | '24 Rev'25 |
| Personnel                    | 1,401,776 | 1,225,657 | 1,622,140 | 2,022,140 | 1,725,898 | (296,242)   | -14.65%    |
| Contractual Services         | 776,942   | 562,709   | 1,757,429 | 1,353,300 | 746,212   | (607,087)   | -44.86%    |
|                              | 770,942   | 562,709   | 1,757,429 | 1,353,300 | 740,212   | (007,007)   | -44.00%    |
| Debt Service                 | -         | -         | -         | -         | -         | -           |            |
| Commodities                  | 109,052   | 35,078    | 141,035   | 182,327   | 115,000   | (67,327)    | -36.93%    |
| Capital Improvements         | -         | -         | -         | -         | -         | -           |            |
| Capital Equipment            | -         | 54,735    | -         | -         | -         | -           |            |
| Interfund Transfers          | -         | -         | -         | 2,888,557 | -         | (2,888,557) | -100.00%   |
| Total Expenditures           | 2,287,770 | 1,878,179 | 3,520,604 | 6,446,324 | 2,587,110 | (3,859,214) | -59.87%    |
| Revenues                     |           |           |           |           |           |             |            |
| Tax Revenues                 | -         | -         | -         | -         | -         | -           |            |
| Licenses and Permits         | -         | -         | -         | -         | -         | -           |            |
| Intergovernmental            | -         | -         | -         | 37,163    | -         | (37,163)    | -100.00%   |
| Charges for Services         | 6,860     | 9,292     | 6,942     | 6,942     | 9,406     | 2,464       | 35.50%     |
| All Other Revenue            | 37,815    | 2,463     | 14,343    | 18,472    | 2,546     | (15,926)    | -86.22%    |
| Total Revenues               | 44,675    | 11,756    | 21,285    | 62,577    | 11,952    | (50,625)    | -80.90%    |
| Full-Time Equivalents (FTEs) |           |           |           |           |           |             |            |
| Property Tax Funded          | 11.00     | 11.00     | 23.70     | 23.70     | 23.70     | -           | 0.00%      |
| Non-Property Tax Funded      |           | -         | -         | -         | -         | <u> </u>    |            |
| Total FTEs                   | 11.00     | 11.00     | 23.70     | 23.70     | 23.70     | -           | 0.00%      |

#### Budget Summary by Fund

|                      | 2022      | 2023      | 2024      | 2024      | 2025      | Amount Chg  | % Chg      |
|----------------------|-----------|-----------|-----------|-----------|-----------|-------------|------------|
| Fund                 | Actual    | Actual    | Adopted   | Revised   | Budget    | '24 Rev'25  | '24 Rev'25 |
| General Fund         | 2,287,770 | 1,878,179 | 3,520,604 | 6,405,032 | 2,587,110 | (3,817,921) | -59.61%    |
| Miscellaneous Grants | -         | -         | -         | 41,292    | -         | (41,292)    | -100.00%   |
| Total Expenditures   | 2,287,770 | 1,878,179 | 3,520,604 | 6,446,324 | 2,587,110 | (3,859,214) | -59.87%    |

## Significant Budget Adjustments from Prior Year Revised Budget

|   | Expenditures | Revenues | FTEs |
|---|--------------|----------|------|
| Decrease in interfund transfers for a 2024 CIP project  | (2,884,428)  |          |      |
| Decrease in expenditures for 2024 presidential election and presidential preference primary costs | (844,727)    |          |      |
| Decrease in commodities for purchase of replacement batteries for ballot marking devices in 2024  | (198,000)    |          |      |
| Decrease in revenues and expenditures due to one-time grant funding in 2024                       | (41,292)     | (41,292) |      |
| Addition of funding for annual maintenance and license fees                                       | 4,950        |          |      |

(3,963,497) Total

(41,292)

-

| _                       |      | 2022      | 2023      | 2024      | 2024      | 2025      | % Chg      | 24'-25' |
|-------------------------|------|-----------|-----------|-----------|-----------|-----------|------------|---------|
| Program                 | Fund | Actual    | Actual    | Adopted   | Revised   | Budget    | '24 Rev'25 | FTEs    |
| Administration          | 110  | 988,686   | 934,581   | 1,252,620 | 4,137,048 | 1,358,249 | -67.17%    | 14.00   |
| Election Operations     | 110  | 1,299,085 | 943,597   | 2,267,984 | 2,267,984 | 1,228,862 | 2876.03%   | 9.70    |
| Physical Security Grant | 279  |           |           |           | 41,292    |           | 0.00%      |         |
| Total                   |      | 2,287,770 | 1,878,179 | 3,520,604 | 6,446,324 | 2,587,110 | -59.87%    | 23.70   |

## Personnel Summary by Fund

|   |  |                      | Budgeted Co   | ompensation        | Comparison        | FT              | E Comparis      | on             |
|---|--|----------------------|---|--------------------|-------------------|-----------------|-----------------|----------------|
|   | E.u.d  | Quede                | 2024<br>Adopted                                     | 2024<br>Boyicod    | 2025<br>Budget    | 2024<br>Adopted | 2024<br>Roviced | 2025<br>Budget |
| Position Titles Election Commissioner                   | <b>Fund</b><br>110                                   | Grade<br>APPOINT     | Adopted<br>101,527                                  | Revised<br>104,573 | Budget<br>104,573 | 1.00            | Revised<br>1.00 | Budget<br>1.00 |
| Chief Deputy Election Commissioner                      | 110  | GRADE 63             | 62,204  | 80,691             | 80,691            | 1.00            | 1.00            | 1.00           |
| Deputy Election Commissioner                            | 110  | GRADE 60             | 59,455  | 74,436             | 74,436            | 1.00            | 1.00            | 1.00           |
| Warehouse Supervisor                                    | 110  | GRADE 59             | 39,820  | 54,610             | 54,610            | 1.00            | 1.00            | 1.00           |
| Technology Supervisor                                   | 110  | GRADE 59             | 48,401  | 54,588             | 54,588            | 1.00            | 1.00            | 1.00           |
| Senior Administrative Officer                           | 110  | GRADE 59             | 100,526   | 53,689             | 53,689            | 2.00            | 1.00            | 1.00           |
| Management Analyst I                                    | 110  | GRADE 59             | 41,308  | 49,853             | 49,853            | 1.00            | 1.00            | 1.00           |
| Administrative Support VI<br>Senior Election Specialist | 110<br>110   | GRADE 57             | 89,070<br>42,503                                    | 91,480<br>45,527   | 91,480<br>45,527  | 2.00<br>1.00    | 2.00<br>1.00    | 2.00<br>1.00   |
| Election Specialist                                     | 110  | GRADE 56<br>GRADE 55 | 42,503  | 45,527             | 169,921           | 3.00            | 4.00            | 4.00           |
| Temp Office-Administrative                              | 110  | EXCEPT               | 53,627  | 53,627             | 53,627            | 2.90            | 2.90            | 2.90           |
| Poll Worker   | 110  | ELECT                | 391,461   | 391,461            | 391,461           | 6.80            | 6.80            | 6.80           |
|   | Subtof   | 24                   |   |                    | 1 224 457         |                 |                 |                |
|   | Personnel Savin<br>tion Adjustmen<br>Dn Call/Holiday | ts                   | <b>1,224,457</b><br>-<br>70,989<br>1,375<br>429,077 |                    |                   | 0.75            |                 |                |
|   | i otal F   | ersonnel B           | սսցեւ   |                    | 1,725,898         | 23.70           | 23.70           | 23.70          |

#### Administration

The Election Commissioner is appointed by the Kansas Secretary of State for a four-year term. The Office is responsible for registering citizens to vote, negotiating with other entities for polling location arrangements, organizing and scheduling employees and volunteers to staff polling places for elections, providing advance ballots, and tabulating the results of voting. Indirect costs for the election process are funded from this program.

| Expenditures                 | 2022<br>Actual | 2023<br>Actual | 2024<br>Adopted | 2024<br>Revised | 2025<br>Budget | Amnt. Chg.<br>'24 - '25 | % Chg.<br>'24 - '25 |
|------------------------------|----------------|----------------|-----------------|-----------------|----------------|-------------------------|---------------------|
| Personnel                    | 869,299        | 841,706        | 1,124,287       | 1,124,287       | 1,217,030      | 92,743                  | 8.2%                |
| Contractual Services         | 112,949        | 82,890         | 118,743         | 118,743         | 131,218        | 12,475                  | 10.5%               |
| Debt Service                 | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Commodities                  | 6,438          | 9,985          | 9,590           | 9,590           | 10,000         | 410                     | 4.3%                |
| Capital Improvements         | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Capital Equipment            | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Interfund Transfers          | -              | -              | -               | 2,884,428       | -              | (2,884,428)             | -100.0%             |
| Total Expenditures           | 988,686        | 934,581        | 1,252,620       | 4,137,048       | 1,358,249      | (2,778,799)             | -67.2%              |
| Revenues                     |                |                |                 |                 |                |                         |                     |
| Taxes                        | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Intergovernmental            | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Charges For Service          | 194            | -              | 206             | 206             | -              | (206)                   | -100.0%             |
| All Other Revenue            | 6              | -              | 6               | 6               | -              | (6)                     | -100.0%             |
| Total Revenues               | 200            | -              | 212             | 212             | -              | (212)                   | -100.0%             |
| Full-Time Equivalents (FTEs) | 11.00          | 11.00          | 14.00           | 14.00           | 14.00          | -                       | 0.0%                |

#### • Election Operations

This program is established to capture the direct costs associated with conducting annual elections. The largest expense is for Election Day board worker salaries and mileage. These employees are hired on a temporary basis prior to, during, and after the election. Also included is printing of ballots, payment to polling places, set up and delivery of voting machines, administrative costs, voter registration, and voter outreach. This program also captures the revenue generated by fees candidates pay to file for election and reimbursements received for special elections. These fees are not enough to cover the cost of elections and the majority of funding comes from the County's General Fund.

| Fund(s): County General Fund 110 |                |                |                 |                 |                |                         |                     |
|----------------------------------|----------------|----------------|-----------------|-----------------|----------------|-------------------------|---------------------|
| Expenditures                     | 2022<br>Actual | 2023<br>Actual | 2024<br>Adopted | 2024<br>Revised | 2025<br>Budget | Amnt. Chg.<br>'24 - '25 | % Chg.<br>'24 - '25 |
| Personnel                        | 532,477        | 383,951        | 497,853         | 897,853         | 508,868        | (388,985)               | -43.3%              |
| Contractual Services             | 663,993        | 479,819        | 1,638,686       | 1,234,557       | 614,994        | (619,563)               | -50.2%              |
| Debt Service                     | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Commodities                      | 102,614        | 25,093         | 131,445         | 131,445         | 105,000        | (26,445)                | -20.1%              |
| Capital Improvements             | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Capital Equipment                | -              | 54,735         | -               | -               | -              | -                       | 0.0%                |
| Interfund Transfers              | -              | -              | -               | 4,129           | -              | (4,129)                 | -100.0%             |
| Total Expenditures               | 1,299,085      | 943,597        | 2,267,984       | 2,267,984       | 1,228,862      | (1,039,122)             | -45.8%              |
| Revenues                         |                |                |                 |                 |                |                         |                     |
| Taxes                            | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Intergovernmental                | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Charges For Service              | 6,665          | 9,292          | 6,736           | 6,736           | 9,406          | 2,670                   | 39.6%               |
| All Other Revenue                | 37,809         | 2,463          | 14,337          | 14,337          | 2,546          | (11,791)                | -82.2%              |
| Total Revenues                   | 44,475         | 11,756         | 21,073          | 21,073          | 11,952         | (9,121)                 | -43.3%              |
| Full-Time Equivalents (FTEs)     | 9.70           | 9.70           | 9.70            | 9.70            | 9.70           | -                       | 0.0%                |

### Physical Security Grant

In 2023, the Kansas Secretary of State's Office announced the Physical Security Grant Program for the express purpose of facilitating upgrades and improvements to each of the 105 county election offices. The upgrades and improvements will be in areas of physical security of election equipment, ballots, election offices, and staff. The Election Office was awarded grant funds to upgrade the physical security of Sedgwick County election equipment and election spaces in 2024.

| Expenditures                 | 2022<br>Actual | 2023<br>Actual | 2024<br>Adopted | 2024<br>Revised | 2025<br>Budget | Amnt. Chg.<br>'24 - '25 | % Chg.<br>'24 - '25 |
|------------------------------|----------------|----------------|-----------------|-----------------|----------------|-------------------------|---------------------|
| Personnel                    | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Contractual Services         | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Debt Service                 | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Commodities                  | -              | -              | -               | 41,292          | -              | (41,292)                | -100.0%             |
| Capital Improvements         | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Capital Equipment            | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Interfund Transfers          | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Total Expenditures           | -              | -              | -               | 41,292          | -              | (41,292)                | -100.0%             |
| Revenues                     |                |                |                 |                 |                |                         |                     |
| Taxes                        | -              | -              | -               | -               | -              | -                       | 0.0%                |
| Intergovernmental            | -              | -              | -               | 37,163          | -              | (37,163)                | -100.0%             |
| Charges For Service          | -              | -              | -               | -               | -              | -                       | 0.0%                |
| All Other Revenue            | -              | -              | -               | 4,129           | -              | (4,129)                 | -100.0%             |
| Total Revenues               | -              | -              | -               | 41,292          | -              | (41,292)                | -100.0%             |
| Full-Time Equivalents (FTEs) | -              | -              | -               | -               | -              | -                       | 0.0%                |