

ITEMS REQUIRING BOCC APPROVAL
December 12, 2024
(6 Items)

1. **HR FOCAL POINT CLOUD SERVICES -- ENTERPRISE RESOURCE PLANNING**
FUNDING -- ENTERPRISE RESOURCE PLANNING
(Single Source)

#24-2094 Contract

HR Focal Point, LLC					
HRFP Cloud Service	Usage Metric	Usage Metric Limitation	Service Start Date	Service End Date	Total Fee
HRFP BPO Platform for:	Users	3,000	1/1/2025	12/31/2025	\$309,900.00
Employee Central					
Employee Central Payroll					
BSI					
HRFP Cloud Benefits					
Total Net Fee					\$309,900.00

On the recommendation of Lee Barrier on behalf of Enterprise Resource Planning (ERP), Brandi Baily moved to **accept the quote from HR Focal Point, LLC in the amount of \$309,900.00 for a period of one (1) year.** Joni Wilson seconded the motion. The motion passed 3 to 4 with Anna Meyerhoff-Cole abstaining from the vote.

The current HR Focal Point contract is scheduled to expire December 31, 2024. ERP is requesting an addendum to the current HR Focal Point contract which will extend and renew the contract for an additional one (1) year.

HR Focal Point (HRFP) provides the cloud platform and cloud services for the current SAP SuccessFactors System. There are a total of seven (7) modules being supported by HR Focal Point which are identified below.

This particular contract is for the Employee Central and Employee Central Payroll module that includes the Benefits and Payroll Tax bundle. The contract also includes some managed support services as well. These managed support systems will maintain system compliance and provide user support.

In the past, contract renewals were typically scheduled in three (3) to five (5) year terms that would lock in price rates, thereby avoiding a rate increase, however, SAP has changed their pricing model.

Due to changes in the economy, it is becoming the norm for software and technology price increases to be included in the contract agreements.

SAP includes an optional rate increase on an annual basis and this year they have opted to impose a 3.3% increase. This is in line with all SAP contracts and other technology and consulting groups.

Sedgwick County will receive a discount on the rates by bundling current contracts, so ERP is currently renewing contracts one (1) year at a time in order to align them so that all modules will be on the same contract terms and will be bundled together for a discounted rate. All contracts will be bundled by 2026.

Notes:

Seven (7) cloud modules are currently being supported by HRFP:

Recruiting & Onboarding

Employee Central

Employee Central Payroll, Benefits, and BSI (which is an add on software for payroll tax calculation are currently bundled)

Performance & Goals

Learning Management Systems

Previous contract was \$300,000.00 annually for five (5) years.

New contract price, which includes a 3.3% increase, is \$309,900.00 for one (1) year.

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2. ORCHARD SOFTWARE CORPORATION ANNUAL HARVEST SILVER LEVEL SUPPORT PLAN -- HEALTH DEPARTMENT (SCHD)

FUNDING -- HEALTH DEPARTMENT

(Single Source)

#24-2102 Contract

	Orchard Software Corporation
	Price
Annual Harvest Silver Level Support (January 1, 2025 - December 31, 2025)	\$57,030.12

On the recommendation of Britt Rosencutter, on behalf of Sedgwick County Health Department, Anna Meyerhoff-Cole moved to **accept the quote from Orchard Software Corporation (Orchard) in the amount of \$57,030.12 for a contract period from January 1, 2025 through December 31, 2025.** Brandi Baily seconded the motion. The motion passed unanimously.

Orchard is the company that the SCHD Laboratory uses for its Laboratory Information System (LIS), which is needed for the lab to communicate with the Electronic Health Record (EHR) system. Orchard allows the lab to receive orders and send results directly to the EHR and into the patients' chart. Orchard also communicates with the instrumentation in the lab, allowing the orders and results to cross directly, greatly decreasing the chance for data entry errors.

Orchard is also used for all data gathering in the lab as it stores all of the lab's records. Reports can be built to allow staff to pull the needed information and can export that data to an excel spreadsheet.

The SCHD setup with Orchard includes everything needed to use the Orchard software. This includes the hosted environment that Orchard runs in, as well as tech support to fix any issues that may arise during its use.

Orchard has been a great company to work with and has always worked to assist in whatever questions or issues that have come up. Staying with Orchard for the LIS system will allow the lab to continue operating smoothly. Any change in LIS providers will come with a substantial initial investment.

Notes:

The spend for this agreement for 2024 was \$52,261.38.

Questions and Answers

Brandi Baily: The last item did a good job about explaining why we're only doing a one (1) year contract. How come this one's only a one (1) year contract? Is that, typically what we do with this?

Corey Johnson: It's always just historically been a one (1) year contract since the initial contract set up which was done during COVID but after that it's just been a one (1) year deal.

Brandi Baily: Would it be of greater benefit to us to look at doing a multi-year contract with them?

Corey Johnson: I do not know that. It is something we can look into.

Tim Kaufman: This is a software contract just like the SAP contract that we talked about?

Corey Johnson: Correct. The likelihood of them doing a multi-year is probably pretty slim at this point.

Anna Meyerhoff-Cole: For clarification, I think the last contract was a five (5) year and then it was an option to renew for one (1) year, so they had a multi-year contract.

Lee Barrier: Multi-year contracts really are dependent upon the providers. Some of them are more willing to bundle and give multi-year pricing than others so it just varies from provider to provider.

Anna Meyerhoff-Cole: What's the percent increase? It was 52 so it's typically 57. Is it what we normally see in other contracts?

Corey Johnson: It looks to be a 5% increase.

Anna Meyerhoff-Cole: They could maybe look at doing a multi-year next time?

Britt Rosencutter: I'm certain it's something we could look into next time.

Brandi Baily: That's what I was checking because the other one it talked about because we're looking to try to combine all SAP together for better bundle on rates, where this one, if we maybe bundle it over a few year period, you know, maybe get a reduced rate and maybe state not such a huge increase each time I mean, I'm not saying huge increase but I mean bigger than what....

Lee Barrier: Some providers, they don't want to do multi-year contracts because they want to increase rates every year.

Brandi Baily: Yeah, and that's understandable too. I was just wanting to know if we looked into that.

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3. PAPER STOCK -- VARIOUS DEPARTMENTS

FUNDING -- VARIOUS DEPARTMENTS

(Request sent to 33 vendors)

RFB #24-0075 Contract

Brady Industries dba Brady Plus				
Paper Size / Type	Quantity per Unit of Measure	2023 Estimated Quantity Used	Brand of Product	Pricing/Unit of Measure
1. 8.5 x 11, 20#, white, copy paper	5,000/case	2,860 cases	Tree Free White Box	\$29.53 per carton of 5,000
2. 8.5 x 11, 24#, 25% cotton, white	5,000/case	2 cases	Southworth	\$315.00 per carton of 5,000
3. 11 x 17, 60#, offset, white	2,500/case	3 cases	Hammermill	\$110.00 per carton of 2,500
4. 8.5 x 14, 20#, white, copy paper	5,000/case	10 cases	Universal	\$50.00 per carton of 5,000
5. 11 x 17, 20#, white, copy paper	2,500/case	15 cases	Universal	\$70.00 per carton of 2,500
6. 12 x 18, 100#, white, cover	400/case	20 cases	Hammermill	\$225.00 per carton of 400
7. #10 24#, regular envelopes	2,500/case	15 cases	Quality Park	\$263.00 per carton of 2,500
8. #10 24#, window envelopes	2,500/case	15 cases	Universal	\$163.00 per carton of 2,500
9. 250 count business card box	100/carton	4 cartons	Zbeivan	\$29.00 per carton of 100
10. 500 count business card box	100/carton	3 cartons	Zbeivan	\$29.00 per carton of 100
11. 8.5 x 11 x 2, natural stationery box	200/carton	4 cartons	Aviditi	\$210.00 per carton of 200
12. 8.5 x 11 x 4, natural stationery box	100/carton	3 cartons	Aviditi	\$155.00 per carton of 100
ODP Business Solutions - Office Depot				
Paper Size / Type	Quantity per Unit of Measure	2023 Estimated Quantity Used	Brand of Product	Pricing/Unit of Measure
1. 8.5 x 11, 20#, white, copy paper	5,000/case	2,860 cases	Boise	\$34.15 per 5,000/case
2. 8.5 x 11, 24#, 25% cotton, white	5,000/case	2 cases	Southworth	\$6.91 per 100/pk
3. 11 x 17, 60#, offset, white	2,500/case	3 cases	Domtar	\$112.40 per 2,500/case
4. 8.5 x 14, 20#, white, copy paper	5,000/case	10 cases	Domtar	\$61.87 per 5,000/case
5. 11 x 17, 20#, white, copy paper	2,500/case	15 cases	Domtar	\$48.10 per 2,500/case
6. 12 x 18, 100#, white, cover	400/case	20 cases	Cougar	\$86.20 per 650/case
7. #10 24#, regular envelopes	2,500/case	15 cases	Cardwal	\$10.74 per 500/box
8. #10 24#, window envelopes	2,500/case	15 cases	Cardwal	\$11.74 per 500/box
9. 250 count business card box	100/carton	4 cartons	IRG	\$27.80 per 50/box
10. 500 count business card box	100/carton	3 cartons	IRG	\$27.80 per 50/box
11. 8.5 x 11 x 2, natural stationery box	200/carton	4 cartons	Jam Paper	\$34.73 per 100/box
12. 8.5 x 11 x 4, natural stationery box	100/carton	3 cartons	Jam Paper	\$34.73 per 100/box
Staples Contract & Commercial, LLC				
Paper Size / Type	Quantity per Unit of Measure	2023 Estimated Quantity Used	Brand of Product	Pricing/Unit of Measure
1. 8.5 x 11, 20#, white, copy paper	5,000/case	2,860 cases	Staples/Dontar	\$37.99 per case
2. 8.5 x 11, 24#, 25% cotton, white	5,000/case	2 cases	Staples	\$66.52 per case
3. 11 x 17, 60#, offset, white	2,500/case	3 cases	Domtar	\$169.28 per case
4. 8.5 x 14, 20#, white, copy paper	5,000/case	10 cases	Staples	\$65.95 per case
5. 11 x 17, 20#, white, copy paper	2,500/case	15 cases	Staples	\$54.94 per case
6. 12 x 18, 100#, white, cover	400/case	20 cases	Lynx	\$125.77 per case
7. #10 24#, regular envelopes	2,500/case	15 cases	Staples	\$92.05 per case
8. #10 24#, window envelopes	2,500/case	15 cases	Staples	\$122.07 per case
9. 250 count business card box	100/carton	4 cartons	Staples	\$18.93 per box
10. 500 count business card box	100/carton	3 cartons	Staples	\$27.98 per box
11. 8.5 x 11 x 2, natural stationery box	200/carton	4 cartons	Partners Brand	\$162.82 per case
12. 8.5 x 11 x 4, natural stationery box	100/carton	3 cartons	N/A	N/A
Timber Creek Paper, Inc.				
Paper Size / Type	Quantity per Unit of Measure	2023 Estimated Quantity Used	Brand of Product	Pricing/Unit of Measure
1. 8.5 x 11, 20#, white, copy paper	5,000/case	2,860 cases	Essential	\$38.50 per carton
2. 8.5 x 11, 24#, 25% cotton, white	5,000/case	2 cases	Capitol Bond	\$235.40 per carton
3. 11 x 17, 60#, offset, white	2,500/case	3 cases	Husky Offset	\$69.50 per carton
4. 8.5 x 14, 20#, white, copy paper	5,000/case	10 cases	Husky Offset	\$88.20 per carton
5. 11 x 17, 20#, white, copy paper	2,500/case	15 cases	Essential	\$44.40 per carton
6. 12 x 18, 100#, white, cover	400/case	20 cases	Lynx	\$44.50 per carton
7. #10 24#, regular envelopes	2,500/case	15 cases	Heywood	\$61.75 per carton
8. #10 24#, window envelopes	2,500/case	15 cases	Heywood	\$71.75 per carton
9. 250 count business card box	100/carton	4 cartons	No Brand	\$1.10 each
10. 500 count business card box	100/carton	3 cartons	No Brand	\$1.20 each
11. 8.5 x 11 x 2, natural stationery box	200/carton	4 cartons	No Brand	\$0.67 each
12. 8.5 x 11 x 4, natural stationery box	100/carton	3 cartons	No Brand	\$0.90 each

No Bid	Central Poly Corporation	The Paper Clip	Vertiv Operating Company
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On the recommendation of Jaimee O'Laughlin, on behalf of various departments, Joni Wilson moved to **accept the overall low bid from Brady Industries dba Brady Plus and establish contract pricing at the rates listed above for a period of one (1) year.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

This contract supplies the paper stock required to meet the needs of the Print Shop fulfilling orders from other county departments.

Notes:

The total spend for paper stock in 2023 was \$154,174.94. Timber Creek was the previously contracted supplier.

Questions and Answers

Anna Meyerhoff-Cole: This contract is also for one (1) year. Can you give an explanation?

Jaimee O'Laughlin: Yes. We decided to do this contract for a year. There was a renewal option from the last contract. Rather than do that, we decided to go out and do one (1) year terms on this because this is such a volatile industry, it's really hard for these suppliers for paper products to hold that pricing. We've really had issues in the past for them holding that pricing because they're getting increases as well. So we've just decided to start doing this one in one (1) year terms and just do it on an annual basis. So that's why we've tried to do multi-year in the past and it just hasn't worked so well and then we get increases after six (6) months to a year. So we're just going to do this on an annual basis.

Joni Wilson: The amount spent in 2023 is listed. Do we have an estimated cost that we would spend next year or is it just based on our need and carton cost?

Jaimee O'Laughlin: As far as to find the overall low bid, what I did was I plugged in the math for what our estimated usage was for 2023 at their cost, ultimately what that was. So it came out to Brady was the lowest and their total, for the spend, for all that you see in the column was going to be \$99,363.80 at the lowest. Then for ODP Business Solutions, or Office Depot, they were at \$102,754.63 and Staples Contract and Commercial LLC was \$117,314.02 and then Timber Creek was at \$116,835.80. So that just kind of shows you where it would be at for the projected usage based off of last year. Obviously that'll probably change but that's what we had to work with and went off of to come up with that overall low bid to recommend contract award.

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**4. AMBULANCE REMOUNTS -- EMERGENCY MEDICAL SERVICES (EMS) / FLEET MANAGEMENT
FUNDING -- FLEET MANAGEMENT**

(Joint Governmental Purchase - HGACBuy Contract No. AM10-23)

#24-2103 S/C #Pending

		American Response Vehicles (ARV)	
	Qty.	Unit Cost	Extended Cost
2026 NWEV Remount Type III Custom Ambulances Ford E450, LWB, 4X2, Gas	8	\$250,281.625	\$2,002,253.00
Less chassis trade-ins	8	-\$1,500.00	-\$12,000.00
		Total	\$1,990,253.00
Delivery date		540 to 720 Days after approval of the work order confirmation	

On the recommendation of Britt Rosencutter, on behalf of EMS and Fleet Management, Anna Meyerhoff-Cole moved to **utilize HGACBuy Contract No. AM10-23 with American Response Vehicles (ARV) in the amount of \$1,990,253.00.** Brandi Baily seconded the motion. The motion passed unanimously.

Fleet Management and EMS partnered with American Emergency Vehicles (AEV) in the construction of new ambulances and remount ambulances in 2012. When an ambulance that has been purchased new from the manufacturer and has completed its life cycle (4-5 years), it is scheduled for remounting. A remount ambulance is the process where the ambulance module or box is removed from the vehicle chassis. The box is completely refurbished with new flooring, seats, interior cabinet doors, exterior paint, and graphics. All electrical systems are tested and evaluated for any upgrades. Broken or damaged interior and exterior compartments are repaired and the heating and cooling system is evaluated for repairs. The box is then placed on a new current model year chassis then delivered back to Sedgwick County.

AEV is located in West Jefferson, North Carolina and since 2012, they have completed 19 ambulance remounts for Sedgwick County. In April 2023, AEV temporarily discontinued their ambulance remount program to focus on new ambulance construction. AEV is currently on a 36-48 month backlog of new ambulance construction and by diverting its resources from the remount program to new construction, they hope to shorten the gap on delivery of new ambulances.

In June 2023, we switched the remount vendor to American Response Vehicles (ARV), also in West Jefferson, North Carolina. ARV has been the sales group for all new and remount ambulances since 2012 and is also an authorized remount facility for all AEV ambulances. ARV remounts about 36-42 ambulances per year and they hope to increase their remounts to 48 in 2025. ARV has already completed two (2) ambulance remounts for Sedgwick County and took delivery of these remounts in January 2024.

Notes:

A new AEV ambulance will cost \$425,308.00 and a remount will cost \$248,782.00. A remount ambulance offers a savings of \$176,526.00 when compared to a new ambulance. The life span of new and remounted ambulances is four (4) to five (5) years, depending on miles driven and overall condition. Sedgwick County EMS anticipates 13 ambulances will need to be scheduled for remount through 2026.

Questions and Answers

Brandi Baily: On AEV you said it was 36 to 48 months out for a new ambulance. What's the time frame for the remounts?

Paul Gibson: The current remount schedule right now is on a 24 month cycle. We're hoping to shorten that this coming year. We have ambulances that are currently out there for remount that the PO was created in 2023 and we hope to get those started in July of this year. ARV is expanding their scope on remounts and again, hoping to shorten the time frame on getting a remount done.

Tim Kaufman: On the remount vehicles that you've gotten from ARV that this year, are you satisfied with the work that they do?

Paul Gibson: Yes. We have been extremely satisfied. Again, they are an authorized remount facility for the parent company, American Emergency Vehicles (AEV), and the facility that they are doing remounts at, they have been doing remounts for 15 years for AEV.

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5. **STRYKER PROCARE POWERLOAD ANNUAL PREVENTIVE MAINTENANCE -- EMERGENCY MEDICAL SERVICES (EMS)**
FUNDING -- EMS OPERATIONS
(Single Source)

#24-2104 S/C #8000242623

		Howmedica Osteonics Corp. dba Stryker Sales LLC	
	Qty.	Cost	Total
ProCare Powerload Preventive Maintenance	30	\$5,644.80	\$169,344.00

On the recommendation of Britt Rosencutter, on behalf of EMS, Joni Wilson moved to **accept the quote from Howmedica Osteonics Corp. dba Stryker Sales LLC in the amount of \$169,344.00 for a contract term starting December 5, 2024 through December 4, 2027.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

This is a three (3) year Stryker PowerLoad ProCare Field repair service agreement that will cover all 30 PowerLoad systems in all ambulances. The pricing reflects a 20% discount from the manufacturer's list price and includes the same discount on any parts or accessories.

Questions and Answers

Anna Meyerhoff-Cole: What is a powerload system?

Paul Gibson: A powerload system is essentially a loading system that's permanently fixed in the back of an ambulance and it assists with loading our ambulance cot. It's a track system that is mounted permanently in the floor of each ambulance and it has a trolley system that runs along this track and it actually exits out the back rear doors of the ambulance. It assists in loading the cot into the ambulance so the technicians don't have to manually lift the cot and put it into the truck.

Tim Kaufman: So the last sentence here describes a 20% discount and then an additional discount on parts. So this is preventative maintenance check but if they discover some parts needed, there's an additional cost reports. Is that right?

Paul Gibson: The warranty covers all parts for a PM check or a service call. If we want to do a field repair, we do those in-house and they offer us a discount on parts. Generally, they provide us the parts for free but in the event they don't, we do get a 20% discount on top of that.

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**6. SOUTH CENTRAL KANSAS REGIONAL PSYCHIATRIC HOSPITAL -- PROJECT SERVICES
FUNDING -- PROJECT SERVICES**

(Request sent to 155 vendors)

RFB #24-0073 Contract

	JE Dunn Construction	Key Construction, Inc.
Volume 1 & 2 Base Bid	\$87,370,535.00	\$78,725,000.00
Fixed Jointly Managed Contingency	\$5,000,000.00	\$5,000,000.00
Total Base Bid Contract Value	\$92,370,535.00	\$83,725,000.00
Add Alternate 1 Volume 3 Total	\$4,911,389.00	\$3,186,000.00
Total Contract Value including Add Alternate 1	\$97,281,924.00	\$86,911,000.00
Bid Bond	Yes	Yes
Acknowledge Addenda	Yes	Yes
No Bid	Acacia Group LLC	ACT
	Commerce Construction Services, Inc.	Conco Construction
	Coonrod & Associates Construction	Encore Construction LLC
	Gerena Construction, LLC	Hutton
	Legacy Building Solutions, LLC	Murray & Sons Construction Co., Inc.
	Snodgrass & Sons Construction Co., Inc.	Temporary Wall Systems of Wichita
		Turner Construction

On the recommendation of Lee Barrier, on behalf of Project Services, Anna Meyerhoff-Cole moved to **accept the low bid from Key Construction, Inc. in the amount of \$86,911,000.00**. Brandi Baily seconded the motion. The motion passed unanimously.

Sedgwick County has partnered with the State of Kansas to construct a 104 bed hospital that will serve adults ordered for involuntary treatment under the state’s Care and Treatment Act. These are adults screened by Community Mental Health Centers as being at risk of harming themselves or others and ordered by a court for treatment. The other half will serve criminal defendants ordered to have their competency to stand trial evaluated or to be restored to competency to complete their criminal process. With 52 beds for acute in-patient care, it is expected to serve about 1,000 patients each year. With 52 beds for competency evaluation or treatment, it is expected to serve about 200 people each year.

A regional mental health hospital fits the state’s strategy to provide care to Kansans closer to home. The state hospitals in Larned and Osawatomie are the only locations providing involuntary treatment for adults with mental illness. Twelve (12) percent of those patients come from Sedgwick County. Sedgwick County has many defendants ordered to Larned State Hospital for competency treatment.

Sedgwick County has acquired a building site at the corner of MacArthur and Meridian in south Wichita to construct the state hospital. Funding for the project comes from federal and state sources. This project received \$25 million in federal recovery funds for construction. The Kansas Department for Aging and Disability Services (KDADS) dedicated \$71.5 million of state funds to construct and operate the hospital. An agreement between KDADS and Sedgwick County outlines the project phases and how the funding can be used to buy property, design the facility, and construct the hospital.

Sedgwick County published an RFB (Request for Bid) for construction of the hospital. The State of Kansas notified their vendors of the RFB and directed them to Sedgwick County for consideration. Prospective bidders must demonstrate the following to the satisfaction of the owner:

1. Proper license under the laws and regulations governing their respective trade(s) in Sedgwick County, Kansas.
2. Capacity to provide performance bond, labor and material payment bond, and insurance in a form acceptable to owner in amounts adequate to bond the work based on the scope indicated in the Advertisement for Qualification.
3. Applicable experience of firm as described in Contractor's Qualification Statement, including the following:
 - a. Experience of Firm: The firm in its current organization must have successfully completed the below minimum project(s) of similar type, quality, and scope. The firm must have a record of project completion, credit record, record of judgment claims, arbitration proceedings, any suits pending or outstanding acceptable to owner. Note that greater qualification weight will be given to firms that exceed these minimum requirements.

- 1) For the purposes of this project, with preference for total number of qualifying projects, the minimums are:
 - a) One (1) project must be Behavioral Health or Judicial/Forensic greater than 70,000 SF, ground up or renovation, in the last five (5) years.
 - b) One (1) healthcare project in the last 10 years.
 - c) Three (3) projects with a state, local, or federal government in the last 10 years.
4. Experience of Firm Officers: The firm officers must have personal record of project completion acceptable to owner.
 - a. Experience of project and field management staff to be committed by the prospective bidder to carry out the work: The assigned project manager and field superintendent must have successfully completed minimum of three (3) projects of similar type, quality, and scope. They must be dedicated to the project for its entirety as long as they are employed with the company.
 - b. For purposes of this submittal, reference to "key individuals," as described in Contractor's Qualification Statement, is to be understood to mean the principal in charge, the project manager(s), and project field superintendent(s) committed by the prospective bidder to carry out the work of this project. By submitting qualifications of key individuals, prospective bidder agrees that owner reserves the right to approve or reject subsequent reassignment of key individuals.
 - c. For purposes of this submittal, "successful completion" is to be understood to mean completion of project within project schedule and budget. Provide additional information indicating reasons why any referenced project did not meet project schedule or project budget.
5. Adequate financial resources, including ability to secure materials and labor necessary for completion of the work and other work in hand, within the anticipated contract times, and reflecting the anticipated retainage from progress payments.
6. Work-in-hand capacity, such that the prospective bidder demonstrates adequate work under contract to continue its business operations at least at their current level, at the same time indicating the capability to carry out owner's proposed work.
7. Adequate organization to complete work of the scope anticipated, including firm management, project management, field superintendence, and field engineering and quality control.
8. Acceptable past performance as indicated by firm's references, including ability to meet contract time and to monitor, manage, and communicate interim scheduling requirements; carry out required quality control activities; properly prepare interim and final payment requests; and successfully complete project closeout requirements.
9. Acceptable documentation to demonstrate firm's commitment to fostering equity by taking affirmative actions to ensure fair inclusion of small businesses, minority businesses, women-owned business enterprises, veteran-owned businesses, and labor surplus area firms per the standards set forth in 2 CFR 200.321. Acceptable documentation of firm's employee screening practices as indicated by affidavit describing background check procedures for firm's employees and requirements for same incorporated in the firm's subcontracts.

Notes:

An evaluation team made up of Sedgwick County – Joe Thomas, Andrew Dilts, and Tania Cole; KDADS – Scott Brunner, Iryna Yeromenko, and John Golightley; Pulse Design Group – Basil Sherman and Luke Abkes reviewed the bids and qualifications of the bids and recommend Key Construction, Inc. for award.

Questions and Answers

Anna Meyerhoff-Cole: This says alternate one volume three is being added as part of this. Can you give an explanation on that?

Tania Cole: That alternate, I think it's listed alternate three (3). That is the medical equipment and the furniture, fixtures, and equipment that would be part of the project.

Tim Kaufman: Do you have any concerns that you only had two (2) bids?

Tania Cole: I think we were expecting more. We did reach out to one (1) prospective bidder that we thought would be submitting a bid but I think there was another project that was out there that they wouldn't be able to submit for. So I'm not too worried about it. I'm pretty confident in the bids that we received and the bid that we're recommending for award.