

ITEMS REQUIRING BOCC APPROVAL
January 2, 2025
(1 Item)

1. ADULT RESIDENTIAL AND WORK RELEASE (ARES/WR) FOOD SERVICES -- DEPARTMENT OF CORRECTIONS
FUNDING -- DEPARTMENT OF CORRECTIONS

RFP #24-0002 Contract

Enhanced Menu with:	Summit Food Service, LLC	
5:45 a.m. delivery time for breakfast day of service	\$1.73 Per Meal*	
11:00 a.m. delivery time for special diet lunch meals and hot lunches ordered (Sack lunches should be delivered at breakfast on the same day, or the night before with dinners for next day lunch)		
5:00 p.m. delivery time for dinner		
No Submission	Corporate Caterers	Hiland Dairy Foods
	Premier Food Service	Sysco Food Services
	The Breadbasket	Trinity Services Group, Inc.
	Turnkey Corrections	

On the recommendation of Jaimee O'Laughlin, on behalf of the Department of Corrections (DOC), Tim Myers moved to **accept the negotiated proposal with Summit Food Service, LLC and establish contract pricing at the rate listed above for a period of three (3) years with two (2) one (1) year options to renew.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

A committee comprised of Steven Stonehouse, Lori Gibbs, and Sasha Teel - Department of Corrections and Jaimee O'Laughlin - Purchasing evaluated the proposal response based on the criteria set forth in the RFP. The committee agreed to accept the proposal from Summit Food Service, LLC.

This contract will include the vendor providing three (3) meals daily to the facility located at 623 E. Elm, Wichita, KS 67214, with an average daily meal count of 292. Meals will be served every day of each year. The number of required meals for ARES/WR annually is approximately 107,000 based on daily meals consisting of: 66 breakfasts, 114 lunches, and 112 dinners.

Notes:

The previous meal cost was \$1.4115 per meal.

*The negotiated proposed increased price includes an enhanced menu with hot breakfasts delivered day of service and lunches with fresh fruit and chips/salad options.

In 2023, the total spend for resident meals was \$114,676.60. The cost is split between state funding and the county general fund.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are six (6) components to this RFP.

Component	Points
a. Demonstrate clearly and completely the organization's ability and capacity to meet the Scope of Work as set forth in the Request for Proposal	25
b. Experience and knowledge providing food services	25
c. The ability to provide the corporate staffing and organizational structure required to support the contract.	10
d. Operated under the same establishment name for the past three (3) years and exhibit financial stability	10
e. Quality of services	10
f. Cost	20
Total Points	100

Questions and Answers

Anna Meyerhoff-Cole: Is this the current vendor or is it a new vendor?

Jaimee O'Laughlin: Summit has currently been the vendor providing meals to Adult Residential/Work Release but they have been piggybacking off of the Sheriff's contract. They have been wanting to get on their own independent contract because in doing so they're going to have more flexibility to make their own decisions so it won't be under the decisions made by that previous contract. Ultimately that was the goal of this is to be able to have that flexibility and to get on their own independent contract. They have been providing the meals for these programs.

Anna Meyerhoff-Cole: Was the previous cost the Sheriff's rate? Now they're getting hot breakfast?

Jaimee O'Laughlin: Correct. Also with the volume that the Sheriff's Office gets due to the volume of the jail. They're also getting a better price because of that and getting a better quality of food. They requested hot breakfasts. They wanted some more things that aren't necessarily on the menu, included with what is happening on the previous contract. So the vendor was willing to negotiate with them on that.

Russell Leeds: How does this pricing compare to the per meal rate for the Sheriff?

Jaimee O'Laughlin: The previous rate was a little over \$1.41 per meal, so not too much more.

Russell Leeds: Is the Sheriff paying \$1.73 per meal also to Summit?

Jaimee O'Laughlin: No.

Russell Leeds: The Sheriff's contract was to Summit also correct?

Jaimee O'Laughlin: Right. I'd have to look at that. They just redid their contract too. I'd have to go back and look at that contract because we just did a new contract that is beginning in February, just recently. I can't remember that negotiated rate but I can get that for you.

(Jamie O'Laughlin - Negotiated rate for the Sheriff is \$1.54 per meal)

Russell Leeds: Are these meals General Fund dollars? Has this come from fees from the clients that are in Work Release and Adult Res or how is this funded?

Steve Stonehouse: It's split between Grant and General Fund dollars and then reimbursed by the client.

Russell Leeds: Do you have any idea how this compares to the Sheriff's per meal rate? Is it a little bit higher?

Steve Stonehouse: It's higher. I don't know the exact amount but it is more. For instance, we asked for some changes in the menu. We weren't completely satisfied with what they were offering for folks living in the community, going out to work. We wanted some more variety, a little higher quality and a different delivery schedule. So food was a little more fresh.

Russell Leeds: Your clients by court directive are allowed to leave the facility. They go to work all day, they come back, and you're wanting to make sure the nutrition is carrying them through the day.

Steven Stonehouse: Yes. They can also have sack lunches to take with them. It's a pretty good deal for \$1.73.

Russell Leeds: So Grants and then reimbursement from the clients covers the bulk of this cost.

Steven Stonehouse: Yes.