

**SEDGWICK COUNTY KANSAS**  
**Sedgwick County Sheriff's Civil Service Board**  
**100 N. Broadway Suite 130**  
**Wichita, Kansas 67202**

Julia Craft, Chair  
Sheryl Wohlford, Vice Chair  
Gary Bond  
Alma Ann Jones  
Roosevelt DeShazer

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**SEDGWICK COUNTY SHERIFF'S CIVIL SERVICE BOARD**

Meeting Minutes

**October 16, 2024**

**Members:** Julia Craft, Chair  
Sheryl Wohlford, Vice Chair  
Gary Bond  
Alma Ann Jones  
Roosevelt DeShazer – Absent

**Also Present:** Milo Unruh, Board Attorney  
Sheriff Jeff Easter  
Laura Oblinger, Sheriff's Attorney  
Dorsha Kirksey, Civil Service Officer  
Elise Trivelato, HR Administrative Support

**I. Call Meeting to Order.**

The October 16, 2024 meeting of the Sedgwick County Sheriff's Civil Service Board was called to order at 9:17 a.m. by Julia Craft, Chair.

**II. Approve Minutes of July 17, 2024.**

A motion to approve the minutes was made by Alma Ann Jones, seconded by Sheryl Wohlford. Motion carried unanimously.

**III. Certify Detention Deputy Applicant List.**

A motion to accept the list was made by Alma Ann Jones, seconded by Sheryl Wohlford. Motion carried unanimously.

**IV. Certify Detention Deputy Rehire Applicant List.**

A motion to accept the list was made by Alma Ann Jones, seconded by Roosevelt DeShazer. Motion carried unanimously.

**V. Certify Clerical Applicant List.**

A motion to accept the list was made by Alma Ann Jones, seconded by Sheryl Wohlford. Motion carried unanimously.

**VI. Certify 2024 Promotional Candidates List.**

A motion to accept the list was made by Sheryl Wohlford, seconded by Alma Ann Jones. Motion carried unanimously.

**VII. Approve Changes to CSB Policy 4.02 Compensation.**

Sheriff Jeff Easter reported that the Sheriff's Office recommends salary raises to remain competitive with WPD. While the rates are not identical, the department is also implementing effective workplace changes, including a wellness unit that has been well-received, to reduce turnover. A motion to approve the changes was made by Alma Ann Jones, seconded by Sheryl Wohlford. Motion carried unanimously.

**VIII. Approve Changes to CSB Policy 3.03, Promotional Exams.**

A motion to approve the changes was made by Alma Ann Jones, seconded by Sheryl Wohlford. Motion carried unanimously.

**IX. Approve Changes to CSB Policy 2.03, Selection Process.**

A motion to approve the changes was made by Sheryl Wohlford, seconded by Alma Ann Jones. Motion carried unanimously.

**X. Schedule 2025 Meetings.**

The following dates were scheduled for the 2025 quarterly meetings.

**January 15, 2025**

**April 16, 2025**

**July 16, 2025**

**October 15, 2025**

**XI. Other business.**

**XVI. Adjourn.**

The meeting adjourned at 9:40 a.m.

**Next scheduled meeting:**

**January 15, 2025**

**9:00 A.M.**

**Ark Valley Conference Room**

**615 N. Main**

**Wichita, KS 67203**