**TEAM JUSTICE MINUTES**

**December 6, 2024 (In-Person & Via Zoom)**

**Members Present:**

In Person: Peter Shay (Chair), Amanda Kingrey, Mark Masterson, Lt. Clayton Barth, Terri Moses, Sonya Miller, Kristin Peterman, Denise Donnelly-Mills, Jose Sambrano (Vice-chair), Shantel Westbrook

**Zoom:**

Tiffinie Irving (Secretary), Karensa Schiffel

**Members Absent:**

Christian Cory, Judge Richard Macias, Jazmine Rogers, Josef Hamilton

**WSU Consultant**: Dr. Delores Craig-Moreland

**Staff:**

In Person: Mario Salinas, Steve Stonehouse, Stacy Bell, David Riddle, Lesa Lank, Julee Meslin, Samantha Mount, Christina Schrage, Summer Peerson, ShaQiyla Banks

**Zoom:** Kevin Cocking, Karla Seymore

**Guests:** Brenda Watkins

1. **Introductions and Announcements** – Team Justice has acquired a new administrative support, Christina Schrage. Denise Donnelly-Mills was appointed on November 18, 2024 as Defense Attorney. Daniel Bateman resigned on November 22, 2024, leaving a vacant position on the board to be appointed by the County Commission. The roster for Team Justice was distributed and the board was asked to verify the validity of information on the handout.
2. **ACTION ITEM: Approval of Team Justice Minutes from the 11/1/24 meeting –** Board member Mark Masterson requested changes to paragraph VII and IX. **Shantel Westbrook made the motion to approve the minutes as amended and the board unanimously approved.**
3. **ACTION ITEM: Approval of 2025 Meeting Schedule / Time –** The board voted to keep meetings at the same day/time without meals being provided. Members were encouraged to bring a sack lunch to the meetings. **Mark Masterson made the motion to approve the 2025 Meeting Schedule and Time and the board unanimously approved.**
4. **ACTION ITEM: Call for Nominations / Vote for 2025 Officers –** Lesa Lank provided a ballot for the board to nominate 2025 officers, as required annually. The ballot was prepared and distributed for parties to vote.
5. **Sedgwick County Crime Prevention / Evidence-Based Funding Request for Proposal Update –** Lesa Lank provided an update concerning remaining EBP funds. An RFP is expected to be released next week. A handout was provided regarding an FY2026 KDOC Prevention Grant opportunity.
6. **SFY26 Juvenile Comprehensive Plan Timeline –** Mario Salinas provided an overview of the upcoming grant timeline: DOC received the KDOC application on December 1, Team Justice review/approval on March 7, the Board of County Commissioners review/ approval on March 12, and the signed comprehensive plan is due to KDOC by March 15.
7. **Juvenile Detention Facility Independent Living Program Presentation** – ShaQiyla Banks presented a PowerPoint and discussed the Juvenile Detention Facility ILT program. The resources provided include the following: cognitive group services, life skills learned through community partners, and education through the facility that encourages students to learn and graduate. Discussion on how staff engagement is incorporated into the facility also occurred, covering spirit week and how the ILT’s engage with the residents. ShaQiyla provided information to board members who may want to volunteer their time in the facility.
8. **Data and Program Updates** – Mario Salinas provided an overview of data through October and reviewed the handouts. JRF received perfect annual and Cross-Over Youth (CYPM) Department for Children and Families (DCF) audits in 2024. The female dorm is open and is currently being utilized by the male population, as the female population is low.
9. **Announcing of the 2025 Chair, Vice-Chair, and Secretary positions** – Ballots were counted and Lesa Lank announced the following 2025 officer positions: Shantel Westbrook for Secretary and Kristin Peterman for Vice Chair. The vote for Chair resulted in a tie between Jose Sambrano and Mark Masterson. Sambrano declined the opportunity, and Mark Masterson accepted appointment as Chair. After the meeting, Mark Masterson appointed Jose Sambrano as the at-large member.
10. **Other Business** – No other business was discussed

**Meeting Adjourned**

**The next meeting will be held on January 3rd, 2025 (Juvenile Detention Facility, 700 S. Hydraulic, 2nd Floor).**