



DIVISION OF FINANCE – PURCHASING DEPARTMENT

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ADDENDUM #1 RFP #25-0017

ARCHITECTURAL AND ENGINEERING SERVICES DESIGN AND CONSTRUCTION FOR EMS POST 1

February 26, 2025

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for RFP #25-0017 Architectural and Engineering Services Design and Construction for EMS Post 1 for Project Services.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **The IBC 2024, Section 423.4 requires a storm shelter to be included in this type of facility. The storm shelter must be designed and constructed per the associated ICC 500-2023. The ICC 500, Section 108 requires an independent peer review of the storm shelter design which must be hired by the County, not the design team. Is there going to be a separate RFP for the required storm shelter peer review services?**

There will be no separate RFP at this time.

2. **What is the planned budget for this project?**

A final construction budget will be established through the design process, but consideration will also be based on previous pre-engineered metal buildings built for the county's EMS Posts.

3. **What is the planned schedule for design and construction? What is the ideal opening date?**

Design will begin as soon as the contract is awarded with construction start anticipated for late 2025 or early 2026. The ideal opening date would be the fall of 2026.

4. **From the RFP - Section 8: Required Response Content, line items 6-7 and 8-9 appear to be repeated. Is there additional information you were looking for proposers to include that would fall in items 8 and 9?**

Section VIII, Required Response Content, 6 and 7 will be required. 8 and 9 is a duplication and may be omitted.

5. **From the RFP - Section 5: Scope of work, Phase 2-line item 1 states "Perform necessary research and field survey work as required to complete design including soil testing." It appears as though this information is provided in the RFP, is this correct? Does line item 1 need to be omitted?**

Correct, the information is provided in the RFP and Section V, Phase Two, Line-Item No.1 may be omitted.

6. **From the RFP - Section 3: Project Objectives, line item 16, "Utility and Maintenance Cost Estimating". Would you please expand on the expectations for this role?**

Utility and Maintenance Cost Estimating will not be required. Section III, Project Objectives, Line-Item No. 16 may be omitted.

7. **Does the county have a vendor for vehicle exhaust? Does the Design Team need to design within the parameters of a specific vendor?**

No, the county does not have a vendor for vehicle exhaust.

8. **Is this site on a floodplain?**

The environmental report included in the RFP, references a portion of the north half of the lot is within a Zone A floodplain. The county is not seeking a Letter of Map Amendment or revision, only to construct EMS Post 1 above base flood elevation.

9. **Will the emergency generator need to be protected in an ICC 500 storm shelter?**

No.

10. **The Bid Form was not included in the RFP, can we get a copy?**

The county typically doesn't include a bid form for a professional services proposal. A breakdown of the hourly rates for each discipline the firm intends to use on this project and a lump sum price for the scope of work in its entirety is sufficient.

Firms interested in submitting a proposal must respond with complete information and **deliver on or before 1:45 pm CDT, March 4, 2025**. Late proposals will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”

Sincerely,



Lee Barrier, NIGP-CPP
Senior Purchasing Agent

LB/ks