

ITEMS REQUIRING BOCC APPROVAL
February 27, 2025
(9 Items)

1. CHANGE ORDER #1 TAX FORECLOSURE TITLE SEARCH SERVICES -- VARIOUS DEPARTMENTS

FUNDING -- VARIOUS DEPARTMENTS

(Contract Modification)

RFP #21-0068 Contract #4964-11 / 76-22-000034

	Security 1st Title LLC
Tax Foreclosure Title Search	\$15.00 additional charge per each
Tax Foreclosure Title Search including a Chain of Title report of all owners in the last 40 years	\$25.00 additional charge per each

On the recommendation of Tammy Culley, behalf of various departments, Anna Meyerhoff-Cole moved to **approve Change Order #1 for the rates listed above**. Phillip Davolt seconded the motion. The motion passed 4 to 5 with Brandi Baily abstaining from the vote.

The original contract was for one (1) year with two (2) one (1) year options to renew. It was set to expire March 17, 2025. The county requested a one (1) year extension. The pricing originally brought before Bid Board (January 9, 2025) was provided based on the vendor thinking they were mid contract.

Notes:

Per Charter 68 The Purchasing Director may approve and sign any and all contract modifications that involve multiple divisions, so long as the cumulative value of the modification(s) does not exceed ten percent (10%) of the original contract cost and/or ten percent (10%) of the original contract term or time of performance. These price increases range from 11.1% to 14.3%.

Any modification(s) that would cause the cumulative total of modification(s) to a contract to exceed the limitations set forth in Section 8.3(a) and (b) shall be submitted to the Bid Board for recommendation, and subsequently to the Board of County Commissioners for approval.

	Security 1st Title LLC		
	Original pricing	Additional cost requested for extention	Total ea price
Contract extension for one (1) year			
Tax Foreclosure Title Search	\$135.00	\$15.00	\$150.00
Tax Foreclosure Title Search including a Chain of Title report of all owners in the last 40 years	\$175.00	\$25.00	\$200.00

Questions and Answers

Anna Meyerhoff-Cole: Can you clarify that? So we saw this item in January and then when we went to contract they realized we were mid contract and now they want to change the price?

Tammy Culley: That's correct.

Philip Davolt: I went back and the amounts were a set fee and this says \$15.00. Is that above the amount that we approved in January?

Tammy Culley: Yes it is. The original was \$135.00 and it had gone up \$15.00 on that one and the original \$175.00 to \$200.00.

Russell Leeds: This is pretty vague and confusing. So what this table represents is the dollar amounts from January plus what is listed on here an additional \$15.00 for the title search and an additional \$25.00 for the search including the chain of title report.

Joe Thomas: Yes and we'll put that in the minutes too. The original cost and what this new pricing includes. So the first one went from \$135.00 to \$150.00 and the second one from \$175.00 to \$200.00.

Joe Thomas: Tammy, the county does not pay for any of this correct?

Tammy Culley: That's correct. It was in the original table that this service comes at no cost to the county.

Joe Thomas: So the salesman who originally quoted thought he was doing us a favor by saying just extend the price and not realizing that the contract was ending so that is why we are doing a contract extension. He thought we were midway through the contract and he was just basically saying keep the price the same but we weren't midway we were at the end of it. So his people came back and said this is the new pricing for the new contract extension.

Russell Leeds: Have we executed a contract based on the bid from January?

Joe Thomas: Thomas Henry is working with DeAnna and he caught it. I did not know about it until later. He called and said he was putting it on hold until this is approved by Bid Board. My assumption is it will be one (1) contract but tiered showing what the original request was with extension time and then showing the new pricing instead of having two (2) separate contracts isn't that correct Armand?

Armand Shukaev: Based upon what you are telling me, yes, that would appear to be correct.

Russell Leeds: The original pricing was approved by the Bid Board and Board of County Commissioners but the contract was never executed.

Joe Thomas: Correct. The contract was in the process of being executed when this came up so the brakes were put on.

Russell Leeds. So they updated their pricing and we modifying the contract before it is executed?

Joe Thomas: Correct. So instead of having one (1) contract and turning around and having another one that adds to the confusion, it's going to be amalgamated.

Russell Leeds: Did we have complete bids or quotes from different entities?

Joe Thomas: Since this was a contract extension specifically asking for this vendor, no. We were asking for a contract extension with this vendor in lieu of and I think the intent is we'll be going out for RFP the next time around. I think we just ran out of time to get the RFP executed.

Russell Leeds: So this is continuing to be just a one (1) year extension.

Joe Thomas: Yes sir. One (1) year.

Russell Leeds: So this will carry us until March 16th of 2026 more or less and then we'll go out for RFP?

Joe Thomas: Yes sir.

BOARD OF BIDS AND CONTRACTS FEBRUARY 27, 2025

**2. 2025 HIGH DENSITY SEAL (R175-P) -- PUBLIC WORKS
FUNDING -- R175 PREVENTATIVEMX-16+**

(Request sent to 62 vendors)

RFB #25-0004 S/C #8000246124

Engineer's Estimate: \$128,912.70	Andale Construction, Inc.	
2025 High Density Seal (R175-P)	\$88,497.28	
Bid Bond	Yes	
No Bid	L & M Contractors, Inc.	Nowak Construction Co., Inc.
	Pearson Construction, LLC	Vogt's-Parga Construction, LLC
	Wildcat Construction Co., Inc.	

On the recommendation of Lee Barrier, on behalf of Public Works, Tim Myers moved to **accept the bid from Andale Construction, Inc. in the amount of \$88,497.28**. Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

Sedgwick County Project 2025 High Density Seal (R175-P) consists of applying an aggregate and asphalt surface sealant and replacing the striping on selected parking lots at the Sedgwick County Zoo.

Andale Construction, Inc. has completed multiple jobs for Public Works and is a well-known contractor.

Questions and Answers

Philip Davolt: Andale was the only one to submit a bid?

Lynn Packer: That is correct. Andale is the only one that submitted a bid. There is only one (1) other local contractor that applies this type of a seal and they elected not to bid on the project and obviously if other contractors come in from outside the area just the mobilization itself puts them behind the eight (8) ball.

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3. FACILITY ASSESSMENT AND PLANNING WITH RELATED SERVICES -- PROJECT SERVICES

FUNDING -- PROJECT SERVICES

(Joint Governmental Purchase - Sourcewell Contract #020421-TRC)

#25-2025 Contract

	Terracon Consultants, Inc.
Facility Assessment and Planning with Related Services	4-23% discount off of posted pricing

On the recommendation of Joe Thomas, on behalf of Project Services, Brandi Baily moved to **accept the Sourcewell Contract #020421-TRC with Terracon Consultants, Inc. (Terracon) good through March 24, 2025 with a one (1) year option to renew.** Tim Myers seconded the motion. The motion passed unanimously.

Terracon offers facility condition assessments, energy audits, code inspections, space utilization, lifecycle cost estimating, and asset management planning. Terracon brings a database of historical geotechnical and environmental data, partnered with proprietary Geographic Information Systems (GIS) technology to assist in projects.

Notes:

Terracon is offering a solid discount off standard labor rates.

Questions and Answers

Russell Leeds: Is this the only consultant that we would have an agreement with to do this type of work? Just out of curiosity because sometimes we have multiple.

Andrew Dilts: This is the only consultant that we have. We have not previously had a consultant like this with an agreement. Primarily we are doing this for the Mental Health Hospital so they will do the material testing as part of that project and that contract.

Russell Leeds: So this is the first time?

Andrew Dilts: Correct.

Philip Davolt: I noticed it's good through March 24th. What is the plan? Is the plan to pick up the one (1) year option?

Andrew Dilts: Right now I am going to say yes, because the project completion date for the Mental Health Hospital is the end of 2026.

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**4. 10 EA. LARGE OR MID-SIZE 4-DOOR SEDANS -- FLEET MANAGEMENT / SHERIFF'S OFFICE
FUNDING -- FLEET MANAGEMENT / SHERIFF'S OFFICE**

(Request sent to 98 vendors)

RFB #25-0014 S/C #Pending

		CDJ Automotive LLC dba Mainstreet of Lansing	
Description	Qty.	Unit Cost	Total
10 Ea. Large or Mid-Size 4-Door Sedans	10	\$36,395.00	\$363,950.00
Make and Model:		2025 Jeep Grand Cherokee	
Order Cutoff Date:		N/A	
Delivery Date:		2-4 months	
		Eagle Express Distribution LLC	
Description	Qty.	Unit Cost	Total
10 Ea. Large or Mid-Size 4-Door Sedans	10	\$28,898.00	\$288,980.00
Make and Model:		2025 Hyundai Elantra	
Order Cutoff Date:		March 31, 2025	
Delivery Date:		45 days	
		Fleet Vehicle Source, Inc. dba US Fleet Source	
Description	Qty.	Unit Cost	Total
10 Ea. Large or Mid-Size 4-Door Sedans	10	\$27,200.00	\$272,000.00
Make and Model:		2025 Hyundai Sonata SEL FWD (29442F4S)	
Order Cutoff Date:		March 14, 2025 (Subject to change by manufacturer)	
Delivery Date:		180 days ARO	
No Bid		Master Tech Truck & Equipment LLC	Masters Transportation
		Midway Motors of Hutchinson	

On the recommendation of Britt Rosencutter, on behalf of Fleet Management and Sheriff's Office, Philip Davolt moved to **accept the low bid from Fleet Vehicle Source, Inc. dba US Fleet Source in the amount of \$272,000.00.** Anna Meyerhoff-Cole seconded the motion. The motion passed 4 to 5 with Tim Myers abstaining from the vote.

These vehicles will be used by Sheriff's Office Investigation personnel for their everyday tasks. Sedgwick County Fleet Management will equip these vehicles with lights and sirens.

Notes:

Fleet evaluates all vehicles and equipment up for replacement before requesting bids.

Vehicle #	Year	Make & Model	VIN #	Points	Mileage
3768	2010	Chevrolet Impala	2G1WA5EK2A1149832	16.8	136,849
3790	2010	Chevrolet Impala	2G1WA5EKO1229856	14.8	108,864
3816	2009	Chevrolet Impala	2G1WF5EK2B1296557	18.5	135,799
3819	2010	Chevrolet Impala	2G1WF5EK2B1315088	20	157,411
3820	2010	Chevrolet Impala	2G1WF5EK0B1314831	16.5	152,553
3821	2010	Chevrolet Impala	2G1WF5EK3B1317304	16.6	120,869
3822	2010	Chevrolet Impala	2G1WF5EK5B1315277	19.5	142,755
3823	2010	Chevrolet Impala	2G1WF5EK1B1314742	19.6	145,458
3824	2010	Chevrolet Impala	2G1WF5EK2B1314717	16.1	140,173
3825	2010	Dodge Charger	2C3CDXAG2EH367382	13.8	93,433 - Totaled

These are replacement vehicles. Surplus will be sold at auction.

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5. 4 EA. SMALL / MID-SIZE AWD SUV CROSSOVERS -- FLEET MANAGEMENT / METROPOLITAN AREA BUILDING AND CONSTRUCTION DEPARTMENT (MABCD)
FUNDING -- CHEVROLET EQUINOX

(Request sent to 99 vendors)

RFB #25-0015 S/C #8000245906

Description		Qty.	Unit Cost	Total
Davis-Moore Auto Group				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$40,824.00	\$163,296.00
Make and Model:		2025 Dodge Durango GT AWD		
Order Cutoff Date:		Unknown		
Delivery Date:		TBD		
Don Hattan Chevrolet				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$28,650.00	\$114,600.00
Make and Model:		2025 Chevrolet Equinox AWD LT w/2LT		
Order Cutoff Date:		N/A		
Delivery Date:		60-90 days from order (ETA)		
Eagle Express Distribution, LLC				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$29,494.00	\$117,976.00
Make and Model:		2025 Chevrolet Trax		
Order Cutoff Date:		3/31/2025		
Delivery Date:		24 days		
Fleet Vehicle Source Inc. dba US Fleet Source				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$29,300.00	\$117,200.00
Make and Model:		2025 Hyundai Tucson SE AWD		
Order Cutoff Date:		3/14/2025 (Subject to change by manufacturer)		
Delivery Date:		180 days (ARO)		
Patriot Chevrolet				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$31,808.40	\$127,233.60
Make and Model:		2025 Chevrolet Equinox LT AWD		
Order Cutoff Date:		2/10/2025		
Delivery Date:		2/20/2025		
Whiteside of St. Clairsville Inc.				
4 Ea. Small / Mid-Size AWD SUV Crossovers		4	\$33,420.00	\$133,680.00
Make and Model:		2026 Chevrolet Equinox		
Order Cutoff Date:		Not published by GM		
Delivery Date:		Est September 2025		
No Bid		Master Tech Truck & Equipment, LLC		Master's Transportation
		Midway Motors of Hutchinson		Rush Truck Centers

On the recommendation of Britt Rosencutter, on behalf of Fleet Management and MABCD, Anna Meyerhoff-Cole moved to **accept the low bid from Don Hattan Chevrolet in the amount of \$114,600.00**. Brandi Baily seconded the motion. The motion passed unanimously.

MABCD inspection staff utilizes these vehicles to perform construction inspections for building construction throughout Sedgwick County and the City of Wichita. MABCD has contracts with smaller cities in the county to perform construction inspections in addition to special projects in some surrounding counties.

Each inspector utilizes the vehicles as their mobile office with computer mounts in order to record inspection results in a timely fashion.

Notes:

Fleet evaluates all vehicles and equipment up for replacement before requesting bids.

<u>Vehicle #</u>	<u>Year</u>	<u>Make & Model</u>	<u>VIN #</u>	<u>Points</u>	<u>Mileage</u>
0703	2015	Chevrolet Equinox	2GNALAEK6F6272040	19.8	214,888
0704	2015	Chevrolet Equinox	2GNALAEKXF6274289	16.2	190,402
0705	2015	Chevrolet Equinox	2GNALAEK2F6277123	15.0	160,231
0707	2015	Chevrolet Equinox	2GNFLEEK0F6281121	13.7	174,344 - Blown Engine

These are replacement vehicles. Surplus will be sold via auction.

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**6. ON-CALL MARKETING SERVICES -- DEPARTMENT OF AGING AND DISABILITIES
FUNDING -- DEPARTMENT OF AGING AND DISABILITIES**

(Request sent to 47 vendors)

RFP #24-0063 Contract

	Apples & Arrows	Howerton+White Interactive, Inc. dba Howerton+White	J2 Design Solutions, LLC dba Lifeboat Creative*
	Design Support - \$100.00/hour	\$175.00/hour	\$135.00/hour
	Copy Writing - \$110.00/hour		
	Videography - \$200.00/hour		
	Photography - \$180.00/hour		
	Production - \$150.00/hour		
	Novella Brandhouse Studio, LLC dba Novella Brandhouse	Nye & Associates, Inc.	Strategies 360, Inc.
	\$150.00/hour	\$85.00/hour	Communication Scope - \$200.00/hour
			Design Scope - \$175.00/hour
			Media Management Scope - \$125.00/hour
	The Corporate Yuppie, LLC dba The Corporate Yuppie*	TransPerfect dba TransPerfect Digital	
	Content Creation - \$95.00/hour	Pre Production - \$125.00 - \$200.00/hour	
		Script Writing - \$150.00/hour	
		Animation/Motion Graphics - \$150.00 - \$200.00/hour	
		AR Design - \$200.00/hour	
		Production - \$50.00 - \$200.00/hour	
		Production Equipment Operation Cost - \$200.00 - \$500.00/day	
	Strategic Execution - \$105.00/hour	Production Talent Fees - \$50.00 - \$250.00/minute	
		Post-Production - \$125.00 - \$200.00/hour	
		Graphic Design - \$150.00 - \$200.00/hour	
		Variable - \$100.00 - \$875.00/hour	
		Reporting - \$200.00/hour	
		Search Engine Optimization - \$125.00 - \$200.00/hour	
		Paid Media - \$125.00 - \$200.00/hour	
No Submission	Armstrong Chamberlin Strategic Marketing	Bothner & Bradley, Inc.	Cohlma Marketing
	Fitzgerald Advertising & Video	Mammoth Creative Co.	On The Lake Creative Services, Inc.
		Tower Systems South, Inc.	

On the recommendation of Jaimee O'Laughlin, on behalf of the Department of Aging & Disabilities, Tim Myers moved to **accept the revised proposal with J2 Design Solutions, LLC dba Lifeboat Creative and establish contract pricing at the rate listed above for a period of three (3) years with two (2) one (1) year options to renew.** Philip Davolt seconded the motion. The motion passed unanimously.

A committee comprised of Monica Cissell, Jennifer Lasley, and Cheyenne Roney - Department of Aging & Disabilities and Jaimee O'Laughlin - Purchasing evaluated the proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from J2 Design Solutions, LLC dba Lifeboat Creative.

Sedgwick County Department of Aging and Disabilities (SCDOAD) also dba Central Plains Area Agency on Aging (CPAAA) utilizes an on-call marketing firm to assist with special marketing projects, brochure updates, ad development, graphic design, and copywriting. The marketing firm shall also assist with ad buying and consultation on website and branding. This assistance will help promote the agency and specific services through advertising efforts while aligning with the overall goals and mission of the organization. The on-call marketing will focus primarily on CPAAA.

SCDOAD/CPAAA is a government agency under the auspices of Sedgwick County with funding from federal, state, and local government to assist Kansans in Butler, Harvey, and Sedgwick Counties with long term care and support services, including local programming, offered by this agency and contracted partners.

Notes:

*The revised proposals provided an hourly rate as many of the vendors proposed a lump estimated annual cost. An hourly rate was requested from all vendors if that was not already provided in the proposal.

For Federal Fiscal Year 2024 \$66,862.03 was the spend.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are five (5) components to this RFP.

Component	Points
a. Experience working in the Social Services field, specifically focused on marketing to the 60+ population	50
b. Primary staff qualifications	10
c. Firm availability	20
d. References	10
e. Cost	10
Total Points	100

Questions and Answers

Anna Meyerhoff-Cole: I believe we already have a Countywide On-Call Marketing Services so is this because they are needing something different or a different vendor?

Monica Cissell: Apparently we do have an On-Call Marketing and I actually spoke to the Director in the Department of Strategic Communications (Nicole Gibbs) earlier in the week and she said they have On-Call agencies that purchase, do the buy for ads, so I do know that. We've had an On-Call Marketing contract with Apples & Arrows for three (3) years and that ended last September of 2024 so this new one would replace that.

Anna Meyerhoff-Cole: So how does this rate compare to what we already have on contract?

Monica Cissell: So from my understanding we have several contracts with vendors that do the purchasing of the ads but that's all that I'm aware of as far as what's available. So what the contract with this company would do, would be to help with special projects. We have two (2) in mind for this year. One (1) is an Ageism Awareness campaign that would be a full marketing campaign with print, possibly TV, and radio ads and also a Dementia Friendly advertising campaign that is probably coming out later in the summer/late fall. So special projects and then updates of some of our materials. We have a couple of booklets we're working on updating and brochures.

I've talked to Nicole and we are going to work in more detail on how we can work together with Communications with some of our smaller projects and then utilize the On-Call Marketing for some of our larger projects they might not have time for.

Russell Leeds: This contract does not obligate the Department of Aging and Disabilities or CPAAA to any specific dollar amount over the course of the contract, it is just as we use them at the rate of \$135.00 per hour?

Jaimee O'Laughlin: Correct.

Russell Leeds: We have options based on what our needs are and these folks, based on the RFP, demonstrated some expertise and experience in social service fields and marketing to the elderly or to those over 60+ age range. It doesn't obligate us, it just gives us another tool in the tool box with others that we have?

Jaimee O'Laughlin: Correct.

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7. WORKFLOW MANAGEMENT SOFTWARE -- HEALTH DEPARTMENT

FUNDING -- HEALTH DEPARTMENT

(Single Source)

#25-1003 Contract

	monday.com LTD			
	Licenses	List Price	Duration	Net Price
monday.com Work OS-Enterprise Plan 03/19/2025-3/18/2027	50	\$52.00	24 months	\$62,400.00

On the recommendation of Lee Barrier, on behalf of the Health Department, Anna Meyerhoff-Cole moved to **accept the quote from monday.com LTD in the amount of \$62,400.00 for a period of two (2) years beginning March 19, 2025 continuing through March 18, 2027.** Brandi Baily seconded the motion. The motion passed unanimously.

monday.com is a software platform utilized by the Health Department since 2021 to manage tasks and workflows.

The Health Department uses the system for development and tracking of contracts, policies, performance management system, public health accreditation measures, and the Health Department's strategic plan. Other uses include internal Health IT and Health Facilities request tracking, public health emergency preparedness trainings, and grant requirements.

The plan includes unlimited Health Department viewers and 50 seats for users who can create and edit the product. The plan also includes Customer Success Manager Silver level which provides up to eight (8) hours of check-in and technical assistance per year.

In 2023, County IT deemed this product an official county standard. Grant funds are used to pay for this application.

Notes:

2021 spend : \$22,000.00 (Epidemiology and Laboratory Capacity (ELC) grant related to COVID-19 response)

2022 spend: \$24,000.00 (ARPA funds)

2023 spend: \$25,080.00 (ARPA funds)

2024 spend: \$26,400.00 (State Formula grant funds)

Questions and Answers

Philip Davolt: Based on the notes I noticed that it increases about \$1K per year but this year it looks like it increases to \$5K per year?

Lee Barrier: That's correct but that price increase will hold for the next two (2) years, so there won't be another increase.

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8. INFORMATION TECHNOLOGY SOLUTIONS AND SERVICES -- VARIOUS DEPARTMENTS

FUNDING -- VARIOUS DEPARTMENTS

(Joint Governmental Purchase - OMNIA Partners Contract #2018011-01)

#25-2023 Contract

	CDW, LLC dba CDW Government, LLC (CDW-G)
Information Technology Solutions and Services	Discounted Pricing Schedule

On the recommendation of Lee Barrier, on behalf of various departments, Brandi Baily moved to **utilize OMNIA Partners Contract #2018011-01 with CDW, LLC dba CDW Government, LLC (CDW-G) good through September 28, 2025**. Tim Meyers seconded the motion. The motion passed unanimously.

CDW-G is a current value added reseller for Sedgwick County. The company provides multiple items such as scanners, monitors, and toners for various county departments.

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**9. PUBLIC SAFETY AND EMERGENCY PREPAREDNESS EQUIPMENT AND RELATED SERVICES -- VARIOUS DEPARTMENTS
FUNDING -- VARIOUS DEPARTMENTS**

(Joint Governmental Purchase - OMNIA Partners/Fairfax County, VA Contract #4400008468)

#25-2024 Contract

	Safeware, Inc.
Public Safety and Emergency Preparedness Equipment and Related Services	Discount rate of 41% for equipment and 10% for services Large sales may be eligible for additional price discounts

On the recommendation of Joe Thomas, on behalf of various departments, Anna Meyerhoff-Cole moved to **establish a contract with Safeware, Inc. utilizing OMNIA Partners/Fairfax County, VA Contract #4400008468, good through September 30, 2028.** Brandi Baily seconded the motion. The motion passed unanimously.

Safeware, Inc. was awarded a competitively solicited contract which established a national contract for public safety and emergency preparedness equipment and services. The Safeware team services and supports all aspects of safety and public safety from law enforcement and fire service to public utility and works.

This contract with Safeware, Inc. will offer the following key benefits:

- Comprehensive website offering related public safety and emergency preparedness.
- No minimum quantity required and no freight charges for non-hazmat shipments.

Questions and Answers

Russell Leeds: Can you give an example of how this contract will be used from by departments?

Joe Thomas: Yes. For example, recently, Undersheriff Keith Allen was checking and they have riot gear equipment, blast shields, helmets ... there's just a variety of items that they have.

Russell Leeds: This vendor provides various types of equipment that might be utilized by several of our Public Safety Departments.

Joe Thomas: Correct.